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**SUN VALLEY AREA NEIGHBORHOOD COUNCIL**  
**REGULAR BOARD MEETING AGENDA**  
**Tuesday, MARCH 14, 2017, From 6:30pm to 8:30pm**  
**VILLA SCALABRINI RETIREMENT CENTER**  
**10631 VINEDALE STREET**  
**SUN VALLEY, CA 91352**

ITEM 1: Call to Order, Pledge of Allegiance, Roll Call, SVANC Code of Civility

ITEM 2: Opening Remarks.

ITEM 3: Emergency Personnel from Fire and Police Departments (*will always be allowed to address the Board when they are ready in order to facilitate their schedule*)

ITEM 4: Presentation from LADWP representative to update the Board about what is happening at the Tujunga Spreading Grounds located at Sheldon St and Arleta Ave

ITEM 5: **Presentation from Sun Valley High School about their interest in becoming a Charter School**

ITEM 6: Announcements from elected officials or their representatives

ITEM 7: **Public Comment** on matters within the Board's subject-matter jurisdiction. Members of the public are limited to **three (3) minutes per speaker**. NOTE: Public comments shall not be subject to discussion.

ITEM 8: **Board Member Comment** on matters within the Board's subject-matter jurisdiction. Board members are limited to **three (3) minutes per speaker**.

**UNFINISHED BUSINESS**

ITEM 9A: Approve Minutes from January 10, 2017 Regular Board Meeting

ITEM 9B: Approve Minutes from January 10, 2017 Special Board Meeting

ITEM 9C: Approve Minutes from February 14, 2017 Regular Board Meeting

**NEW BUSINESS**

ITEM 10: Committee Reports - Outreach, Disaster Preparedness, Beautification, CPAB, VANC, PlanCheck, LANCC, Homeless, Planning, Budget Advocates, Finance, Public Affairs, and Clean Streets Challenge

ITEM 11: Motion/Discussion/Vote to approve Renewing our Office Lease for \$12,000

ITEM 12: Discussion/Motion/Vote as to course of action to take about the Clean Streets \$2500 Award:

*We received a Clean Streets Challenge award from the City in the amount of \$2500. We previously voted to accept the award money and give it to our Clean Streets Clean Up partners. **We originally discussed the proposal with the City were told that we could do what we wanted with the money.***

*Now we are being told by the Dept of Neighborhood Empowerment (DONE) that we have to do a Neighborhood Purposes Grant (NPG) for each of our ten partners in order to award them a part of the award money. This is a huge amount of paperwork and reporting. We are contesting that decision from DONE. The second part of this is that we must make a decision whether to accept the money in this year's budget (2016-2017, ending June 30<sup>th</sup>) or next year's budget (2017-2018, beginning July 1<sup>st</sup>). Our Partners, mostly schools, would prefer to have the money NOW and we want to give it to them NOW without the hassle of the NPG paperwork.*

- A) If DONE allows us to proceed with the direct distribution of funds without hassle as we as we were originally told, we will accept the award money now, adjust our current budget to include the award, place the funds into the CIP (Community Improvement) budget category, and issue funds by check to our benefactors as soon as practicable.
- B) If DONE insists we must issue NPG's to fund our partners, we will opt to accept the \$2500 award money in Fiscal Year 2017-2018, adjust that budget accordingly and place the funds into the NPG budget category, and deal with the benefactor distribution after July 1, 2017.

**(A List of Benefactors and Awards totaling \$2500 is attached.)**

- ITEM 13: Motion/Discussion/Vote to purchase our yearly amount of Office supplies not to exceed \$800.00 (O'GARA)
- ITEM 14: Motion/Discussion/Vote to Purchase shopping bags with the Sun Valley NC Logo on them to be used for Outreach Not to exceed \$800.00 (Vacas)
- ITEM 15: Motion/Discussion/Vote to engage in a clean up in Sun Valley with the LAPD Foothill Division and 50 students from Sunburst Academy on or about April 1, 2017. We would assist in the cleanup and provide the lunch and a breakfast snack for the workers. Not to exceed \$750.00
- ITEM 16: Motion/Discussion/Vote to send out a Request for Bid (RFB) to several design architects to bid on a design for the median located at Webb and Laurel Canyon near Kohl's. (Prototype of the RFB letter attached.)
- ITEM 17: Discussion about a Clean Up on Wicks and Laurel Canyon in preparation for installing mirrors on both sides of the Wicks Street Pedestrian Overcrossing (POC) on I-5 FWY.
- ITEM 18: Discussion about a mural for the Wicks Street Pedestrian Overcrossing (POC) at Omelveny St.
- ITEM 19: Motion/Discussion/Vote to write a letter of support to our assembly and state senators regarding CA State Assembly Bill AB-332 (2017) authored by Assemblymember Bocanegra giving cities the right to vacate or close streets (such as Peoria St. in Sun Valley) for nuisances such as excessive illegal dumping.
- ITEM 20: Motion/Discussion/Vote to approve the Monthly Expense Report (MER) for February, 2017 and anticipated expenditures.
- ITEM 21: **Discussion** of Sun Valley Planning Projects and the General Plan for the City
- ITEM 22: **Public Comment** on non-agenda Items, two (2) minutes per speaker
- ITEM 23: **Board Member Comment** on non-agenda Items, two (2) minutes per speaker
- ITEM 24: Adjournment

**If you have any questions regarding these items please call the SVANC Office at 818-767-8262 or email [info@svanc.com](mailto:info@svanc.com)**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting

In compliance with **Government Code section 54957.5**, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our office located at 9040 Sunland Blvd., Sun Valley or on our website by clicking on the following link: [www.SVANC.com](http://www.SVANC.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email [info@svanc.com](mailto:info@svanc.com)

As a covered entity under Title II of the **AMERICANS WITH DISABILITIES ACT**, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the SVANC Executive Board at 818-767-8262 or email [info@svanc.com](mailto:info@svanc.com)

The **Sun Valley Area Neighborhood Council (SVANC)** holds its regular meetings on the second Tuesday of every month, and committee meetings as scheduled by the committee chairpersons, and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. Applicable meeting agendas are posted for public review at the following Sun Valley locations: 7-11, 7604 Vineland Av. (24 hours); Donut Den, 8055 Vineland Av.; Sun Valley Library (LAPL), 7935 Vineland Av.; Sun Valley Park, 8133 Vineland Av.; Fernangeles Park, 8851 Laurel Canyon Bl.; on the internet on the SVANC website and through subscription to the SVANC mailing list at [www.svanc.com](http://www.svanc.com); and through the Los Angeles City ENS (Early Notification System) at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**PUBLIC ACCESS TO RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.svanc.com](http://www.svanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the SVANC office at (818) 767-8262 or email [info@svanc.com](mailto:info@svanc.com)

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the SVANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the SVANC Bylaws. The Bylaws are available at our Board meetings and on our website [www.svanc.com](http://www.svanc.com)

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte la oficina al (818) 767-8262 o por correo electrónico [info@svanc.com](mailto:info@svanc.com) para avisar al Concejo Vecinal.

**PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL'S WEBSITE  
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**SVANC 3/14/17 Agenda Item 12**

**Clean Streets Award Disbursement Recommendation**

Fenton Academy	\$200
Fernangeles Elementary	\$200
Roscoe Elementary	\$200
John H. Francis Polytechnic High School	\$300
North Valley Military Institute	\$300
Boy Scout Troop 79	\$200
LAPD Cadets	\$200
San Fernando Valley LGBT Community Center	\$350
Sun Valley Graffiti Busters	\$350
Fernangeles Park Teen Center	\$200
<b><i>TOTAL</i></b>	<b><i>\$2500</i></b>

**SVANC 3/14/17 Agenda Item 16**

**Suggested Letter Template for Request for Bid (RFB)**

March XX, 2017

Dear Landscape Architects:

The Sun Valley Area Neighborhood Council wishes to have designed an improvement at the Median located at Laurel Canyon Boulevard and Webb. We are looking to incorporate several elements that include pre-existing tree planting from the 2007 improvement, scheduled planting of new trees by the Los Angeles Beautification Team this year and the restoration of a vintage stone "Welcome to Sun Valley" sign with a sturdy base. We also wish to have a space for a water-capturing sculpture installation that would not only beautify but also maintain the trees and ground cover.

You are invited to submit a plan and rendering of this improvement, which would involve a formal presentation to appropriate Committees and then the entire Board. You are likewise invited to consult with our members first who would be happy to make a field trip to the Median with you.

We are hoping to have bids for a master plan that will serve for the long term.

Please let us know at earliest convenience if you think you will be able to submit a proposal. We would appreciate seeing samples of your recent work as well.

Thank you,  
SVANC Beautification Committee Chair