



Sun Valley Area Neighborhood Council

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Regular Board Meeting MINUTES (Final)
Tuesday, April 12, 2016
6:00pm – 8:30pm
SVANC Board Approved 05/10/2016

Meeting Location:
 Villa Scalabrini Retirement Center
 10631 Vinedale Street
 Sun Valley, CA 91352

Board Member	Category	Seat	Roll Call	Funding Vote Eligible*
Aggas, Gary	Resident	R5	Absent**	YES
Allen, Mark B.	Business	B1	PRESENT (out 7:08pm)	YES
Bille, Elizabeth	Resident	R1	PRESENT (out 7:30pm)	YES
Flores, Susan; Secretary	Resident	R6	PRESENT (in 6:34pm)	YES
Housden, Linda	At-Large	A6	PRESENT	YES
Inkelaar-Cruz, Sean;	At-Large	A4	PRESENT	YES
Khalaf, Sam	Business	B2	PRESENT (in 6:35pm)	No (EX)
Koenig, Mylo	At-Large	A1	PRESENT	YES
Mendez, Sara; Treasurer	Business	B6	PRESENT	YES
Novoa, Rene	At-Large	A3	PRESENT (seated 6:33pm)	YES
O'Gara, Mike; President	At-Large	A2	PRESENT	YES
Palomino, Catherine	Resident	R3	PRESENT	YES
Perez, Carmen	Business	B7	PRESENT (in 6:22pm)	YES
Power, Rick	Business	B5	PRESENT	YES
Raaf, Robbie	At-Large	A5	PRESENT	YES
Sower, Cindy; 1st V.P.	Business	B4	PRESENT	YES
Sower, Michael	Business	B3	PRESENT	YES
Thum, Wendy	Resident	R4	PRESENT (in 6:13pm)	YES
Torrero, Jesse	Comm. Int.	C1	Absent**	YES
Vacas, Monica; 2nd V.P.	Resident	R7	PRESENT	YES
(VACANT)	Resident	R2		N/A
(VACANT)	Senior Rep	S1		N/A
(VACANT)	Senior Rep	S2		N/A
(VACANT)	Youth Rep	Y1		N/A
(VACANT)	Youth Rep	Y2		N/A
TOTAL 20			18 Present, 02 Absent	

*Funding vote eligibility key: **A**=age less than 18 yrs; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired

** Advance notice given for absence

ITEM 1: Call to Order, Roll Call, Pledge of Allegiance, Code of Civility

- Mr. Mike O'Gara officially called the meeting of Sun Valley Area Neighborhood Council to order at approximately 6:07pm
- Mr. Mylo Koenig took roll; 13 Board members were present. Quorum was met.
- The Pledge of Allegiance was recited
- There were approximately 12 members of the public present

ITEM 2: Opening Remarks

- Mr. O'Gara made opening remarks to the board and public

ITEM 3: Thank and excuse previous board members including Senior and Youth Representatives

- Former board members were thanked for their service and excused: Gene Culley, Ron Dahlquist, Angelica Dueñas, Briana Jimenez, Barbara O'Gara.

ITEM 4: SEAT THE NEW BOARD, Roll Call; Board reads the Code of Civility

- The new SVANC board members were officially seated.

Election of the new Executive Board (ALL VOTES WILL BE ROLL CALL VOTES)

ITEM 5: Nominations/Discussion/Vote for President; new President is seated and conducts the balance of the meeting

- Mr. O'Gara asked for nominations for President.
- Mr. Mike O'Gara was nominated and seconded for President; there were no other nominations
- A vote was taken of all board members present

SVANC ITEM 160412-05 (06:12p) carried 13/00/00/06 (Appoint Mr. Mike O'Gara as President)				
Yes – 13	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Bille; Housden; Inkelaar; Koenig; Mendez; O'Gara-M; Palomino; Power, Raaf, Sower-C; Sower-M; Vacas	NONE	NONE	NONE	Aggas; Flores; Khalaf; Perez; Thum; Torrero

- Mr. Mike O'Gara was appointed SVANC President 13/00 with 06 absent
- Mr. O'Gara continued to preside over the meeting as SVANC President

ITEM 6: Nominations/Discussion/Vote for Secretary, to facilitate roll call vote for other Executive Board nominees

- Mr. O'Gara asked for nominations for Secretary
- Mr. Koenig was nominated, but had to decline having already served the maximum two terms
- Ms. Susan Flores was nominated and seconded *in absentia* as she had previously expressed interest in the position and had not yet arrived; there were no other nominations
- A vote was taken of all board members present

SVANC ITEM 160412-06 (06:14p) carried 13/00/00/06 (Appoint Ms. Susan Flores as Secretary)				
Yes – 13	No – 00	Recuse – 00	Not Eligible – 00	Absent – 06
Allen; Bille; Housden; Inkelaar; Koenig; Mendez; O'Gara-M; Palomino; Power, Raaf, Sower-C; Sower-M; Vacas	NONE	NONE	NONE	Aggas; Flores; Khalaf; Perez; Thum; Torrero

- Ms. Susan Flores was appointed SVANC Secretary 13/00 with 06 absent
- Mr. Koenig will take and tally votes for the duration of this meeting

ITEM 7: Nominations/Discussion/Vote for 1st Vice President

- Mr. O'Gara asked for nominations for 1st Vice President
- Ms. Cindy Sower and Ms. Wendy Thum were nominated and seconded
- A vote was taken of all board members present

SVANC ITEM 160412-07 (06:18p) carried 11/03/00/05 (Appoint 1st Vice President; Ms. Cindy Sower Appointed By Majority Vote)				
CINDY SOWER – 11	WENDY THUM - 03	Recuse – 00	Not Eligible – 00	Absent – 05
Bille; Housden; Koenig; Mendez; O'Gara-M; Palomino; Power, Raaf, Sower-C; Sower-M; Vacas	Allen; Inkelaar; Thum	NONE	NONE	Aggas; Flores; Khalaf; Perez; Torrero

- Ms. Cindy Sower was appointed SVANC 1st Vice President, 11/03 with 06 absent

ITEM 8: Nominations/Discussion/Vote for 2nd Vice President

- Mr. O'Gara asked for nominations for 2nd Vice President
- Mr. Mark Allen and Ms. Monica Vacas were nominated and seconded
- A vote was taken of all board members present

SVANC ITEM 160412-08 (06:24p) carried 10/05/00/04 (Appoint 2nd Vice President; Ms. Monica Vacas Appointed By Majority Vote)				
MONICA VACAS – 10	MARK ALLEN - 05	Recuse – 00	Not Eligible – 00	Absent – 04
Housden; Koenig; Mendez; Palomino; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	Allen; Bille; Inkelaar; O'Gara-M; Perez	NONE	NONE	Aggas; Flores; Khalaf; Torrero

- Ms. Monica Vacas was appointed SVANC 2nd Vice President, 10/05 with 04 absent

ITEM 9: Nominations/Discussion/Vote for Treasurer

- Mr. O'Gara asked for nominations for Treasurer
- Ms. Sara Mendez and Mr. Sean Inkelaar-Cruz were nominated and seconded
- A vote was taken of all board members present

SVANC ITEM 160412-09 (06:28p) carried 11/04/00/04 (Appoint Treasurer; Ms. Sara Mendez Appointed By Majority Vote)				
SARA MENDEZ – 11	SEAN INKELAAR-CRUZ - 04	Recuse – 00	Not Eligible – 00	Absent – 04
Allen; Bille; Housden; Koenig; Mendez; O'Gara-M; Power, Raaf, Sower-C; Sower-M; Vacas	Inkelaar; Palomino; Perez; Thum	NONE	NONE	Aggas; Flores; Khalaf; Torrero

- Ms. Sara Mendez was appointed SVANC Treasurer, 11/04 with 04 absent

ITEM 10: Nominations/Discussion/Vote for Bank Card Holder

- Mr. O'Gara asked for nominations for Bank Card Holder
- Mr. Melvin Cañas of EmpowerLA recommended keeping the current Bank Card Holder due to the time and paperwork involved in switching, unless there is a compelling reason to change
- The current Bank Card Holder, Mr. Mark Allen, was nominated and seconded; there were no other nominations
- A vote was taken of all board members present

SVANC ITEM 160412-10 (06:29p) carried 15/00/00/04 (Appoint Mr. Mark Allen as Bank Card Holder)				
Yes – 15	No – 00	Recuse – 00	Not Eligible – 00	Absent – 04
Allen; Bille; Housden; Inkelaar; Koenig; Mendez; O'Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	NONE	Aggas; Flores; Khalaf; Torrero

- Mr. Mark Allen was re-appointed SVANC Bank Card Holder 15/00 with 04 absent

ITEM 11: Nominations/Discussion/Vote for Second Signatory

- Mr. O'Gara asked for nominations for Second Signatory
- Mr. Mylo Koenig and Mr. Mark Allen were nominated and seconded
- A vote was taken of all board members present

SVANC ITEM 160412-11 (06:33p) carried 10/05/00/04 (Appoint 2nd Signatory; Mr. Mylo Koenig Appointed By Majority Vote)				
MYLO KOENIG – 10	MARK ALLEN - 05	Recuse – 00	Not Eligible – 00	Absent – 04
Bille; Koenig; Mendez; O'Gara-M; Power, Raaf, Palomino; Perez; Sower-C; Thum	Allen; Housden; Inkelaar; Sower-M; Vacas	NONE	NONE	Aggas; Flores; Khalaf; Torrero

- Mr. Mylo Koenig was appointed SVANC 2nd Signatory, 10/05 with 04 absent

ITEM 12: Seat our At-Large ALTERNATE from Election to vacant seat A3: Rene Novoa; Code of Civility

- Mr. Rene Novoa, top alternate from the recent election, was seated at 6:34pm in the vacant At-Large (A3) seat per the SVANC Standing Rules.

ITEM 13: Ask newly seated board members if they have taken their Ethics and Funding training to be eligible to vote on Funding Items in this agenda

- All newly seated board members have provided proof of Ethics training and have taken basic Funding training and all are eligible to vote on Funding items that follow in the agenda

ITEM 14: Discussion Item: At next month's meeting an Item will be added to the meeting agenda to vote on adding a new Executive Board position entitled "Immediate Past President" (IPP) so we don't lose institutional memory. This will require a change to the SVANC Standing Rules a subsequent possible change to the SVANC Bylaws.

- Mr. O'Gara briefly mentioned this Item and will do so in more detail next month

ITEM 15: Emergency Personnel from Fire and Police Departments

- LAPD Foothill Division Senior Lead Officer Richard Wall addressed the board and public

ITEM 16: BRIEF Presentation/Announcements from elected officials or their representatives

- Ms. Rita Higa of State Assemblymember Patty López' office presented Certificates of Recognition to outgoing board members and outgoing officers
- Mr. Nigel Sánchez, Aide to Congressman Cárdenas, introduced his successor, Mr. Jack Sripoona
- Mr. Caesar Huerta, Field Rep., CD-6 Councilmember Martinez thanked the SVANC Board for their co-sponsorship of the LAPD Peoria Street cleanup

ITEM 17: Public Comment on matters within the Board's subject-matter jurisdiction. Members of the public are limited to two (2) minutes per speaker. NOTE: Public comments shall not be subject to discussion. The following people addressed the board and public:

- Mr. Kevin Suscavage, Mr. Daniel Hernandez, Ms. Joanna Fernandez, Mr. John Rome, Mr. Robert Adams

ITEM 18: Board member comments on matters within the Board's subject-matter jurisdiction. Board members are limited to two (2) minutes per speaker.

- Mr. Sam Khalaf addressed the board and public

ITEM 19: PRESENTATION by Department of Neighborhood Empowerment (DONE): Board Orientation

- This Item was postponed until after Item 29.

ITEM 20: The President, per our Bylaws and Standing Rules, will appoint all committees. Executive Boardmembers and Committee Chairpersons, as part of their duties are requested to attend the Executive Board meeting one week before the regular monthly board meeting. Committee Chairpersons are required to hold committee meetings at least once per quarter. Our Standing Committees are Outreach; Beautification; Planning; Finance (the Treasurer is automatically chairman of the Finance Committee), Sun Valley Homeless Committee. Committee Chairs will be recommended by their respective committees and approved by the full board at next month's board meeting.

- Committee signup lists were passed around and collected

ITEM 21: We need to appoint a chairperson for the Planning Committee so the meeting scheduled for Wednesday April 13th can be chaired.

- Mr. O'Gara asked for nominations for Planning Committee Chairperson
- Mr. Mike O'Gara was nominated and seconded; there were no other nominations
- A vote was taken of all board members present

SVANC ITEM 160412-21 (07:05p) carried 18/00/00/02 (Appoint Mr. Mike O'Gara Chairperson of the SVANC Planning Committee)				
Yes – 18	No – 00	Recuse – 00	Not Eligible – 00	Absent – 02
Allen; Bille; Flores; Housden; Inkelaar; Khalaf; Koenig; Mendez; Novoa; O'Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	NONE	Aggas;Torrero

- Mr. Mike O'Gara was re-appointed Chairperson of the SVANC Planning Committee 18/00 with 02 absent

Unfinished Business

ITEM 22: Review, correct and approve minutes from our March 8, 2016 Board Meeting

- Mr. Inkelaar-Cruz motioned TO TABLE this Item since the minutes were not yet prepared, seconded by Mr. Allen
- The motion TO TABLE was on the floor for discussion and a vote
- A vote was taken of all board members present

SVANC ITEM 160412-22 TO TABLE (07:06p) carried 18/00/00/02 (TO TABLE approval of March 8, 2016 Meeting Minutes)				
Yes – 18	No – 00	Recuse – 00	Not Eligible – 00	Absent – 02
Allen; Bille; Flores; Housden; Inkelaar; Khalaf; Koenig; Mendez; Novoa; O'Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	NONE	Aggas;Torrero

- Motion 160412-22 (TO TABLE March 8, 2016 meeting minutes) carried 18/00 with 02 absent
- The Item was tabled

ITEM 23: Motion/Discussion/Vote to reimburse Mark Allen for necessary costs for Cleanup at Peoria/Pick-ur-Parts, and Spring Outreach at Fernangeles and Sun Valley parks, including helium, balloons, and candy, NOT TO EXCEED \$700

- Mr. O'Gara motioned to approve this Item, seconded by Mr. Koenig
- The motion was on the floor for discussion and a vote
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160412-23 (07:07p) carried 17/00/01/02 (Reimburse Mark Allen for Cleanup & Outreach Costs, NTE \$700)				
Yes – 17	No – 00	Recuse – 00	Not Eligible – 01	Absent – 02
Allen; Bille; Flores; Housden; Inkelaar; Koenig; Mendez; Novoa; O'Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	Khalaf	Aggas;Torrero

- Motion 160412-23 (Reimburse Mark Allen for Cleanup & Outreach Costs, NTE \$700) carried 17/00 with 01 ineligible and 02 absent

ITEM 24: Motion/Discussion/Vote to approve renewing the office lease, NOT TO EXCEED \$12,000

- Ms. Bille motioned to approve this Item, seconded by Mr. Power
- The motion was on the floor for discussion and a vote
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160412-24 (07:10p) carried 16/00/01/03 (Approve Office Lease [annual amount] NTE \$12,000.00)				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 01	Absent – 03
Bille; Flores; Housden; Inkelaar; Koenig; Mendez; Novoa; O'Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	Khalaf	Allen; Aggas;Torrero

- Motion 160412-24 (Approve Office Lease [annual amount] NTE \$12,000.00) carried 16/00 with 01 ineligible and 03 absent

ITEM 25: Motion/Discussion/Vote to order business cards for the new Executive Board, NOT TO EXCEED \$125

- Mr. O'Gara motioned to approve this Item, seconded by Mr. Novoa

- The motion was on the floor for discussion and a vote
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160412-25 (07:11p) carried 16/00/01/03 (Business Cards for new Executive Board NTE \$125)				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 01	Absent – 03
Bille; Flores; Housden; Inkelaar; Koenig; Mendez; Novoa; O’Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	Khalaf	Allen; Aggas;Torrero

- Motion 160412-25 (Business Cards for new Executive Board NTE \$125) carried 16/00 with 01 ineligible and 03 absent

ITEM 26: Motion/Discussion/Vote to participate with Pacoima Beautiful in an EARTH DAY Clean up around Sun Valley Park on April 23rd. - Expenses NOT TO EXCEED \$400.

- Mr. O’Gara motioned to approve this Item, seconded by Ms. Vacas
- The motion was on the floor for discussion and a vote
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160412-26 (07:15p) carried 16/00/01/03 (Sun Valley Area Earth Day Cleanup 4/23/16 NTE \$400)				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 01	Absent – 03
Bille; Flores; Housden; Inkelaar; Koenig; Mendez; Novoa; O’Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	Khalaf	Allen; Aggas;Torrero

- Motion 160412-26 (Sun Valley Area Earth Day Cleanup 4/23/16 NTE \$400) carried 16/00 with 01 ineligible and 03 absent

ITEM 27: Treasurers report; Motion/Discussion/Vote to approve the March 2016 Treasurer’s Report

- Mr. O’Gara motioned to approve this Item, seconded by Ms. Vacas
- The motion was on the floor for discussion and a vote
- Mr. Inkelaar-Cruz discussed the report covering last month's finances
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160412-27 (07:18p) carried 16/00/01/03 (Approve March 2016 Treasurer’s Report)				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 01	Absent – 03
Bille; Flores; Housden; Inkelaar; Koenig; Mendez; Novoa; O’Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	Khalaf	Allen; Aggas;Torrero

- Motion 160412-27 (Approve March 2016 Treasurer's Report) carried 16/00 with 01 ineligible and 03 absent

ITEM 28: Motion /Discussion/Vote to approve to fund our account for next month’s anticipated expenditures

- Mr. Inkelaar-Cruz motioned to approve this Item, seconded by Mr. O’Gara
- The motion was on the floor for discussion and a vote
- Mr. Inkelaar-Cruz discussed the report covering next month's anticipated expenditures
- A vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 160412-28 (07:20p) carried 16/00/00/04 (Approve Next Month’s Anticipated Expenditures)				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 00	Absent – 04
Bille; Flores; Housden; Inkelaar; Koenig; Mendez; Novoa; O’Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	NONE	Allen; Aggas; Khalaf (temp); Torrero

- Motion 160412-28 (Approve Next Month's Anticipated Expenditures) carried 16/00 with 04 absent

ITEM 29: Motion/Discussion/Vote to approve the Planning Committee to write a letter to City Planning and Zoning regarding concerns about the application for a Starbucks to replace Bobs Big Boy on Sunland Blvd., as recommended by the Planning Committee vote on Wednesday, April 13th.

- Mr. O’Gara motioned to approve this Item, seconded by Mr. Novoa
- The motion was on the floor for discussion and a vote
- A vote was taken of all board members present

SVANC ITEM 160412-29 (07:23p) carried 16/00/00/04 (Planning Committee Letter of 4/13 Regarding Starbucks Replacing Bobs Big Boy)				
Yes – 16	No – 00	Recuse – 00	Not Eligible – 00	Absent – 04
Bille; Flores; Housden; Khalaf; Koenig; Mendez; Novoa; O’Gara-M; Palomino; Perez; Power, Raaf, Sower-C; Sower-M; Thum; Vacas	NONE	NONE	NONE	Allen; Aggas; Inkelaar (temp); Torrero

- Motion 160412-29 (Planning Committee Letter of 4/13 Regarding Starbucks Replacing Bobs Big Boy) carried 16/00 with 04 absent

(Previously Postponed)

ITEM 19: PRESENTATION by Department of Neighborhood Empowerment (DONE): Board Orientation

- Mr. Melvin Cañas of EmpowerLA performed a Board Orientation presentation

ITEM 30: Public Comment. The following addressed the board and public:

- Mr. David Gonzalez, Mr. Ricardo Benitez

ITEM 31: Board Member Comment. The following board members addressed the board and public:

- Ms. Vacas, Ms. Sower, Ms. Thum, Mr. Koenig

ITEM 32: Adjournment

- Ms. Sower motioned to adjourn the meeting, seconded by Mr. Novoa. The motion carried 16/00. The meeting was adjourned at 8:41pm.