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WWW.SVANC.COM

**Sun Valley Area
Neighborhood Council**
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SUN VALLEY AREA NEIGHBORHOOD COUNCIL
REGULAR MONTHLY BOARD MEETING AGENDA
Tuesday, November 13, 2018, from 6:30pm to 8:30pm

Meeting being held at:
VILLA SCALABRINI RETIREMENT CENTER
10631 VINEDALE STREET
SUN VALLEY, CA 91352

- ITEM 1:** Call to Order, Pledge of Allegiance, Roll Call, SVANC Code of Civility
 - ITEM 2:** Opening Remarks and special Council Recognition to retiring Boardmembers.
 - ITEM 3:** Announce any Vacant board seats (including prior and recent vacancies)
 - 4 Seats: At Large Stakeholder, remainder of term, terms end 2021 and 2019
 - 1 Seat: Youth Representative (age 14-21), term ends approximately April 2019
 - 1 Seat: Residential Stakeholder, remainder of term, term ends 2021
- Applications available on our website, **DUE November 27, 2018-FILE EARLY!** —

ITEM 4: Emergency Personnel from Fire and Police Departments (*will always be allowed to address the board when they are ready, to facilitate their schedule*)

ITEM 5: Acknowledgements by Elected Officials Representatives who provided letters to be presented to the CHSRA by SVANC at their November 15, 2018 Board Meeting in Burbank.
Representatives from: Senator Hertzberg, Councilmembers Nury Martinez and Paul Krekorian, Congressman Cardenas and Assemblymember Luz Rivas.

ITEM 6: Announcements from Elected Officials or their representatives.

ITEM 7: Public Comment on matters within the Board's subject-matter jurisdiction. *Members of the public are limited to two (2) minutes per speaker. NOTE: Public comments shall not be subject to discussion. This time limit may be changed at the discretion of the President depending on the number of speakers.*

ITEM 8: Board Member Comment on matters within the Board's subject-matter jurisdiction. *Board members are limited to two (2) minutes per speaker*

UNFINISHED BUSINESS

- ITEM 9:** Motion/Discussion/Vote to approve Minutes from August 14, 2018 Board Meeting.
- ITEM 10:** Motion/Discussion/Vote to approve Minutes from September 11, 2018 Board Meeting
- ITEM 11:** Motion/Discussion/Vote to approve Minutes from October 9, 2018 Board Meeting.

NEW BUSINESS

- ITEM 12:** Committee Reports: Outreach, Beautification, Planning/Land Use, Emergency Preparedness, VANC, Plan Check, LANCC, Budget Advocates, CHSRA, (*Note: Finance will be heard in Item 13.*)
- ITEM 13:** Motion/Discussion/Vote to approve the Monthly Expenditure Report (MER) for October 2018. (*A supplemental report will also be provided with anticipated expenses.*)

At our May Board Meeting, SVANC voted to form a committee to thoroughly research the pros and cons of the HSR and consider the merits of each route, SR14, E1, and E2. With the conclusion of that research, a presentation occurred at our October 9 2018 SVANC board meeting. The committee invited CHSRA to present the Support Side, with our SVANC HSR Committee Member Susan Lustig presenting the Non-Support Side. All research, Power Point presentations from the support & non-support sides, and the elected officials' letters are on the SVANC website: <https://www.svanc.com/bsr.php>. Each member of the board will vote on each as follows:

ITEM 14: Motion/Discussion/Vote for support or non-support of HSR route SR14.

ITEM 15: Motion/Discussion/Vote for support or non-support of HSR route E1.

ITEM 16: Motion/Discussion/Vote for support or non-support of HSR route E2.

ITEM 17: Motion/Discussion/Vote for support or non-support of the HSR project regardless of routes.

ITEM 18: Motion/Discussion/Vote per the HSR committee, to submit a CIS to support Council Resolution #**18-0002-S125**. Two DRAFT CIS's have been written of which only one will be submitted to the LA City Clerk depending on the outcome of the agenda items 14 - 17 vote. (If the Board votes to approve any of the routes, the CIS wording will be changed to reflect that.) (HSR Committee)

ITEM 19: Motion/Discussion/Vote, per the HSR committee, to submit a letter & supporting documentation (see DRAFTS – Version of DRAFT letter will support vote of Agenda item #17) to CHSRA at their CHSRA Board meeting on Nov. 15 to be held in Burbank. (If the Board votes to approve any of the routes, the Letter wording will be changed to reflect that.) (HSR Committee)

ITEM 20: Motion/Discussion/Vote to update the **SVANC Standing Rules** with regards to **posting locations** as follows: REMOVE Fernangeles Park as a required posting location; REMOVE Sun Valley Park as required posting location, REMOVE Sun Valley Library as a required posting location, REMOVE Donut Den as required posting location. ADD Sun Valley Library as a "recommended" posting location, ADD Donut Den as a "recommended" posting location. SVANC office @ 8720 Sunland Blvd., Sun Valley, CA shall remain the 24 hour required posting location.

The reasons for this are as follows: Access to Fernangeles Park and Sun Valley Park bulletin board has been restricted by the park. Access to the Sun Valley Library is difficult due to limited hours of access. Sun Valley Library will be included as a "recommended" posting location because of its exposure to Sun Valley stakeholders, and arrangements should be made to post all agendas there for informational purposes as soon as access is available and/or library personnel are able to assist us with posting.

ITEM 21: Motion/Discussion/Vote to update the **Standing Rules** on Office and Office Equipment usage. When SVANC funds are used to purchase/rent office computers, equipment and supplies, those items are intended for the use of SVANC Board members only. SVANC Committee members can utilize the equipment/supplies if working at the discretion/ authorization and direct supervision of a SVANC Committee Chairperson. The Committee Chair is to be present when any SVANC committee members are in the office for this purpose. All office usage must be logged in on the SVANC office logbook.

ITEM 22: Motion/Discussion/Vote to approve appointing Steven Garcia as SVANC Treasurer. He has completed the required "live funding training" 10/30/2018.

ITEM 23: Motion/Discussion/Vote to approve appointing Eddie Venegas as SVANC Second Signer. He completed the required "live funding training" 10/30/2018.

ITEM 24: Motion/Discussion/Vote to appoint Martha Fiero to the Election Committee Chair.

ITEM 25: Motion/Discussion/Vote to approve Vacationing our December Board Meeting (O'Gara)

ITEM 26: Motion/Discussion/Vote to approve a welcoming delegation for the new 7-eleven Store on Roscoe opposite Poly High School (Thum)

ITEM 27: Motion/Discussion/Vote to approve up to \$75 for a cleanup in the Sun Valley (CD2) area to clear away shattered glass and trash along Glenoaks Boulevard. Funds are for water and refreshments for 25 volunteers. Date to be in December or early January. (Thum)

ITEM 28: Motion/Discussion/Vote to approve up to \$150 for heavy duty gloves to be used at community cleanups, since the City-supplied gloves are too light to protect from sharp objects and debris. (Thum)

ITEM 29: Motion/Discussion/Vote to renew website domain names svanc.com/.net/.org, not to exceed \$95.00 (Koenig/Sower)

ITEM 30: Motion/Discussion/Vote to purchase a “Wordpress” website “theme” template and extended support in order to modernize our website, not to exceed \$150.00 (*Extended technical support beyond the initial period may be purchased in the future if necessary.*)

ITEM 31: Motion/Discussion/Vote to approve purchasing an automatic website Cloud Backup Service (such as CodeGuard) for a not to exceed cost of \$36/year.

ITEM 32: Motion/Discussion/Vote to pay past due invoice for Insight Investments, Konica copier lease, dated 5/23/17, Invoice RT00147040, Account CIT053, \$72.87, for June 2017. *This invoice remained undetected because the now-at-the-time City Clerk's payment system issued checks that did not include reference information for the invoice they were paying, and Insight Investments posted payments to the oldest open invoice and never issued statements. Note: The invoice is a combined invoice and we owe only \$72.87 out of the total amount of \$380.35.*

ITEM 33: Motion/Discussion/Vote to partner with Nury Martinez (CD6) for the January 9th CERT training to be held at Pacifica Hospital. Projected Signups are 30-50 with approximately 25 graduates. Graduates will receive their CERT kit/SVANC bag. Certificate of Completion to be provided by the LAFD CERT Unit, not to exceed \$150. (M. Sower)

Sign-up for the 7 week class (every Wed. evening) at: <https://www.eventbrite.com/e/lafd-cert-sun-valley-tickets-51757382725>

ITEM 34: Motion/Discussion/Vote for the SVANC Board to take part in the Sun Valley area watershed website outreach project. The prospective date for the photo shoot is Nov. 20th between 10am and 1am at Elmer Avenue Neighborhood Retrofit &/or the Elmer Avenue Paseo. Directions will be emailed to Board members if this agenda item is approved. The woman heading up the effort is Stella Lee, Civil Engineering Assistant, LA County Public Works. (C. Sower/O’Gara)

ITEM 35: Public Comment on non-agenda Items, **two (2) minutes per speaker**

ITEM 35: Board Member Comment on non-agenda Items, **two (2) minutes per speaker**

ITEM 37: Adjournment

**If you have any questions regarding these items, please call the SVANC Office
at 818-767-8262 or email info@svanc.com**

PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL'S WEBSITE WWW.SVANC.COM

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting

PUBLIC ACCESS TO RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.svanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the SVANC office at (818) 767-8262 or email info@svanc.com

As a covered entity under Title II of the **AMERICANS WITH DISABILITIES ACT**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the SVANC Executive Board at 818-767-8262 or email info@svanc.com

The Sun Valley Area Neighborhood Council (SVANC) **HOLDS ITS REGULAR MEETINGS** on the second Tuesday of every month, and committee meetings as scheduled by the committee chairpersons, and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. Applicable meeting agendas are posted for public review at the following Sun Valley locations: SVANC Office, 8720 Sunland Bl. (24 hours); Donut Den, 8055 Vineland Av.; Sun Valley Library (LAPL), 7935 Vineland Av.; Sun Valley Park, 8133 Vineland Av.; Fernangeles Park, 8851 Laurel Canyon Bl.; on the internet on the SVANC website and through subscription to the SVANC mailing list at www.svanc.com; and through the Los Angeles City ENS (Early Notification System) at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the SVANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the SVANC Bylaws. The Bylaws are available at our Board meetings and on our website www.svanc.com

SERVICIOS DE TRADUCCION: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte la oficina al (818) 767-8262 o por correo electrónico info@svanc.com