

# CITY OF LOS ANGELES

President  
Cindy Sower

CALIFORNIA

**Sun Valley Area  
Neighborhood Council**

1<sup>st</sup> Vice President  
Monica Vacas

Secretary  
Gary Aggas

2<sup>nd</sup> Vice President  
Mark B. Allen

Treasurer  
Mylo Koenig



[www.svanc.com](http://www.svanc.com)

P.O. Box 457  
Sun Valley CA 91353-0457  
**Telephone 818-767-8262**  
Fax 818-767-7510

**SUN VALLEY AREA NEIGHBORHOOD COUNCIL**

## **Agenda for the Special Full Board Meeting**

**Friday, May 25, 2018, from 6:30pm to 7:15pm**

**Meeting to be held at our office: Sun Valley Area NC Office  
9040 SUNLAND BLVD, SUN VALLEY, CA 91352**

**Between Penrose St and La Tuna Canyon, NEXT TO THE AMERICAN LEGION HALL**

**ITEM 1: Call to Order, Pledge of Allegiance, Roll Call of the Board**

**ITEM 2: Public Comment** on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda

**ITEM 3: Board Member Comment** on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda

**ITEM 4:** Motion/Discussion/Vote to immediately negotiate a new office lease to start July 1, 2018, at a privately owned facility, for one office unit available at 8485 Glenoaks Bl. (at Wheatland) at approximately \$2,000.00 per month. This unit has both office and storage space. A 2 year lease is preferred if possible.

**ITEM 5:** Motion/Discussion/Vote to immediately negotiate a new office lease to start July 1, 2018, for a comparable space meeting our specifications, at approximately \$2,000.00 per month. Note: This is an alternative to allow us to move forward should there be issues with the space in Item 4, or better options become available.

**ITEM 6:** Motion/Discussion/Vote to immediately negotiate a lease for storage of SVANC office items, if needed, if we are otherwise unable to procure office space before we must vacate our current office, or if new office space does not have adequate storage space available, not to exceed \$500.00 per month.

**ITEM 7:** Motion/Discussion/Vote to cover moving expenses to move our office items (furniture, cabinets, paperwork, etc.) to our new office location, or to storage, or both as appropriate, not to exceed \$1,500.00

**ITEM 8:** Motion/Discussion/Vote to sponsor Budget Advocates, not to exceed \$150.00

**ITEM 9:** Motion/Discussion/Vote to retroactively allow the reimbursement of emergency expenses incurred by SVANC boardmembers during the Creek fire, a declared emergency, as requested by the local fire captain (letter will be attached to the Board Action Certification form) to support our first responders and affected stakeholders. Expenses were incurred for approved items consisting of water and light refreshments, toiletries, blankets, and shelter amenities. The need was immediate and there was no time, plus with safety concerns and bad traffic in the area, to be able to call a special or emergency meeting of the board. These expenses were approved by SVANC President Cindy Sower and have been discussed at several board meetings, and these items previously voted on and approved, but we were informed that our previous votes have not been properly submitted in the exact manner dictated by the City Clerk, so we are attempting this process again.

**ITEM 10:** Motion/Discussion/Vote to reimburse boardmember Mike O'Gara for emergency funds paid for approved items during the Creek Fire, a declared emergency, when the Card Holder was unavailable, not to exceed (NTE) 100.00. Note: an official substitute receipt was provided by the vendor because the original receipt was discarded due to being told originally by DONE that emergency expenses would not be retroactively reimbursed.

**ITEM 11:** Motion/Discussion/Vote to reimburse boardmember Monica Vacas for emergency funds paid for approved items during the Creek Fire, a declared emergency, when the Card Holder was unavailable, not to exceed (NTE) 200.00.

**ITEM 12:** Motion/Discussion/Vote to reimburse boardmember Cindy Sower for emergency funds paid for approved items during the Creek Fire, a declared emergency, when the Card Holder was unavailable, not to exceed (NTE) 100.00.

**ITEM 13:** Motion/Discussion/Vote to complete and approve the 2018-2019 Budget for immediate submission to ensure our next fiscal year's funds are available on July 1st. Note: This budget can be revised by board approval at any time.

**ITEM 14: Public Comment** on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda

**ITEM 15: Board Member Comment** on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda.

**ITEM 16:** Adjournment

If you have any questions please call the SVANC Office at 818-767-8262 or email [info@svanc.com](mailto:info@svanc.com)

**PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL'S WEBSITE [WWW.SVANC.COM](http://WWW.SVANC.COM)**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting

**PUBLIC ACCESS TO RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.svanc.com](http://www.svanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the SVANC office at (818) 767-8262 or email [info@svanc.com](mailto:info@svanc.com)

As a covered entity under Title II of the **AMERICANS WITH DISABILITIES ACT**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 1 business days (24 hours) prior to the meeting you wish to attend by contacting the SVANC Executive Board at 818-767-8262 or email [info@svanc.com](mailto:info@svanc.com)

The Sun Valley Area Neighborhood Council (SVANC) **HOLDS ITS REGULAR MEETINGS** on the second Tuesday of every month, and committee meetings as scheduled by the committee chairpersons, and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. Applicable meeting agendas are posted for public review at the following Sun Valley locations: 7-11, 7604 Vineland Av. (24 hours); Donut Den, 8055 Vineland Av.; Sun Valley Library (LAPL), 7935 Vineland Av.; Sun Valley Park, 8133 Vineland Av.; Fernangeles Park, 8851 Laurel Canyon Bl.; on the internet on the SVANC website and through subscription to the SVANC mailing list at [www.svanc.com](http://www.svanc.com); and through the Los Angeles City ENS (Early Notification System) at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the SVANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the SVANC Bylaws. The Bylaws are available at our Board meetings and on our website [www.svanc.com](http://www.svanc.com)

**PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL'S WEBSITE [WWW.SVANC.COM](http://WWW.SVANC.COM)**