



Sun Valley Area Neighborhood Council
 8720 Sunland Blvd
 Sun Valley CA 91353-0457
 Telephone 818-767-8262
Website: WWW.SVANC.COM

Regular Board Meeting MINUTES
Tuesday, July 14, 2020
6:30 pm – 8:30 pm
(DRAFT)

Meeting Location:
Sun Valley Area Neighborhood Council
 Zoom Webinar ID #: 987 6658 0221

* No training sessions completed, not eligible to vote **No funding training, not eligible to vote on fund matters

BOARD MEMBER	BOARD POSITION	PRESENT	ABSENT	NOT VOTING ELIGIBLE
Balbuena, Jesse	Residential Stakeholder Director		X	
Carbajal, Jackelyn	Residential Stakeholder Director	X		
Chávez, Norma O. Secretary/2nd Signatory	At-Large Stakeholder Director	X		
Danielian, Serj	Residential Stakeholder Director	X		
Fierro, Martha 2nd VP	Residential Stakeholder Director	X		
García, Rosalio	Residential Stakeholder Director	X		
García, Steven	Business Stakeholder Director		X	
Gonzalez, Joel	Residential Stakeholder Director		X	
Grigorian, Vahe	Business Stakeholder Director		X	
Kumar, Bobby arrived at 6:43 p.m.	Business Stakeholder Director	X		
O’Gara, Barbara	Business Stakeholder Director	X		
O’Gara, Mike President	At-Large Stakeholder Director	X		
Perez, Carmen	Business Stakeholder Director	X		
Power, Richard 1st VP	Business Stakeholder Director	X		
Thum, Wendy	Residential Stakeholder Director	X		
Vacas, Monica	Business Stakeholder Director	X		
Venegas, Eddie Treasurer	Community Interest Stakeholder	X		
TOTAL: 17	13 Present, 4 Absent, 0 Ineligible			

ITEM 1: Rick Power, 1st VP, called the meeting to Order at 6:30 pm. The Pledge of Allegiance was recited. Rollcall was taken by Norma Chavez. The Code of Civility was recited. The Opening Remarks were as follows:

A. We have Openings For; (4) seats available for At-Large Stakeholder (2 terms end 2021 and 2 terms end 2023) There are also one year appointed positions for: 3 (2) seats available for Senior Representative Stakeholder (age 55+, 1 year appointment, term ends approximately Spring, 2021) (1) seat available for Youth Representative Stakeholder, (age 14- 21, 1 year appointment, term ends approximately Spring, 2021) Qualifications for all seats per the SVANC BYLAWS and STANDING RULES, further information and Candidate Filing Form are available at: <https://www.svanc.com/boardcandidate-appointments/>

B. Postponement of the Citizenship Workshop: Due to the venue being unavailable due to the coronavirus pandemic, the Citizenship Workshop has to be postponed to an unknown future date. We are sorry for the inconvenience this will cause.

C. Rick Power, 1st VP, thanked Mike O’Gara for all his hard work and dedication to the SVANC and the Sun Valley community. He also gave special thanks to Serj Danielian for assisting the board with all the new computer hardware and setting up the ZOOM webinars. Mr. Power also thanked all members of the board for their team work.

Administrative Motions

ITEM 2: Motion / Discussion / Vote to approve the MER for May 2020. 1st: **Mike O’Gara**, 2nd: **Monica Vacas**

Yes - 13	No - 00	Recused- 00	Not Eligible - 00	Absent - 04
Carbajal, Chávez, Danielian, Fierro, R Garcia, Kumar, B O’Gara, M O’Gara, Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, , Garcia S, Gonzalez, Grigoryan,

ITEM 3: Motion / Discussion / Vote to approve the MER for June, 2020. 1st: **Rosalio Garcia**, 2nd: **Mike O’Gara**

Yes - 13	No - 00	Recused- 00	Not Eligible - 00	Absent - 04
Carbajal, Chávez, Danielian, Fierro, R Garcia, Kumar, B O’Gara, M O’Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan,

The order of ITEM 4 was changed to after ITEM 8 to facilitate the schedule of the Emergency Personnel and the elected officials or their representatives.

ITEM 5: EMERGENCY Personnel from Fire and Police departments Susan Lustig shared some information on behalf of the LAPD. LAPD Foothill Division representative/s will be present in the following meetings and will provide reports on crime in our community. Recap from the officers assigned to the Fireworks Task Force for the holiday weekend from July the 3rd through July the 5th from 7 pm to 1 am: they responded to 32 calls reporting fireworks (most of the calls involved suspects igniting the fireworks from the backyard of their home), 1 case of fireworks was ceased, and 2 citations were given for possession of illegal fireworks,

ITEM 6: Announcements from elected officials or their representatives

- **Vickore Murphy (Senator Portantino)** stated that their office continues providing assistance with EDD cases and invited the community to reach out to them for help.
- **Karla Maqueda (CD6, Nury Martinez)** informed the Council of a Drive-Thru Food Drive on Thursday, July 16 from 9 am to 12 pm at Grace Community Church (13315 Roscoe Blvd, Panorama City, CA 91402) in their parking lot. Karla invited the community to volunteer for this event. Karla informed that the Renters Relief applications are now open.
- **Tiffany Zeytounian (CD2, Krekoryan)** informed that Mr. Krekoryan provided two extra patrols for CD2 and a small portion of Sun Valley to for the holiday weekend from July the 3rd through July the 5th from 7 pm to 1 am.
- **Jude Hernandez (Assemblymember, Luz Rivas)** informed the Council that their office is working on providing assistance with EDD cases. Their office is working on an SB1 project coming soon to the area by the I-210 Freeway starting at Wheatland all the way to I-5 interchange going northbound. The project includes pavement rehabilitation, rehab lanes, improved lightning, signage, and ramps. Also, Jude invited the community to visit the website Cal OES to learn about fire preparedness and the steps to take to protect one’s property.
- **Caroline Menjivar (Mayor Garcetti)** provided information on the L.A. Al Fresco program which provides free permits to allow for outdoor dining for restaurants. Restaurants that request this permit will be allowed to use parking lots, sidewalks and certain portions of the street (per request, no mayor streets). The department of transportation will provide planters, barricades, and umbrellas to eligible restaurants. The Mayor’s office is working on creating a work plan for nail and hair salons to operate. The extended deadline to complete the 2020 Census is October 31st. Bridge Home locations will be opening for the area of North Hollywood, Sylmar and Van Nuys for Angelenos with no homes.
- **Lea Gonzalez (CD29, Congressman Tony Cardenas)** their office hours have been extended to 8 pm. There will be an economic impact payment or stimulus check telethon hall via ZOOM on July 20th at 6 pm. There are about 1,484,000 people who have not received their check and are eligible, so they want to make sure people receive the money that has been allocated for them. IRS filing date has been extended to July 15th.

ITEM 7: GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS There was no comment.

ITEM 8: Announcements from our DONE representative. Ms. Wong informed that the number of NC advocates went down from 17 to 12 and that there are possibilities of her being changed to a different NC. Members who have not completed their Code of Conduct training will be suspended. Funding will start at the beginning of August. The revised budget should be agendized for the next meeting.

*Bobby Kumar was having difficulties with the ZOOM connection. His screen was on, but there was no image of him and couldn’t unmute so he was unable to vote on the rest of the items in the agenda.

ITEM 4: Discussion/Action Elections 2020-2021 Executive Officers. Betty Wong opened the floor for nominations.

- A.** Betty Wong reviewed the responsibilities of the **President**. Rick Power moved to nominate **Monica Vacas** and Barbara O’Gara seconded it. Monica Vacas accepted the nomination and gave a two minute speech as to why she would like to be the President. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.
- B.** Betty Wong reviewed the responsibilities of the **Vice-President**. Monica Vacas moved to nominate **Martha Fierro** and Rick Power seconded it. Martha Fierro accepted the nomination and gave a two minute speech as to why she would like to be the Vice-President. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.
- C.** Betty Wong reviewed the responsibilities of the **2nd Vice-President**. Monica Vacas moved to nominate **Rick Power** and Mike O’Gara seconded it. Rick Power accepted the nomination and gave a two minute speech as to why he would like to be the 2nd Vice-President. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.
- D.** Betty Wong reviewed the responsibilities of the **Treasurer**. Rosalio Garcia moved to nominate **Eddie Venegas** and Mike O’Gara seconded it. Eddie Venegas accepted the nomination and gave a two minute speech as to why he would like to be the treasurer. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.
- E.** Betty Wong reviewed the responsibilities of the **Secretary**. Mike O’Gara nominated **Norma Chavez** and Monica Vacas seconded it. Norma Chavez accepted the nomination and gave a two minute speech as to why she would like to be the secretary. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.
- F.** Betty Wong reviewed the responsibilities of the **Second Signatory**. **Norma Chavez** self-nominated and Monica Vacas seconded it. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.
- G.** Betty Wong reviewed the responsibilities of the **Alternate Signatory**. Mike O’Gara nominated **Rick Power** and Monica Vacas seconded it. Rick Power accepted the nomination. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.
- H.** Betty Wong reviewed the responsibilities of the **1st Card Holder**. Norma Chavez nominated **Monica Vacas** and Wendy Thum seconded it. Monica Vacas accepted the nomination. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.
- I.** Betty Wong reviewed the responsibilities of the **2nd Card Holder**. Norma Chavez nominated **Jackelyn Carbajal** and Martha Fierro seconded it. Jackelyn Carbajal accepted the nomination. Roll call vote was taken. There were 12 votes in favor, 0 against, 0 abstained. The motion passed.

Finance Motions

ITEM 9 AMMENDMENT: Motion / Discussion / Vote: to cc (copy) the letter to Mayor Garcetti to include the Northeast Neighborhood Councils **1st: Mike O’Gara, 2nd: Rick Power**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O’Gara, M O’Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 9: Motion / Discussion / Vote: to approve the letter to Mayor Garcetti from the SVANC Board on the need for stronger laws, increased law enforcement and public education regarding the possession & discharge of illegal fireworks in the City of Los Angeles. **1st: Rick Power, 2nd: Rosalio Garcia**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O’Gara, M O’Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 10: Motion / Discussion / Vote: to approve recurring payment to Insight Investment for the Konica Minolta copier that is leased. Payment not to exceed \$80/mo. **1st: Rick Power, 2nd: Mike O’Gara**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O’Gara, M O’Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 11: Motion/Discussion/Vote: to approve the recurring payment for copies from the Konica Minolta copy machine of approximately one cent per copy, billed quarterly. **1st: Rick Power, 2nd: Rosalio Garcia**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O’Gara, M O’Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 12: Motion / Discussion / Vote: to approve property tax payment for the Konica Minolta machine of approx. \$120.00 per year.
1st: Rick Power, 2nd: Rosalio Garcia

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 13: Motion / Discussion / Vote: to recurring monthly Spectrum office telephone and internet costs not to exceed \$2,280.00 for the year (Average \$190 per month.) **1st: Rick Power, 2nd: Martha Fierro**

Yes - 13	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 14: Motion / Discussion / Vote: to approve subscribing to Constant Contact (SVANC Newsletter service) for a yearly subscription of \$459.00/yr (\$38.25/mo.) The savings will be \$81.00 per year from their monthly cost of \$45/mo. **1st: Rick Power, 2nd: Mike O'Gara.**

Yes - 12	No - 00	Recused- 01	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	ONE Venegas	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 15: Motion / Discussion / Vote: to approve recurring charge for electricity from the LADWP not to exceed the average of \$150.00 every month (\$1,800 per year.) **1st: Rosalio Garcia, 2nd: Rick Power**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 16: Motion / Discussion / Vote: to approve monthly translation expenses of \$215.00 to \$260.00 per month with services to be reimbursed by the City. **1st: Rick Power, 2nd: Martha Fierro**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 17: Motion / Discussion / Vote: to approve monthly expenses for Monthly Payment to The Pappas Family Trust in the amount of \$1,666.50 for office space at 8720 Sunland Blvd. **1st: Martha Fierro, 2nd: Rosalio Garcia.** Discussion took place.

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 18: Motion / Discussion / Vote: to renew our contract with Barkley Communications to provide the services of Susan Lustig for a twelve month agreement, July 2020 through June 2021 to update the SVANC website, update SVANC board member emails (adding & deleting names as necessary) and to create and send out the newsletters via Constant Contact for Executive, Board, and Committee meetings for the sum of \$5,760 (approximately \$480/mo. @\$60/hr for 8 hrs) **1st: Mike O'Gara, 2nd: Rosalio Garcia.**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 19: Motion / Discussion / Vote: to approve monthly expenses for refreshments, generally pizza and bottled water not to exceed \$75.00 per meeting. **1st: Rosalio Garcia, 2nd: Mike O'Gara**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 20: Motion / Discussion / Vote: to allow the PRESIDENT to approve reasonable expenses toward the maintenance of SVANC office and for our meetings for such items as office supplies, equipment repairs, and other basic needs, not to exceed \$350 in any month. **1st: Martha Fierro, 2nd: Rick Power**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 21: Motion / Discussion / Vote: to subscribe to an additional ZOOM account. Not to exceed \$30/mo. **1st: Rick Power, 2nd: Serj Danielian.**

Yes - 12	No - 00	Recused- 00	Not Eligible - 00	Absent - 05
Carbajal, Chávez, Danielian, Fierro, R Garcia, B O'Gara, M O'Gara., Perez, Power, Thum, Vacas, Venegas	NONE	NONE	NONE	Balbuena, Garcia S, Gonzalez, Grigoryan, Kumar

ITEM 22: Motion / Discussion / Vote: to approve and certify to the best of the board's ability that the Sun Valley Area Neighborhood Council's (SVANC) inventory list is correct and complete, containing all items in the possession of SVANC, as reported to the Department of Neighborhood Empowerment/City Clerk's Office during Fiscal Year 2020 - 2021. **1st: Rosalio Garcia, 2nd: Mike O'Gara.** Discussion took place. The inventory has not been completed. The list from City Clerk has not been obtained yet. **Item tabled.**

ITEM 23: Report/Discussion by Committee Chairs: Outreach and Beautification Committees will be hosting a meeting on July 21, from 12 pm to 1 pm to bring ideas for possible projects. The board and the community were invited to attend and to bring ideas. Some ideas in mind are to paint murals on metal boxes around Sun Valley.

ITEM 24: Announcements from Board members

- Rosalio Garcia thanked Mike O'Gara for his hard work as SVANC President and wished him good health.
- Norma Chavez: made a correction to the agenda to change the last two items from 26 and 27 to 23 and 24, requested an update of the mailing list be made given that some members have not received some e-mails, and inquired about the status of SVANC's Facebook account and other social media to maintain the community informed.
- Susan Lustig informed the Council of current talks with Mike Sower to be able to get back the SVANC'S Facebook account, will update the e-mailing list and encouraged Board members to check the SPAM folder to make sure e-mails are not being sent there.
- Jackelyn Carbajal is in charge of social media, except for Facebook.
- Betty Wong reminded the Board to update the officer's list on SVANC's headings and to request a translator at least 72 hours prior to the meetings.

ITEM 25: Adjournment: 1st: Rick Power, 2nd: Rosalio Garcia. Meeting adjourned at 8:36 p.m.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, Translation Services, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed in the window of our OFFICE 8720 Sunland Blvd, Sun Valley, CA 91352 and on our website: www.SVANC.com or at the scheduled meeting. In addition, if you would like a copy related to an item on the agenda, please contact MikeOGaraSVANC@aol.com

Translation Services - To ensure availability of Services or to request at least 3 business days prior to this council by contacting MikeOGaraSVANC@aol.com

PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE

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