

CITY OF LOS ANGELES

CALIFORNIA

Sun Valley Area  
Neighborhood Council

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President  
Cindy Sower

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Monica Vacas (Vacant)

2<sup>nd</sup> Vice President Treasurer  
Mark B. Allen Mylo Koenig



WWW.SVANC.COM

SUN VALLEY AREA NEIGHBORHOOD COUNCIL  
**REGULAR MONTHLY BOARD MEETING AGENDA**

**Tuesday, April 10, 2018, From 6:30pm to 8:30pm**

Meeting being held at:  
**VILLA SCALABRINI RETIREMENT CENTER  
10631 VINEDALE STREET  
SUN VALLEY, CA 91352**

**ITEM 1:** Call to Order, Pledge of Allegiance, Roll Call, SVANC Code of Civility

**ITEM 2:** Opening Remarks.

**ITEM 3:** Thank and excuse Senior and Youth Representatives as their terms have come to an end (Ms. Barbara O'Gara, Mr. Frank Roque, Mr. Kevin Olivar). These individuals will return to the audience.

APPOINTMENT OF OPEN BOARD SEATS

**ITEM 4:** There are two open Senior Representative seats with an annual term ending approximately April of 2019. There are two applicants, in order of application receipt: Ms. Barbara O'Gara and Mr. Frank Roque. Each applicant will come forward when called and make a statement prior to the vote. If appointed, she or he will be seated on the board with full privileges including the ability to vote\*. The new boardmember will read the SVANC Code of Civility which will serve as the Oath of Office.

*\*A board member's ability to vote is governed by the SVANC Bylaws, SVANC Standing Rules, and whether the board member is current with both Ethics and Funding training, and has signed the Code of Conduct within the allotted 30-day grace period.*

**ITEM 4A:** Motion/Discussion/Vote to accept the application of Ms. Barbara O'Gara for the Senior Representative Seat (S1).

**ITEM 4B:** If appointed, Senior Representative S1 will be seated on the board, and read the Code of Civility as the oath of office.

**ITEM 4C:** Motion/Discussion/Vote to accept the application of Mr. Frank Roque for the Senior Representative Seat (S2).

**ITEM 4D:** If appointed, Senior Representative S2 will be seated on the board, and read the Code of Civility as the oath of office.

**ITEM 5:** Announce any Vacant board seats (including prior and recent vacancies)

-1 Seat: At Large Stakeholder, remainder of term, term ends 2019

-1 Seat: At Large Stakeholder, remainder of term, term ends 2021

-2 Seats: Youth Representative (age 14-21), term ends approximately April 2019

**--Applications available on our website, DUE BY Tuesday, April 24, 2018-FILE EARLY!--**

Election of the new Executive Board (ALL VOTES WILL BE ROLL CALL VOTES)

(The process for the election of officers is governed by the SVANC Standing Rules.)

**ITEM 6A:** Nominations/Discussion/Vote for President; the new President is seated and conducts the balance of the meeting

**ITEM 6B:** Nominations/Discussion/Vote for Secretary, to facilitate the vote for other Executive Board nominees

**ITEM 6C:** Nominations/Discussion/Vote for 1st Vice President

**ITEM 6D:** Nominations/Discussion/Vote for 2nd Vice President

**ITEM 6E:** Nominations/Discussion/Vote for Treasurer\*\*

**ITEM 6F:** Nominations/Discussion/Vote for Bank Card Holder\*\*

**ITEM 6G:** Nominations/Discussion/Vote for Second Signer

**ITEM 6H:** Nominations/Discussion/Vote for Alternate Signer

*\*\*Finance Positions require "FULL Funding Program" and "System Portal" trainings.*

**ITEM 7:** New Executive Board members read the Code of Civility as their oath of office

**ITEM 8:** Emergency Personnel from Fire and Police Departments *(will always be allowed to address the board when they are ready, to facilitate their schedule)*

**ITEM 9:** Announcements from Elected Officials or their representatives (2 minutes each)

**ITEM 10:** Public Comment on matters within the Board's subject-matter jurisdiction. *Members of the public are limited to two (2) minutes per speaker. NOTE: Public comments shall not be subject to discussion*

**ITEM 11:** Board Member Comment on matters within the Board's subject-matter jurisdiction. *Board members are limited to two (2) minutes per speaker*

### **UNFINISHED BUSINESS**

**ITEM 12A:** Motion/Discussion/Vote to approve Minutes from the March 13, 2018 Regular Board Meeting

**ITEM 12B:** Motion/Discussion/Vote to approve Minutes from the March 21, 2018 Special Board Meeting

### **NEW BUSINESS**

**ITEM 13:** Committee Reports: Outreach, Beautification, Planning/Land Use, Emergency Preparedness, VANC, PlanCheck, LANCC, Budget Advocates, Fireworks, Trash Hauler, CPAB *(Note: Finance will be heard in the next Item)*

**ITEM 14:** Motion/Discussion/Vote to approve Monthly Expenditure Report (MER) for March 2018. *(A supplemental report will also be provided with anticipated expenses.)*

**ITEM 15:** Motion/Discussion/Vote to purchase 144 balloons with the SVANC logo, plus string, for SVANC Outreach events, not to exceed \$125.00. (O'Gara)

**ITEM 16:** Motion/Discussion/Vote to spend \$250.00 to support the Neighborhood Council Congress. (O'Gara)

**ITEM 17:** Motion/Discussion/Vote to reimburse Cindy Sower for OUTREACH expenses incurred for SVANC photo calendar printing, and tissue paper for SVANC bag presentations used for the Villa Scalabrini Outreach, total not to exceed \$50.00

**ITEM 18:** Motion/Discussion/Vote to buy a small kitchen stepladder for office use, not to exceed \$100.00.

**ITEM 19:** Motion/Discussion/Vote to approve renewing the lease for the current SVANC office space at 9040 Sunland Blvd. for the next fiscal year (July 1, 2018 to June 30, 2019), not to exceed \$1,200.00 per month.

**ITEM 20:** Motion/Discussion/Vote to print additional SVANC Tri-Fold Color Informational Brochures, 2500 quantity, to be used for SVANC Outreach and the upcoming NC Election Outreach, not to exceed \$700.00.

**ITEM 21:** Motion/Discussion/Vote to select two new representatives for Neighborhood Council Budget Advocates.

**ITEM 22:** Motion/Discussion/Vote to finalize and approve changes to the SVANC Bylaws, due April 15th.

**ITEM 23:** Motion/Discussion/Vote to finalize and approve changes to the SVANC Standing Rules

**ITEM 24:** Motion/Discussion/Vote to write a Community Impact Statement (CIS) to support Council File CF#17-1426 "Sober Living Home/Group Home Ordinance" at the request of P.I.C.O. Neighborhood Council/South Carthay Neighborhood Association.

**ITEM 25:** Public Comment on non-agenda Items, **two (2) minutes per speaker**

**ITEM 26:** Board Member Comment on non-agenda Items, **two (2) minutes per speaker**

**ITEM 27:** Adjournment

**-If you have any questions regarding these items please call the SVANC Office at 818-767-8262  
or email [info@svanc.com](mailto:info@svanc.com)**

**PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL'S WEBSITE [WWW.SVANC.COM](http://WWW.SVANC.COM)**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting

**PUBLIC ACCESS TO RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.svanc.com](http://www.svanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the SVANC office at (818) 767-8262 or email [info@svanc.com](mailto:info@svanc.com)

As a covered entity under Title II of the **AMERICANS WITH DISABILITIES ACT**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the SVANC Executive Board at 818-767-8262 or email [info@svanc.com](mailto:info@svanc.com)

The Sun Valley Area Neighborhood Council (SVANC) **HOLDS ITS REGULAR MEETINGS** on the second Tuesday of every month, and committee meetings as scheduled by the committee chairpersons, and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. Applicable meeting agendas are posted for public review at the following Sun Valley locations: 7-11, 7604 Vineland Av. (24 hours); Donut Den, 8055 Vineland Av.; Sun Valley Library (LAPL), 7935 Vineland Av.; Sun Valley Park, 8133 Vineland Av.; Fernangeles Park, 8851 Laurel Canyon Bl.; on the internet on the SVANC website and through subscription to the SVANC mailing list at [www.svanc.com](http://www.svanc.com); and through the Los Angeles City ENS (Early Notification System) at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the SVANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the SVANC Bylaws. The Bylaws are available at our Board meetings and on our website [www.svanc.com](http://www.svanc.com)

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte la oficina al (818) 767-8262 o por correo electrónico [info@svanc.com](mailto:info@svanc.com) para avisar al Concejo Vecinal.