



**Sun Valley Area Neighborhood Council**

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 Sun Valley, CA 91353-0457  
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**Regular Board Meeting MINUTES**

**Tuesday, August 9, 2016**

**6:30pm – 8:30pm**

**(FINAL-SVANC Board Approved 11/15/2016)**

**Meeting Location:**

Villa Scalabrini Retirement Center  
 10631 Vinedale Street  
 Sun Valley, CA 91352

**(MAIL NOT ACCEPTED AT THIS ADDRESS)**

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Aggas, Gary	PRESENT	YES	Resident	R5
Allen, Mark B.	PRESENT	YES	Business	B1
Bille, Elizabeth	PRESENT	YES	Resident	R1
Castañeda, Priscilla	Absent**	No (A)	Youth Rep	Y1
Culley, Gene	PRESENT	YES	Senior Rep	S2
Dueñas, Angelica	Absent**	YES	Resident	R2
Flores, Susan; <b>Secretary</b>	PRESENT (in 6:36pm)	YES	Resident	R6
Housden, Linda	Absent**	YES	At-Large	A6
Inkelaar-Cruz, Sean; <b>Treasurer</b>	Absent**	YES	At-Large	A4
Khalaf, Sam	Absent**	No (EX)	Business	B2
Koenig, Mylo	PRESENT	YES	At-Large	A1
Mendez, Sara	Absent**	YES	Business	B6
Naranjo, Jesus	PRESENT (out 7:23pm)	No (A)	Youth Rep	Y2
Novoa, Rene	Absent**	YES	At-Large	A3
O'Gara, Barbara	PRESENT	YES	Senior Rep	S1
O'Gara, Mike; <b>President</b>	PRESENT	YES	At-Large	A2
Palomino, Catherine	PRESENT	YES	Resident	R3
Perez, Carmen	PRESENT	YES	Business	B7
Power, Rick	PRESENT (in 6:36pm)	YES	Business	B5
Raaf, Robbie	Absent**	YES	At-Large	A5
Sower, Cindy; <b>1<sup>st</sup> V.P.</b>	PRESENT	YES	Business	B4
Sower, Michael	Absent**	YES	Business	B3
Thum, Wendy	PRESENT	YES	Resident	R4
Torrero, Jesse	PRESENT (in 6:59pm)	YES	Comm. Int.	C1
Vacas, Monica	Absent**	YES	Resident	R7
<b>TOTAL: 25</b>	<b>15 PRESENT, 10 ABSENT</b>			

\*Funding vote eligibility key: **A**=age less than 18 yrs; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired

\*\* Advance notice given for absence

**ITEM 1: Call to Order, Roll Call, Pledge of Allegiance, Code of Civility**

- Mr. Mike O'Gara called the meeting of Sun Valley Area Neighborhood Council to order at approximately 6:33pm; the Pledge of Allegiance and Code of Civility were recited
- Mr. Koenig took roll for Ms. Susan Flores, Secretary; 12 board members were present. Quorum was met. There were approximately 14 members of the public present

**ITEM 2: Opening Remarks**

- Mr. O'Gara made opening remarks to the board and public

**ITEM 3: Emergency Personnel from Fire and Police Departments**

- LAPD Foothill Division Senior Lead Officer Vasquez discussed subjects including area crime

statistics, Sun Valley parks events, the Jeopardy program golf tournament

ITEM 4: BRIEF Presentation/Announcements from elected officials or their representatives

- The following elected officials and representatives spoke:
- Nigel Sanchez, Sun Valley area representative to Congressman Cárdenas, discussed subjects including a mobile office, and provided a contact information pamphlet. Ms. Cindy Sower thanked the Mr. Sanchez and the congressman for donating water for the SVANC's movie nights and National Night Out.
- Mr. David Gonzalez, Education Deputy for Ms. Monica Ratliff, LAUSD, mentioned subjects including that the LAUSD is expecting a 75% graduation rate for 2016, the highest ever; a cleanup near a vacant lot owned by the district; billboards advertising Poly High and Stonehurst Elementary schools; and National Night Out at Stonehurst park.
- Caesar Huerta, Field Rep., CD-6 Councilmember Nury Martinez, spoke on issues including congratulating the SVANC on the Fernangeles movie night with 315 attendees; thanked Catherine's Cupcakes, a business near Fernangeles for donating cupcakes to the movie night; and thanked Ms. Cindy Sower of Sun Valley Equipment Rentals for donating a generator.
- Lorraine Diaz, Field Rep, CD2 Councilmember Paul Krekorian (at 7:00pm) spoke about subjects including a number of events planned including a movie night in Cabrini Park; a meeting on Clean Streets at Fire Station 89; a tree dedication for the Glenoaks Cohasset area where they are partnering with the Watershed about water issues and to create a strip park. This is part of a beautification project being paid by CD2 for the next 3 years via a community benefit trust fund including CD6 & CD7.

ITEM 5: Public Comment on matters within the Board's subject-matter jurisdiction.

- Ms. Sarah Ramsawack of North Hollywood Northeast NC, speaking on the upcoming Neighborhood Council congress
- Mr. Robert Adams, asking about the status of the Sun Valley Post Office

ITEM 6: Board member comments on matters within the Board's subject-matter jurisdiction.

- None

UNFINISHED BUSINESS

ITEM 7a: Review, correct and approve minutes from our MAY 22, 2016 Special Board Meeting

- Corrections were cited and amendments made

<b>SVANC ITEM 160809-07A (07:10p) CARRIED 15/00/00/10: Approve May 22, 2016 Meeting Minutes as Amended</b>			
<b>Motion:</b> Bille	<b>Second:</b> Aggas		
<b>Board Action:</b> Approved, as amended	<b>Voting Eligibility:</b> ALL		
<b>YES (15):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; Naranjo; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (10): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Novoa; Raaf; Sower-M; Vacas

ITEM 7b: Review, correct and approve minutes from our JULY 4, 2016 Special Board Meeting

- A correction to the adjournment time of PM (not AM) was cited and the amendment made

<b>SVANC ITEM 160809-07B (07:12p) CARRIED 15/00/00/10: Approve July 4, 2016 Meeting Minutes as Amended</b>			
<b>Motion:</b> Thum	<b>Second:</b> Aggas		
<b>Board Action:</b> Approved, as amended	<b>Voting Eligibility:</b> ALL		
<b>YES (15):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; Naranjo; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (10): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Novoa; Raaf; Sower-M; Vacas

ITEM 7c: Review, correct and approve minutes from our JULY 11, 2016 Regular Board Meeting

- The date of the meeting on the agenda is to be corrected to JULY 12, 2016.

<b>SVANC ITEM 160809-07C (07:13p) CARRIED 15/00/00/10: Approve July 12, 2016 Meeting Minutes as Written</b>			
<b>Motion:</b> Bille	<b>Second:</b> Power		
<b>Board Action:</b> Approved, as written	<b>Voting Eligibility:</b> ALL		
<b>YES (15):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; Naranjo; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (10): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Novoa; Raaf; Sower-M; Vacas

**NEW BUSINESS**

ITEM 8: Committee Reports— Outreach, Disaster Preparedness, Beautification, LANCC, Planning, Plancheck, Homeless, Budget Advocates, Election Committee.

- Outreach: No report (principals not present)
- Disaster Preparedness: No report (principals not present)
- Beautification: Ms. Thum mentioned a first meeting for the new fiscal year will be held soon.
- CPAB: Ms. Sower stated that Officer Vasquez covered the details of the report
- VANC: Mr. Aggas will attend the meeting this Thursday
- Plancheck: Mr. Aggas will attend the meeting this Saturday
- LANCC: no details to report.
- Homeless: No report (principal not present)
- Planning: Mr. O'Gara gave updates on the Starbucks application, the small lot subdivision ordinance, and the "Line 204" studio
- Budget Advocates: Ms. Thum said Mr. O'Gara attended the last meeting, and he gave highlights
- Finance: (principal not present); monthly report to be given later by Ms. Thum
- Election: Mr. Aggas had no election updates

ITEM 9: Appointment of Robbie Raff to Co-Chairperson of the Emergency Preparedness Committee

- Mr. Raff had previously expressed the desire to co-chair the SVANC Emergency Preparedness Committee though he was unable to attend tonight
- He will serve in conjunction with chair Mr. Khalaf

<b>SVANC ITEM 160809-09 (07:24p) CARRIED 14/00/00/11: Appoint Mr. Robbie Raaf as SVANC Emergency Preparedness Committee Co-Chair</b>			
<b>Motion:</b> O'Gara-Mike	<b>Second:</b> Power		
<b>Board Action:</b> Approved	<b>Voting Eligibility:</b> ALL		
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 10: Appointment of an ad-hoc committee to draft letters to explore possible participation in Dept of Sanitation's "Clean Streets LA" Program. Three 500-word letters are necessary for the application. Contents are specific.

<b>SVANC ITEM 160809-10 (07:32p) CARRIED 14/00/00/11: Appointment of an ad-hoc Clean Streets LA Committee</b>			
<b>Motion:</b> O'Gara-Mike	<b>Second:</b> Aggas		
<b>Board Action:</b> Approved	<b>Voting Eligibility:</b> ALL		
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 11: Appoint a Standing Public Affairs Committee charged with finding solutions to public and street issues, interface with CPAB and LAPD Foothill Division regarding Human Trafficking and other street issues. This Committee will work as a bridge that will connect our SVANC, CPAB, and stakeholders to public entities such as Council office, Police, Fire, Prostitution Task Force, etc. to work with and find solutions to ongoing issues.

- Ms. Cindy Sower was nominated to serve as committee chairperson

<b>SVANC ITEM 160809-11 (07:41p) CARRIED 13/00/00/12: Appointment of a Standing Public Affairs Committee</b>			
<b>Motion:</b> O'Gara-Mike	<b>Second:</b> Aggas		
<b>Board Action:</b> Approved	<b>Voting Eligibility:</b> ALL		
<b>YES (13):</b> Aggas; Allen; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (12): Bille (temp); Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 12: Discussion/Motion/Vote to join with other NCs whose neighborhoods are policed by LAPD Foothill Division in order to share a Breakfast and/or Dinner to show appreciation for their service. Not to exceed \$2500

- After much discussion by boardmembers and public comment by Ms. Ramsawack, it was decided to move forward with two breakfasts timed to cover three shifts and to use a Sun Valley vendor, anticipating 670 people, and anticipating participation by other area Neighborhood Councils.

<b>SVANC ITEM 160809-12 (07:48p) CARRIED 14/00/00/11: LAPD Foothill Div. Appreciation Breakfast Shared with other area NCs, NTE \$2500</b>			
<b>Motion:</b> O'Gara-Mike		<b>Second:</b> Bille	
<b>Board Action:</b> Approved		<b>Voting Eligibility:</b> FUNDING ELIGIBLE	
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 13: Discussion regarding the Brown Act and Committee quorums, per instruction from the City Attorney for DONE.

- Discussion on this subject took place

ITEM 14: Possible action on Item 13 (*regarding the Brown Act and Committee quorums, per instruction from the City Attorney for DONE*)

- A motion was made to change the meeting quorum number in the Bylaws (SVANC Bylaws approved 9/01/2015, Article V, Section 2 "Quorum") from 7 to 10 directors (*Section 2: Quorum – A quorum shall be a minimum of seven (7) **ten (10)** directors, including at least one (1) officer...*)
- After some discussion, a motion was made to table this item by Mr. O'Gara, seconded by Ms. Thum. The motion to table failed 4/10 (O'Gara-Mike, Perez, Power, Thum: aye; others nay.) The vote for the quorum change proceeded.

<b>SVANC ITEM 160809-14 (08:01p) CARRIED 13/01/00/11: SVANC Bylaws Quorum Change from 7 to 10 Directors</b>			
<b>Motion:</b> O'Gara-Mike		<b>Second:</b> Bille	
<b>Board Action:</b> Approved		<b>Voting Eligibility:</b> ALL	
<b>YES (13):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Torrero	NO (01): Thum	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

- The change of quorum will take effect upon final approval of the revised SVANC Bylaws.

ITEM 15: Motion/Discussion/Vote and possible action on a cleanup in CD-2 De Garmo Street and adjacent area, possible date either August 13th or August 27th. This cleanup is to prepare the area for a soccer tournament to be held by surrounding community for a young people's soccer tournament. SVANC would provide volunteers and refreshments not to exceed \$550

- Lorraine Diaz of CD2 Councilmember Krekorian's office recommended August 27<sup>th</sup>, and she will have a better count of attendees after Friday. Ms. Perez recommended that kids be included in the cleanup and that the Council District (CD) approve bigger ticket items such as hot dogs.

<b>SVANC ITEM 160809-15 (08:15p) CARRIED 14/00/00/11: Support for De Garmo Park Area Cleanup on Aug. 27<sup>th</sup>, NTE \$550</b>			
<b>Motion:</b> O'Gara-Mike		<b>Second:</b> Torrero	
<b>Board Action:</b> Approved		<b>Voting Eligibility:</b> FUNDING ELIGIBLE	
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 16: Discussion regarding the purchase Shirts for board members to wear at sanctioned SVANC functions, not to exceed \$900.00. (VACAS)

- This Item is a duplicate of one previously approved. Shirt sizes were requested of boardmembers.

ITEM 17: Discussion/Motion/Vote of the Strategic Plan- approval of the plan as submitted by the Executive Board

- The final recommendations for the Strategic Plan and Budget 2016-2017 were reviewed and a motion was made for their approval to submit to EmpowerLA as recommended by the SVANC Executive Board.

<b>SVANC ITEM 160809-17 (08:20p) CARRIED 14/00/00/11: Final Approval of SVANC's Strategic Plan and Budget for 2016-2017</b>			
<b>Motion:</b> O'Gara-Mike		<b>Second:</b> Aggas	
<b>Board Action:</b> Approved		<b>Voting Eligibility:</b> FUNDING ELIGIBLE	
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 18: Motion/ Discussion/Vote to buy two packages of Avery Labels. Need to print "This item provided by The Sun Valley Area Neighborhood Council" Not to exceed \$40.00

- The labels would be attached to Outreach items showing the SVANC provided them

<b>SVANC ITEM 160809-18 (08:21p) CARRIED 14/00/00/11: 2 Packages of Avery Labels NTE \$40</b>			
<b>Motion:</b> O'Gara-Mike		<b>Second:</b> Power	
<b>Board Action:</b> Approved		<b>Voting Eligibility:</b> FUNDING ELIGIBLE	
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 19: Motion/Discussion/Vote to buy a flash Drive for the office, not to exceed \$30.00

<b>SVANC ITEM 160809-19 (08:22p) CARRIED 14/00/00/11: Flash Drive for the SVANC office, NTE \$30</b>			
<b>Motion:</b> O'Gara-Mike		<b>Second:</b> Aggas	
<b>Board Action:</b> Approved		<b>Voting Eligibility:</b> FUNDING ELIGIBLE	
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 20: Motion/Discussion/Vote to approve the Treasurer's Report (July 2016)

- In the absence of the Treasurer, Ms. Thum delivered the Treasurer's Report

<b>SVANC ITEM 160809-20 (08:24p) CARRIED 14/00/00/11: Approve Treasurer's Report (July 2016)</b>			
<b>Motion:</b> Koenig		<b>Second:</b> O'Gara-Mike	
<b>Board Action:</b> Approved		<b>Voting Eligibility:</b> FUNDING ELIGIBLE	
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 21: Motion/Discussion/Vote to approve to fund our account for next month's anticipated expenditures (August 2016)

- The expenditures were estimated to be \$1419.80

<b>SVANC ITEM 160809-21 (08:27p) CARRIED 14/00/00/11: Approve Next Month's Anticipated Expenditures (NMAE) (August 2016) (est. \$1419.80)</b>			
<b>Motion:</b> Koenig		<b>Second:</b> Bille	
<b>Board Action:</b> Approved		<b>Voting Eligibility:</b> FUNDING ELIGIBLE	
<b>YES (14):</b> Aggas; Allen; Bille; Culley; Flores; Koenig; OGara-B; OGara-M; Palomino; Perez; Power; Sower-C; Thum; Torrero	NO (00)	OTHER (00)	ABSENT (11): Castaneda; Duenas; Housden; Inkelaar; Khalaf; Mendez; Naranjo; Novoa; Raaf; Sower-M; Vacas

ITEM 22: SHORT Discussion Re: application of Nation Builder, NextDoor and Facebook

- This Item was tabled until next month (O-Gara-M, Thum, 14/0).

ITEM 23: PUBLIC COMMENT on non-agenda Items, two (2) minutes per speaker

- Mr. Ronnie Veliz of Somos Familia, an LGBTQ Youth Council, discussing an upcoming meeting

ITEM 24: Board member comments on non-agenda Items, two (2) minutes per speaker

- Mr. Power suggested installing trash receptacles in residential areas to reduce homeless generated refuse

ITEM 25: Adjournment

- Mr. O'Gara motioned to adjourn the meeting, seconded by Ms. Bille, approved unanimously 14/00. The meeting was adjourned at 8:33pm. (A special meeting now follows.)