



**Sun Valley Area Neighborhood Council**

P.O. Box 457  
 Sun Valley, CA 91353-0457  
 (818) 767-8262 (76-SVANC)  
 Website: WWW.SVANC.COM  
 Email: info@svanc.com

**Regular Board Meeting MINUTES  
 Tuesday, May 9, 2017  
 6:00pm – 8:30pm**

**Meeting Location:**  
 Villa Scalabrini Retirement Center  
 10631 Vinedale Street  
 Sun Valley, CA 91352  
 (MAIL NOT ACCEPTED AT THIS ADDRESS)

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Aggas, Gary; <i>Treasurer</i>	PRESENT	YES	Resident	R5
Allen, Mark B.; <i>2<sup>nd</sup> V.P./Cardholder</i>	PRESENT	YES	Business	B1
Bille, Elizabeth	PRESENT	YES	Resident	R1
Dueñas, Angelica	Absent	YES	Resident	R2
Flores, Susan; <i>Secretary</i>	PRESENT	YES	Resident	R6
Housden, Linda	Absent	YES	At-Large	A6
Khalaf, Sam	PRESENT	<b>NO (EFN)</b>	Business	B2
Koenig, Mylo; <i>2<sup>nd</sup> Signatory</i>	PRESENT	YES	At-Large	A1
O'Gara, Barbara	PRESENT	YES	Senior Rep	S1
O'Gara, Mike	PRESENT	YES	At-Large	A2
Palomino, Catherine	Absent	YES	Resident	R3
Perez, Carmen	PRESENT	YES	Business	B7
Power, Rick	PRESENT	YES	Business	B5
Sower, Cindy; <i>President</i>	PRESENT	YES	Business	B4
Sower, Michael	PRESENT	YES	Business	B3
Vacas, Monica; <i>1<sup>st</sup> V.P.</i>	PRESENT	YES	Resident	R7
Thum, Wendy	PRESENT	YES	Resident	R4
(VACANT)			Youth	Y1
(VACANT)			Youth	Y2
(VACANT)			Senior Rep	S2
(VACANT)			Business	B6
(VACANT)			At-Large	A4
(VACANT)			Community	C1
(VACANT)			At-Large	A5
(VACANT)			At-Large	A3
<b>TOTAL: 17</b>	<b>14 PRESENT, 03 ABSENT</b>			

\*Funding vote eligibility key: **A**=age less than 18 yrs; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired  
 \*\* Advance notice given for absence

**ITEM 1: Call to Order, Pledge of Allegiance, Roll Call, SVANC Code of Civility**

- C. Sower called the meeting of Sun Valley Area Neighborhood Council to order at approximately 6:34pm; the Pledge of Allegiance was recited.
- Secretary Flores took roll; 14 Board members were present. Quorum was met. There were approximately 20 members of the public present.
- Code of civility was recited.

**ITEM 2: Opening Remarks.**

ITEM 3: Thank and excuse Senior and Youth Representatives as their terms have come to an end. (Senior and Youth Representative Applications were accepted through Tuesday May 2nd to 5pm)

ITEM 4: Nominations/Discussion/Vote for Senior Applicant. Election of the new Senior Applicant (ALL VOTES WILL BE ROLL CALL VOTES)

SVANC ITEM 4 Motion to select B. O’Gara as Senior Rep 1 Move: Thum Second: M. O’Gara				
Yes – 13	No – 00	Recuse – 00	Not Eligible – 00	Absent – 03
Aggas, Allen, Bille, Flores, Khalaf, Koenig, M. O’Gara, Perez, Power, C. Sower, M. Sower, Thum, Vacas	NONE	NONE	NONE	Duenas, Housden, Palomino,

ITEM 5: If elected, senior applicant will take their seat with the board, and read the code of civility as their oath. B. O’Gara was seated and read the code of civility.

Release form for filming was read to inform stakeholders of filming at the meeting.

ITEM 6: Emergency Personnel from Fire and Police Departments (will always be allowed to address the board when they are ready in order to facilitate their schedule)

SLO Wall, LAPD reported that the community coffee was a success on the first Tuesday of each month from 0800-0900. Please come out and join the officers. Burglaries from motor vehicles are up in the area. Do not leave valuables in plain sight. There was also an attempted burglary, but the suspect was scared away by bystanders.

ITEM 7: Brief Presentation/Announcements from elected officials or their representatives

- FD Franklin Ochoa, ASM Bocanegra, congratulations to the new Executive Board. AB332 which will vacate streets due to illegal dumping has passed in committee and passed on the assembly floor. The bill will now move to the Senate. AB1206 is a 24 month pilot program that will allow law enforcement to impound vehicles that are used in the sex trafficking trade. Currently those cars are left on the street if the suspect is arrested. Senior Scam Stopper forums will be presented this month by the ASM and law enforcement.
- NEA Barry Stone, DONE, The Department is asking that the NCs put their budget in writing. The Mayor has proposed an increase in funding for NCs to \$42000 and hopes the Council President will increase it \$5000. NCs also need to weigh in on CF 17-0600 for budget requests. Contact Funding for information on paperwork for the new treasurer and card holder. Remember to take your funding training and ethics as some Boardmembers need to renew. Funding is now with the City Clerk’s Office and deadline for the P-card and funding requests have changed. June 1<sup>st</sup> is the last day for funding requests and online banking closes June 7<sup>th</sup> and will not be available until July 1<sup>st</sup>. P-card purchases deadline is June 11<sup>th</sup>. One Boardmember needs to take Ethics this month and one next month. DONE is accepting applications for Civic Youth Leadership 101 from persons 16-24 years old. Deadline to register is May 24<sup>th</sup> and anyone interested can register at [www.empowerla.org](http://www.empowerla.org). Refer to your monthly profile for additional information.
- FD Caesar Huerta, City Council Nury Martinez, LAMC 8502 dwelling in vehicles. There were 20 RVs on Old San Fernando and the homeless have either received services, tickets, or arrested. As the law is being enforced, bulky items are being left when the RVs leave. The third phase of this plan will now include beautification and trees will be planted. If you see a LADOT parking violation in progress call 818-374-4823.

ITEM 8: Public Comment on matters within the Board’s subject-matter jurisdiction. Members of the public are limited to two (2) minutes per speaker. NOTE: Public comments shall not be subject to discussion. Ron Dahlquist-illegal dumping Mr. Adams- Saving Post Office

ITEM 9: Board Member Comment on matters within the Board’s subject-matter jurisdiction. Board members are limited to three (3) minutes per speaker. M. O’Gara told the history of saving the old Post Office. S. Khalid recommended that a seat be created for the homeless to represent them on the Board. M. Koenig concern about a posting on social media by a current Boardmember and that he hopes the Board will work together. C. Sower invited all to attend the Executive Meeting that meets the first Tuesday of the month. If Boardmembers have motions for the next Board meeting, please have the motions the Thursday before the posting of the General meeting. A general overview of the social media policy and communication standards for the Board was reviewed.

## UNFINISHED BUSINESS

ITEM 10: Approve Minutes from February 14, 2017 Regular Board Meeting Table

ITEM 11: Approve Minutes from April 11, 2017 Regular Board Meeting Table

ITEM 12: Approve Minutes from May 2, 2017 Special Board Meeting Table

Clarification of the vote from the May 2, 2017 Special Board meeting to extend the Boardmembers terms to 2019 from 2018 was presented by M. O’Gara. The City is working to align all elections to the same year and needed to extend Board seats by one year to create the alignment.

The letters for the support of AB332 and AB1206 have been sent to Sacramento and both bills will now go to the Senate.

A Board group photo was taken.

## NEW BUSINESS

ITEM 13: Committee Reports-

- Outreach- Movies in the Park planned for July 7 De Garmo Park, July 21 Fernangeles Park, and August 15 Sun Valley Park. Movies to be determined.
- Disaster Preparedness- Reminder to be prepared and will be planning an event at the Movies if the Park.
- Beautification- Planted trees in the median, Hong Kong Orchid trees which are flowering. Virginia Beck has been watering the trees on Mondays and Thursdays to make sure the trees survive. There will be a clean-up planned for May 20, 2017. A planning meeting will be held this Thursday at CM Martinez satellite office on Laurel Canyon at 4:00PM. The 7-11 will co-sponsor by providing sandwiches for the volunteers.
- CPAB-Crime is up per SLO Wall’s report.
- VANC- Meeting this Thursday. Long agenda, but the most important item is the Planning Department coming to discuss the Community Plan for Sun Valley and five other areas.
- PlanCheck- Planning 101 class with four meeting this fall to instruct Boardmembers on the do’s and don’ts of planning.
- LANCC- City wants to install charging stations for electric vehicles throughout the city at no charge to the driver.
- Homeless- Three meetings for the Welcome Home Project to discuss the HHH funding with 64 strategies, 47000 homeless, and 1000 units to be built per year for the next ten years. Those units will cost \$400,000 apiece. Two questions were asked of the Board, “Can the homeless situation be resolved?” and “What can Los Angeles do to help?”
- Planning-Application for 16 units at Fair and Lorne. M. O’Gara will be attending the HOA next to the project to get input.
- Budget Advocates- June 24<sup>th</sup> will be Budget Day at City Hall. The 88 page white paper that was presented to the Mayor is in the SVANC’s monthly profile and sections of interest can be reviewed by clicking on the page number in the table of contents.
- Finance- NC voted to budget change for this fiscal year and next year’s fiscal year. The green sheets have additional information.
- Public Affairs- C. Sower has been fielding calls to the NC because of the homeless problem in the area. The NC has been receiving approximately 5 calls per day.
- Clean Streets Challenge- NC has been waiting for the funding from the City that was awarded to the NC.

Bille and M. Sower left meeting

ITEM 14: Motion/Discussion/Vote to approve funds to reimburse Cindy Sower for the cost of purchasing items for the Sun Valley First Responders Valentine's Day SVANC Outreach approved by the board in December and distributed in February, amount not to exceed \$33.69. (Koenig)

<b>SVANC ITEM 14 Motion to reimburse C. Sower \$33.69 Move: M. O'Gara Second: Power</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 01	Absent – 05
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	Khalaf	Bille, Duenas, Housden, Palomino, M. Sower

ITEM 15: Motion/Discussion/Vote to select two new representatives for Neighborhood Council Budget Advocates. (Thum)

<b>SVANC ITEM 15 Vote for M. O'Gara and Thum to be Budget Reps for SVANC Move: Power Second: Koenig</b>				
<b>Yes – 12</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 05
Aggas, Allen, Flores, Khalaf, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Palomino, M. Sower

ITEM 16: Motion/Discussion/Vote to copy the City's 2007 architectural plans for the Median for prospective landscape architects invited to submit bids for the Median renovation, not to exceed \$100. (Thum)

<b>SVANC ITEM 16 Motion to fund \$100 for median renovation architectural plan copies Move: Power Second: Vacas</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 01	Absent – 05
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	Khalaf	Bille, Duenas, Housden, Palomino, M. Sower

ITEM 17: Motion/Discussion/Vote to purchase 650 Mini Shopper Tote Bags at CLOSEOUT sale price for distribution at SVANC events as part of Outreach to promote the SVANC throughout the community with informative material inside. 388 Royal Blue and 262 Black with logo not to exceed \$980.00 (Vacas)

<b>SVANC ITEM 17 Motion to fund \$980 for mini tote bags Move: Power Second: Aggas</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 01	Absent – 05
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	Khalaf	Bille, Duenas, Housden, Palomino, M. Sower

ITEM 18: Motion/Discussion/Vote to purchase 1200 Super Saver Grocery Tote Bags for distribution at SVANC events as part of Outreach to promote the SVANC throughout the community with informative material inside with SVANC logo not to exceed \$2,230.00. (Vacas)

<b>SVANC ITEM 18 Motion to fund \$2230. for tote bags Move: M. O'Gara Second: Power</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 01	Absent – 05
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	Khalaf	Bille, Duenas, Housden, Palomino, M. Sower

ITEM 19: Motion/Discussion/Vote to purchase 144 balloons plus string with the SVANC logo to promote the SVANC as part of Outreach at SVANC events. Not to exceed \$92.00. (Vacas)

<b>SVANC ITEM 19A Motion to fund \$92.00 for 144 balloons Move: Power Second: Thum</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 01	Absent – 05
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	Khalaf	Bille, Duenas, Housden, Palomino, M. Sower

Khalaf left meeting.

<b>SVANC ITEM 19B Motion to extend meeting 15 minutes Move: M. O'Gara Second: Vacas</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower

ITEM 20: Motion/Discussion/Vote to hold a Spring Cleaning Day May 20 at the Wicks Street Pedestrian Overcrossing (POC) at O'Melveny & Wicks, with funding not to exceed \$1,500 based on budgeting for the following: \$1000 for stones to decorate the walkway (decoration may be completed after May 20 but before June 3); \$300 to Sun Valley Graffiti Busters to re-fabricate stainless steel sheets into mirrors for both ends of the walkway (fabrication may be completed after May 20 but before June 30); \$200 for additional beverage, breakfast and snack items for volunteers (estimate 5 volunteers) Thum corrected the motion to state that there are 50 volunteers and not 5 volunteers as the motion states.

<b>SVANC ITEM 20A Motion to amend motion to \$400 for food for volunteers Move: Thum Second: M. O'Gara</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower
<b>SVANC ITEM 20B Motion to fund \$400 for food for volunteers Move: Vacas Second: M. O'Gara</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower

ITEM 21: Motion/Discussion/Vote to purchase a helium cart to secure our helium tank to in order to transport it more safely. Not to exceed \$ \$450 (Thum)

<b>SVANC ITEM 21A Motion to amend motion to reimburse Aggas \$20 for used helium cart from Airgas. Move: Koenig Second: Allen</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower
<b>SVANC ITEM 21B Motion to reimburse Aggas \$20 for used helium cart from Airgas. Move: Power Second: M. O'Gara</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower

ITEM 22: Motion/Discussion/Vote to purchase two (2) LaCie 2TB Rugged Portable Hard Drive – Thunderbolt & USB 3.0 \$420.00---and 8 Light bulbs KF-242-K32-S 2ft Kino 800ma Kf32 Safety-coated \$190.94 and 4 GL-650FRK 650 Frk Light Bulbs \$69.89====\$300 ---Gaffers \$40-To be used for a videotape Promo for exhibition at SVANC EVENTS Not to Exceed \$800 (O'Gara/Vacas)

<b>SVANC ITEM 22 Motion to fund \$800 video equipment Move: M. O'Gara Second: C. Sower</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower

ITEM 23: Motion/Discussion/Vote to purchase Stihl Kombi System Weed Eater/Extension Poles which includes Hedge Trimmer, Chainsaw, and Trimmer head attachments. To be used by Sun Valley Graffiti Busters/Susan Bartlett for various Weed Abatement/brush clearing situations throughout our Sun Valley Community not to exceed \$1,250.00. (Sower)

<b>SVANC ITEM 23 Motion to fund \$1200 for lawn equipment Move: Power Second: M. O'Gara</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower

ITEM 24: Motion/Discussion/Vote to purchase a Hisonic HS700 75 Watt Rechargeable & Portable PA (Public Address) System for use primarily at Outreach events, price not to exceed \$250 including shipping.

<b>SVANC ITEM 24A motion to fund \$250 for PA system Move: Power Second: M. O'Gara</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower

<b>SVANC ITEM 24B Motion to extend meeting to 9:00PM Move: M. O'Gara Second: C. Sower</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O'Gara, M. O'Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower

ITEM 25: Motion/Discussion/Vote to approve Monthly Expenditure Report (MER) for April 2017 & anticipated expenses

<b>SVANC ITEM 4 Motion to approve MERS April 2017 Move: Thum Second: M. O’Gara</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O’Gara, M. O’Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower

ITEM 26: Public Comment on non-agenda Items, two (2) minutes per speaker. No speaker.

ITEM 27: Board Member Comment on non-agenda Items, two (2) minutes per speaker. C. Sower requested that Boardmembers take agendas and place them at the businesses in the community to increase participation by the community. Boardmember asked if the agendas can be translated into Spanish. M. O’Gara explained that the agendas used to be translated, but the Boardmember who originally was translating the agendas into Spanish is no longer available to translate the agendas into Spanish.

ITEM 28: Adjournment

<b>SVANC ITEM 28 Motion to adjourn Move: M. O’Gara Second: B. O’Gara 8:55PM</b>				
<b>Yes – 11</b>	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas, Allen, Flores, Koenig, B. O’Gara, M. O’Gara, Perez, Power, C. Sower, Thum, Vacas	NONE	NONE	NONE	Bille, Duenas, Housden, Khalaf, Palomino, M. Sower