



Sun Valley Area Neighborhood Council

8720 Sunland Blvd
 Sun Valley CA 91353-0457
 Telephone 818-767-8262

Website: WWW.SVANC.COM

Special Board Meeting MINUTES
Friday, July 14, 2023
6:30 pm – 8:30 pm
(DRAFT)

Sun Valley Area Neighborhood Council

Zoom Webinar ID #: 987 6658 0221

* No training sessions completed, not eligible to vote **No funding training, not eligible to vote on fund matters

BOARD MEMBER	BOARD POSITION	PRESENT	ABSENT	NOT VOTING ELIGIBLE
Chávez, Norma O. president	At-Large Stakeholder Director	x		
García, Rosalio	Residential Stakeholder Director	x		
Garcia, Steven treasurer	Business Stakeholder Director		x	
Gonzalez, Hector	Residential Stakeholder Director		x	x
Hill, Emilie A.	Residential Stakeholder Director		x	
Kim, Ian	Youth Representative Director	x		x
Mares, Lionel	Residential Stakeholder Director	x		
Moore, Mariam	Residential Stakeholder Director	x		
Sierra, Douglas	Residential Stakeholder Director	x		
Tascian, Leticia	Senior Representative Director	x		x
Thum, Wendy	Residential Stakeholder Director		x	
Vacas, Monica	Business Stakeholder Director	x		
Venegas, Eddie secretary	Business Stakeholder Director	x		
TOTAL: 13	Quorum: 7 (at least one officer)	10 Present, 3 Absent, 3 Ineligible	9	4
			3	

ITEM 1: Norma O. Chávez, president, called the meeting to order at 6:33 pm. and began the meeting by leading the Pledge of Allegiance and the Code of Civility. Roll call was taken by Mr. Venegas, secretary, and quorum was established with ten members present at the time of roll call.

Remarks: Ms. Chávez stated that she was overwhelmed by the various emails received asking to appoint board member Lionel Mares to the Los Angeles Neighborhood Council Coalition (LANCC) as she thought it was unnecessary. Committee chairs, liaisons, and representatives selection is by appointment of the board and it is based on who is interested in volunteering for those positions and if more than one person is interested in the same position, then it goes to a vote. In other words, this is an internal procedure.

ITEM 2: Comments from the Empower LA Neighborhood Empowerment Advocate Lorenzo Briceno (lorenzo.briceno@lacity.org) unable to join

ITEM 3: GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS which are within the Board's subject-matter jurisdiction (comments only, no discussion) no comment

ITEM 4: Board Member Comment on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion) no comment

ITEM 5: Discussion / Action Election of the 2023-2024 Executive Committee Officers:

Norma O. Chávez called for a motion to open the floor for nominations to the vice-president position. Monica Vacas moved to open the floor for nominations and Rosalío García seconded.

5A. Norma O. Chávez nominated Monica Vacas to the vice-president position and she accepted the nomination. There were no more nominees. Monica Vacas was appointed as the 2023-2024 Vice President by unanimous vote.

Yes - 09	No - 00	Abstained -00	Recused- 00	Not Eligible - 00	Absent - 04
Chávez, R. García, Kim, Mares, Moore, Sierra, Tascian, Vacas, Venegas	NONE	NONE	NONE	NONE	S. Garcia, Gonzalez, Hill, Thum

Norma O. Chávez called for a motion to open the floor for nominations to the 2nd vice-president position. Norma O. Chávez moved to open the floor for nominations and Monica Vacas seconded.

5B. Norma O. Chávez nominated Douglas Sierra to the 2nd vice-president position and he accepted the nomination. There were no more nominees. Douglas Sierra was appointed as the 2023-2024 2nd Vice President by unanimous vote.

Yes - 09	No - 00	Abstained -00	Recused- 00	Not Eligible - 00	Absent - 04
Chávez, R. García, Kim , Mares, Moore, Sierra, Tascian, Vacas, Venegas	NONE	NONE	NONE	NONE	S. Garcia, Gonzalez, Hill, Thum

ITEM 6: Motion / Discussion / Vote to reimburse Barkley Communications (Susan Lustig) for a \$31.34 up front payment of the purchase of the svanc.org domain name. (a new SVANC GoDaddy account will be created so the transfer of the domain name can be made to that account.). Rosalío García moved to approve the payment and Monica Vacas seconded.

Yes - 07	No - 00	Abstained -00	Recused- 00	Not Eligible - 02	Absent - 04
Chávez, R. García, Mares, Moore, Sierra, Vacas, Venegas	NONE	NONE	NONE	Kim, Tascian,	S. Garcia, Gonzalez, Hill, Thum

ITEM 7: Motion / Discussion / Vote to appoint a board member to assume the duties of creating via Constant Contact a monthly SVANC newsletter as part of the Regular Board announcement (& agenda link) and to also send out the meeting announcements for Special Board, Executive, and all Committee meetings as well as posting all meetings and special events on the SVANC social media outlets such as Facebook and NextDoor pages. There were no volunteers. Motion tabled.

ITEM 8: Motion / Discussion / Vote to renew our contract with Barkley Communications to provide the services of Susan Lustig for a twelve month agreement. Monica Vacas moved to approve the contract and Douglas Sierra seconded. Discussion took place and board members voted to approve the full version of the contract for \$6,000 per year.

Yes - 07	No - 00	Abstained -00	Recused- 00	Not Eligible - 02	Absent - 04
Chávez, R. García, Mares, Moore, Sierra, Vacas, Venegas	NONE	NONE	NONE	Kim, Tascian,	S. Garcia, Gonzalez, Hill, Thum

ITEM 9: Motion / Discussion / Vote to approve creating an Instagram page for our Artist-in- Residence's project about Sun Valley residents. (Thum) Item was tabled

ITEM 10: Consent Calendar: one motion and one vote

Monica Vacas moved to approve the consent calendar and Rosaío García seconded. Three items were removed from the calendar: minutes from July 11, the MER from April as it is still pending a receipt from Georgio’s Pizzeria, and the MER from June 11 as it was not generated yet. The following items were approved: Minutes from May 9, Minutes from June 11, MER from May, 2023

Yes - 07	No - 00	Abstained -00	Recused- 00	Not Eligible - 02	Absent - 04
Chávez, R. García, Mares, Moore, Sierra, Vacas, Venegas	NONE	NONE	NONE	Kim, Tascian,	S. Garcia, Gonzalez, Hill, Thum

- A. Approval of the Minutes of the Regular Board Meeting held on May 9, 2023 (Venegas)
- B. Approval of the Minutes of the Regular Board Meeting held on June 11, 2023 (Venegas)
- C. Approval of the Minutes of the Regular Board Meeting held on July 11, 2023 (Venegas) Removed from the consent calendar
- D. Approval of the Monthly Expenditure Report for April 2023 (Hill) Removed from the consent calendar
- E. Approval of the Monthly Expenditure Report for May 2023 (Hill)
- F. Approval of the Monthly Expenditure Report for June 2023 (Hill) Removed from the consent calendar

ITEM 11: Rosalío García moved to approve the funding consent calendar and **Mariam Moore seconded**. Voting took place and all items were approved. (7 votes in favor)

Yes - 07	No - 00	Abstained -00	Recused- 00	Not Eligible - 02	Absent - 04
Chávez, R. García, Mares, Moore, Sierra, Vacas, Venegas	NONE	NONE	NONE	Kim, Tascian,	S. Garcia, Gonzalez, Hill, Thum

- A. Approval of the recurring expenses for monthly payment to The Pappas Family Trust in the amount of \$1,789.83 for office space rental at 8720 Sunland Blvd.
- B. Approval of the recurring charge for electricity from the LADWP not to exceed the average of \$180.00 every month
- C. Approval of the recurring monthly Spectrum office telephone and internet costs not to exceed the average of \$170 per month (\$2,040.00 for the year)
- D. Approval of the payment of up to \$354.00 for the Post Office Box from the USPS (for a year)
- E. Approval of the payment of the website server to Exact Hosting.com for up to \$144.00
- F. Approval of the payment of the office Zoom license for up to \$200
- G. Approval of the recurring payment of the Office Copier/Printer Lease from Insight Investments LLC (12 @ \$80)
- H. Approval of expenses for up to \$200 for office supplies and/or storage
- I. Approval of the monthly expenses for refreshments, generally pizza and bottled water not to exceed \$100.00 per meeting
- J. Approval to renew the subscription to Constant Contact (SVANC Newsletter service) for a yearly rate of \$532.44/yr (\$44.37/mo). The savings will be \$93.96 per year from their monthly cost of \$52.20/mo.

ADMINISTRATIVE ITEMS (12-16):

ITEM 12: Rosalío García moved to approve the appointments of the 2023-2024 chairpersons of the Standing Committees and **Monica Vacas seconded** the motion. The motion was approved unanimously (9 votes). The results were as follows

- A. Outreach/Community Affairs – Monica Vacas
- B. Finance and Budget - Steven W. Garcia
- C. Beautification – Wendy Thum
- D. Planning and Land Use Management (PLUM) – Norma O. Chávez
- E. Public Safety/Emergency Preparedness – Eddie Venegas

Yes - 09	No - 00	Abstained -00	Recused- 00	Not Eligible - 00	Absent - 04

Chávez, R. García, Kim, Mares, Moore, Sierra, Tascian, Vacas, Venegas	NONE	NONE	NONE	NONE	S. Garcia, Gonzalez, Hill, Thum
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ITEM 13: Monica Vacas moved to approve to appoint members to the 2023-2024 Standing Committees (2 members maximum per committee) and **Rosalío García seconded** the motion. Discussion and voting took place. The following results were approved unanimously. (9 votes)

- A. Outreach/Community Affairs – Leticia Tascian, Hector Gonzalez
- B. Finance and Budget – Rosalío García, Douglas Sierra
- C. Beautification – Ian Kim, Lionel Mares
- D. Planning and Land Use Management (PLUM) – Mariam Moore, Douglas Sierra
- E. Public Safety/Emergency Preparedness – Monica Vacas, Rosalío García

Yes - 09	No - 00	Abstained -00	Recused- 00	Not Eligible - 00	Absent - 04
Chávez, R. García, Kim, Mares, Moore, Sierra, Tascian, Vacas, Venegas	NONE	NONE	NONE	NONE	S. Garcia, Gonzalez, Hill, Thum

ITEM 14: Monica Vacas moved to approve to appoint chairpersons to the 2023-2024 Ad Hoc Committees and **Rosalío García seconded** the motion. Discussion and voting took place. The following results were approved unanimously (9 votes).

- A. CHSRA High Speed Rail – Mariam Moore
- B. Homelessness – Monica Vacas
- C. Bylaws – Norma O. Chávez
- D. Elections – Norma O. Chávez

Yes - 09	No - 00	Abstained -00	Recused- 00	Not Eligible - 00	Absent - 04
Chávez, R. García, Kim, Mares, Moore, Sierra, Tascian, Vacas, Venegas	NONE	NONE	NONE	NONE	S. Garcia, Gonzalez, Hill, Thum

ITEM 15: Mariam Moore moved to appoint members to the 2023-2024 Ad Hoc Committees (2 members maximum) and Douglas Sierra seconded the motion. Discussion and voting took place. The following results were approved unanimously (9 votes).

- A. CHSRA High Speed Rail – two vacancies
- B. Homelessness – Ian Kim, one vacancy
- C. Bylaws - Wendy Thum, Monica Vacas
- D. Elections - Wendy Thum, Leticia Tascian

Yes - 09	No - 00	Abstained -00	Recused- 00	Not Eligible - 00	Absent - 04
Chávez, R. García, Kim, Mares, Moore, Sierra, Tascian, Vacas, Venegas	NONE	NONE	NONE	NONE	S. Garcia, Gonzalez, Hill, Thum

ITEM 16: Monica Vacas moved to approve to appoint board members to the 2023-2024 NC city-wide Committees/Liaisons/Coalitions and **Rosalío García seconded** the motion. Discussion took place and it was agreed that no board member appointed to these assignments will be voting at the coalitions, alliances or . Voting took place. The following results were approved unanimously (9 votes).

- A. LANCC-Los Angeles Neighborhood Council Coalition - Lionel Mares
- B. VANC-Valley Alliance of Neighborhood Councils - vacant, Douglas Sierra
- C. NCEPA-Neighborhood Council Emergency Preparedness Alliance - Monica Vacas, Rosalío García
- D. PlanCheckNC-Plan Check Neighborhood Councils - Norma O. Chávez, alternate Mariam Moore
- E. NCBA – Neighborhood Council Budget Advocate - Lionel Mares, second vacant

F. C-PAB – Community-Police Advisory Board - Norma O. Chávez, alternate Eddie Venegas

G. Homelessness Liaison - vacant

Yes - 09	No - 00	Abstained -00	Recused- 00	Not Eligible - 00	Absent - 04
Chávez, R. García, Kim, Mares, Moore, Sierra, Tascian, Vacas, Venegas	NONE	NONE	NONE	NONE	S. Garcia, Gonzalez, Hill, Thum

ITEM 17: Rosalío García moved to appoint Norma O. Chávez, Mariam Moore, Monica Vacas, Lionel Mares, and Ian Kim as the Community Impact Statement (CIS) official filers and create individual accounts at the City Clerk’s website and Leticia Tascian seconded the motion. The appointments were approved unanimously.

Yes - 09	No - 00	Abstained -00	Recused- 00	Not Eligible - 00	Absent - 04
Chávez, R. García, Kim, Mares, Moore, Sierra, Tascian, Vacas, Venegas	NONE	NONE	NONE	NONE	S. Garcia, Gonzalez, Hill, Thum

ITEM 18: Report / Discussion by Committee Chairs and Community Liaisons:

NCSA – Lionel Mares – There coming meeting took place on Sunday, July 9 via Zoom with special guests Paul Koretz and Rob Q. City Council is having discussions about holding independent redistricting, possibly 25 council members.

Rosalío García moved to extend the meeting ten minutes and Mariam Moore seconded. All board members were in favor.

ITEM 19: Public Comment on matters within the Executive Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

Susan Lustig recommended the board consider appointing a monitor to the City Council Files. She congratulated Mariam Moore for her presentation on the AMH Recycling business’ issues.

ITEM 20: Board Members Announcements on matters within the Executive Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

Lionel Mares shared about the Ciclavia event on August 20 in Korea Town and meeting in Hollywood. There will be a Ciclavia event coming to Hollywood in September. Visit ciclavia.org for details.

ITEM 21: Rosalío García moved to adjourn the meeting and Ian Kim seconded. The meeting adjourned at 8:37 pm.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, Translation Services, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed in the window of our OFFICE 8720 Sunland Blvd, Sun Valley, CA 91352 and on our website: www.SVANC.com or at the scheduled meeting.

Translation Services - To ensure availability of Services or to request at least 3 business days prior to this council by contacting secretary@SVANC.COM

PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE

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