



Sun Valley Area Neighborhood Council

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Regular Board Meeting MINUTES
Tuesday, May 10, 2016
6:30pm – 8:30pm
FINAL/APPROVED

Meeting Location:

Villa Scalabrini Retirement Center
 10631 Vinedale Street
 Sun Valley, CA 91352

Board Member	Category	Seat	Roll Call	Funding Vote Eligible*
Aggas, Gary	Resident	R5	PRESENT	YES
Allen, Mark B.	Business	B1	PRESENT	YES
Bille, Elizabeth	Resident	R1	PRESENT	YES
Castañeda, Priscilla	Youth Rep	Y1	PRESENT (seated 7:28pm, out 8:17pm)	No (A)
Culley, Gene	Senior Rep	S2	PRESENT (seated 7:26pm)	YES
Dueñas, Angelica	Resident	R2	PRESENT (seated 7:23pm)	YES
Flores, Susan; Secretary	Resident	R6	PRESENT (in 6:44pm)	YES
Housden, Linda	At-Large	A6	Absent**	YES
Inkelaar-Cruz, Sean;	At-Large	A4	Absent**	YES
Khalaf, Sam	Business	B2	PRESENT	No (EX)
Koenig, Mylo	At-Large	A1	PRESENT	YES
Mendez, Sara; Treasurer	Business	B6	PRESENT	YES
Naranjo, Jesus	Youth Rep	Y2	PRESENT (seated 7:30pm, out 8:17pm)	No (A)
Novoa, Rene	At-Large	A3	PRESENT	YES
O'Gara, Barbara	Senior Rep	S1	PRESENT (seated 7:25pm)	YES
O'Gara, Mike; President	At-Large	A2	PRESENT	YES
Palomino, Catherine	Resident	R3	Absent**	YES
Perez, Carmen	Business	B7	PRESENT	YES
Power, Rick	Business	B5	PRESENT	YES
Raaf, Robbie	At-Large	A5	PRESENT	YES
Sower, Cindy; 1st V.P.	Business	B4	PRESENT	YES
Sower, Michael	Business	B3	Absent**	YES
Thum, Wendy	Resident	R4	Absent**	YES
Torrero, Jesse	Comm. Int.	C1	Absent	YES
Vacas, Monica; 2nd V.P.	Resident	R7	PRESENT	YES
TOTAL 25			19 Present, 06 Absent	

*Funding vote eligibility key: **A**=age less than 18 yrs; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired
 ** Advance notice given for absence

ITEM 1: Call to Order, Roll Call, Pledge of Allegiance, Code of Civility

- Mr. Mike O'Gara officially called the meeting of Sun Valley Area Neighborhood Council to order at approximately 6:36pm; the Pledge of Allegiance
- Mr. Mylo Koenig, temporarily filling in for Secretary Susan Flores, took roll; 13 Board members were present. Quorum was met. There were approximately 24 members of the public present

ITEM 2: Opening Remarks

- Mr. O'Gara made opening remarks to the board and public

ITEM 3: Emergency Personnel from Fire and Police Departments

- LAPD Foothill Division Senior Lead Officer Vasquez addressed the board and public

ITEM 4: BRIEF Presentation/Announcements from elected officials or their representatives

- Mr. David Gonzalez, Education Deputy for Ms. Monica Ratliff, LAUSD mentioned subjects including a Job Resource Fair, an Educational Summit, and Teacher Appreciation week
- Ms. Lorraine Diaz, Field Rep., CD-2 Councilmember Krekorian mentioned subjects including an LAPD Cadet program, a Neighborhood Watch meeting in Sun Valley Hills,
- Mr. Caesar Huerta, Field Rep., CD-6 Councilmember Martinez mentioned subjects including the Ratner Post Office area cleanup, the Peoria corridor, and Skate Park renovation

ITEM 5: Presentation from two Charter Schools: Fenton and Alliance; update on classes and construction

- Information and updates about the current status of these new Sun Valley area charter schools were made by:
 - Ms. Jennifer Miller, and Ms. Wendy Kaufman of Fenton Academy
 - Mr. Jonathan Tiongco. Principal of Alliance Charter School

ITEM 6: Public Comment on matters within the Board’s subject-matter jurisdiction.

- Mr. Roy Imazu, issues with the Sheldon Skate Park and neighborhood issues
- Mr. Kevin Suscavage, Candidate for State Assembly
- Mr. David Cain, Executive Director of America's Healthy Kids

ITEM 7: Board member comments on matters within the Board’s subject-matter jurisdiction

- Mr. Gary Aggas addressed the board and public about an election expense problem and that an order was made on behalf of the SVANC to design and send out postcards calling for candidates, but this expense was not presented to nor approved by the SVANC board. It was also noted that the postcards were not universally received and some areas that we found out about were received just a day before the final (extended) deadline.

ITEM 8: Seat our At-Large ALTERNATE from Election to Resident Category: Angelica Dueñas

- Ms. Dueñas was seated at 7:23pm. Board member attendance increased to 15.

ITEM 9A: Election for two Senior Representatives for appointment to the board

-Two applications were received before the deadline. Both are previous board members Gene Culley and Barbara O’Gara

- Ms. O’Gara made her candidate statement to the board and public
- A vote was taken of all board members present

SVANC ITEM 160510-09A1(07:25p) CARRIED: Appoint Ms. Barbara O’Gara to the SVANC Board’s Senior Representative (S1) Seat				
Yes – 15	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Duenas; Flores; Khalaf; Koenig; Mendez; Novoa; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

- After Ms. O’Gara’s appointment, board member attendance increased to 16
- Mr. Culley made his candidate statement to the board and public
- A vote was taken of all board members present

SVANC ITEM 160510-09A2(07:26p) CARRIED: Appoint Mr. Gene Culley to the SVANC Board’s Senior Representative (S2) Seat				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Duenas; Flores; Khalaf; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

- After Mr. Culley’s appointment, board member attendance increased to 17

ITEM 9B: Election for two Youth Representatives for appointment to the board.

-Two applications were received before the deadline, Ms. Pricilla Castañeda and Mr. Jesus Naranjo

- Ms. Castañeda made her candidate statement to the board and public
- A vote was taken of all board members present

SVANC ITEM 160510-09B1 (07:28p) CARRIED: Appoint Ms. Priscilla Castaneda to the SVANC Board’s Youth Representative (Y1) Seat				
Yes – 17	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

- After Ms. Castañeda’s appointment, board member attendance increased to 18

- Mr. Naranjo made his candidate statement to the board and public
- A vote was taken of all board members present

SVANC ITEM 160510-09B2 (07:30p) CARRIED: Appoint Mr. Jesus Naranjo to the SVANC Board's Youth Representative (Y2) Seat				
Yes – 18	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Castaneda; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

- After Mr. Naranjo's appointment, board member attendance increased to 19

-At the conclusion of these appointments the SVANC Board rose and recited the SVANC Code of Civility

Unfinished Business (ALL VOTES WILL BE ROLL CALL VOTES)

ITEM 10A: Review, correct and approve minutes from our March 8, 2016 Board Meeting

- Mr. Koenig motioned to accept the minutes as written, seconded by Mr. Power
- A vote was taken of all board members present

SVANC ITEM 160510-10A (07:33p) CARRIED: Approve March 8, 2016 Meeting Minute as Written				
Yes – 19	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Castaneda; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Naranjo; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

ITEM 10B: Review, correct and approve minutes from our April 12, 2016 Board Meeting

- Mr. Power motioned to accept the minutes as written, seconded by Mr. Novoa
- A vote was taken of all board members present

SVANC ITEM 160510-10B (07:34p) CARRIED: Approve April 12, 2016 Meeting Minute as Written				
Yes – 19	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Castaneda; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Naranjo; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

New Business

ITEM 11: Motion/Discussion/Vote to purchase office supplies for our office not to exceed \$700.00

- Mr. O'Gara motioned to approve this Item, seconded by Ms. Vacas
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160510-11 (07:34p) CARRIED: Purchase Office Supplies for Office NTE \$700				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 03	Absent – 06
Allen; Aggas; Bille; Culley; Duenas; Flores; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	Castaneda*; Khalaf; Naranjo* (*under 18y)	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

ITEM 12: Motion/Discussion/Vote to redo the print on the bus benches after election. May be done in two steps: first the artwork not to exceed \$75, second four bus bench signs not to exceed \$400

- Mr. Aggas motioned to approve this Item, seconded by Ms. Bille
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160510-12 (07:37p) CARRIED: Redo SVANC Bus Benches After Election, Artwork NTE \$75, Four Signs NTE \$400				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 03	Absent – 06
Allen; Aggas; Bille; Culley; Duenas; Flores; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	Castaneda*; Khalaf; Naranjo* (*under 18y)	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

ITEM 13: Motion/Discussion/Vote to purchase office supplies not to exceed \$700

- Mr. Aggas motioned to TABLE this Item (duplicate), seconded by Mr. Koenig
- A vote was taken of all board members present and eligible to vote on funding Items
- Item 160510-13 was TABLED 16/00 with 03 not eligible (7:38pm)

ITEM 14: Motion/Discussion/Vote to purchase Shirts for board members to wear at sanctioned SVANC functions, not to exceed \$1200.00

- Mr. Aggas motioned to TABLE this Item, seconded by Mr. Koenig
- A vote TO TABLE was taken of all board members present and eligible to vote on funding Items
- Item 160510-14 was TABLED 16/00 with 03 not eligible (7:40pm)

ITEM 15: Motion/Discussion/Vote to purchase ID Badges for the board not to exceed \$100

- Mr. Aggas motioned to approve this Item, seconded by Mr. Raaf
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160510-15 (07:43p) CARRIED: Purchase ID Badges for the Board NTE \$100				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 03	Absent – 06
Allen; Aggas; Bille; Culley; Duenas; Flores; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	Castaneda*; Khalaf; Naranjo* (*under 18y)	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

ITEM 16: Motion/ Discussion/Vote to add Cindy Sower to the list of authorized people to write Community Impact Statements on behalf of the SVANC. Gary Aggas and Mike O'Gara are already authorized. A CIS can only be written after the board has voted to do so.

- Ms. Vacas motioned to approve this Item, seconded by Ms. Bille
- A vote was taken of all board members present

SVANC ITEM 160510-16 (07:45p) CARRIED: Add Boardmember Cindy (Cynthia) Sower to List of Authorized SVANC CIS Writers				
Yes – 19	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Castaneda; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Naranjo; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

ITEM 17: Motion/Discussion/Vote: The current president may if he wishes appoint the past president to the position of "Past President" on the Executive Board whose duties will be as the President assigns. This will be done by a vote of the Board. Changes shall be made to the standing rules and the bylaws as needed.

- Mr. O'Gara motioned to approve this Item, seconded by Mr. Allen
- A vote was taken of all board members present

SVANC ITEM 160510-17 (07:46p) CARRIED: Add "Past President" position to the Executive Board				
Yes – 19	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Castaneda; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Naranjo; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

ITEM 18: Motion/Discussion /Vote to change the Standing Rules and the Bylaws to concur with the above Item 17

- Ms. Bille motioned to approve this Item, seconded by Ms. Vacas
- A vote was taken of all board members present

SVANC ITEM 160510-18 (07:47p) CARRIED: Add "Past President" Executive Board position to Standing Rules and Bylaws				
Yes – 19	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Castaneda; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Naranjo; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

ITEM 19: Motion/Discussion/Vote to reject the Planning Committee decision to not take a position on the application for a Small Lot Subdivision at the site of the old Roscoe Hardware store (most recently a thrift store) located on San Fernando Rd between Ratner Street and Sunland Blvd., and to write a letter to the City Planning and Zoning Dept. taking the position of being against the project (Gary Aggas)

- Mr. Aggas motioned to open this Item, seconded by Mr. Novoa
- Ms. Nichole Smith of Horizon Development & Entitlement and Mr. Ryan Chang of Smart A&C spoke in support of this project, answered questions and made suggestions
- After lengthy discussion, Mr. O'Gara motioned to AMEND this Item to state, "... and to write a letter to the City Planning and Zoning Dept. with our concerns and to support this project with proper mitigation for noise." This was seconded by Mr. Aggas
- A vote was taken of all board members present to accept the amendment and approve the amended Item

SVANC ITEM 160510-19 (08:12p) CARRIED: AS AMENDED: "Motion/Discussion/Vote to reject the Planning Committee decision to not take a position on the application for a Small Lot Subdivision at the site of the old Roscoe Hardware store (most recently a thrift store) located on San Fernando Rd between Ratner Street and Sunland Blvd., and to write a letter to the City Planning and Zoning Dept. with our concerns and to support this project with proper mitigation for noise."				
Yes – 19	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Aggas; Bille; Castaneda; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Naranjo; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Housden; Inkelaar; Palomino; Sower-M; Thum; Torrero

ITEM 20: Motion/Discussion/Vote to approve the Planning Committee to write a letter to City Planning and Zoning regarding concerns about case number ZA-2015-3878 application for a Starbucks to replace Bobs Big Boy on Sunland Blvd

- Mr. Aggas motioned that this Item be TABLED (already voted on previously), and was seconded
- Item 160510-20 was TABLED unanimously 16/00 (8:12pm)

ITEM 21: Treasurers report; Motion/Discussion/Vote to approve the March 2016 Treasurer's Report

- Mr. Aggas motioned to open this Item, seconded by Ms. Perez
- Mr. Inkelaar-Cruz discussed the report covering last month's finances
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160510-21 (08:17p) CARRIED: Approve April 2016 Treasurer's Report				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 01	Absent – 08
Allen; Aggas; Bille; Culley; Duenas; Flores; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	Khalaf	Castaneda; Housden; Inkelaar; Naranjo; Palomino; Sower-M; Thum; Torrero

- ITEM 22: Motion/Discussion/Vote to approve to fund our account for next month's anticipated expenditures
- Ms. Bille motioned to open this Item, seconded by Mr. O'Gara
 - Mr. Inkelaar-Cruz discussed the report covering next month's anticipated expenditures
 - A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160510-22 (08:18p) CARRIED: Approve Next Month's Anticipated Expenditures				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 01	Absent – 08
Allen; Aggas; Bille; Culley; Duenas; Flores; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	Khalaf	Castaneda; Housden; Inkelaar; Naranjo; Palomino; Sower-M; Thum; Torrero

- ITEM 23: Motion/Discussion/Vote to approve the budget for fiscal year 2016-2017
- Mr. O'Gara motioned to open this Item, seconded by Ms. Bille
 - A draft budget was presented to the board and public for approval
 - The draft budget indicated the following breakdowns for the **\$37,000** allotment of funds for Fiscal Year 2016-2017 (from July 1, 2016 to June 30, 2017)
 - **OPERATIONS, \$22,700:** Audio & Visual Services \$500; Training & Board Retreat \$800; Facilities Related & Space Rental \$12,000; Miscellaneous Expense \$1000; Office Equipment & Supplies \$3000; Postage \$400; Translation/Transcription \$5000
 - **OUTREACH \$8,300:** Advertising \$2650; Event Expense/Food & Refreshments \$3800; Meeting Expense \$850; Website Maintenance/Enhancement/Creation \$1000
 - **COMMUNITY IMPROVEMENT \$5,000:** Community Improvement Projects \$5000
 - **NEIGHBORHOOD PURPOSES GRANTS \$1,000**
 - **ELECTIONS \$0**
 - Projected Monthly Operational Expenses of \$743 (already included in the figures above) were estimated and broken down as: Time Warner (Phone/Fax & Office Internet) \$148; Translation & Transcription \$445; and Konica (Copier/Scanner) \$150
 - The board can vote to revise and adjust these figures in the future if/as necessary
 - A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160510-23 (08:20p) CARRIED: Approve Fiscal Year 2016-2017 Budget				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 01	Absent – 08
Allen; Aggas; Bille; Culley; Duenas; Flores; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	Khalaf	Castaneda; Housden; Inkelaar; Naranjo; Palomino; Sower-M; Thum; Torrero

- ITEM 24: Motion/Discussion/Vote to have Mike O'Gara go to the City Clerk's office to pick up our voter registration forms from our election in order to incorporate the contact information in our mailing list
- Ms. Dueñas motioned to open this Item, seconded by Mr. Raaf
 - A vote was taken of all board members present

SVANC ITEM 160510-24 (08:21p) CARRIED: Authorize Mike O'Gara to pick up Voter Registration Forms from City Clerk				
Yes – 17	No – 00	Recuse – 00	Not Eligible – 00	Absent – 08
Allen; Aggas; Bille; Culley; Duenas; Flores; Khalaf; Koenig; Mendez; Novoa; OGara-B; OGara-M; Perez; Power, Raaf, Sower-C; Vacas	NONE	NONE	NONE	Castaneda; Housden; Inkelaar; Naranjo; Palomino; Sower-M; Thum; Torrero

- ITEM 25: Public Comment. The following addressed the board and public:
- Mr. Jack Sripoona, Aide to Congressman Cárdenas, mentioned an update from the US Post Office in Sun Valley
- ITEM 26: Board Member Comment. The following board members addressed the board and public:
- Ms. Vacas

- ITEM 27: Adjournment
- Ms. Bille motioned to adjourn the meeting, seconded by Ms. Vacas. The motion carried 17/00. The meeting was adjourned at 8:24pm.