



**Sun Valley Area Neighborhood Council**

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 Sun Valley, CA 91352  
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**Regular Board Meeting MINUTES  
 Tuesday, September 08, 2015  
 6:30pm – 8:30pm  
 (DRAFT)**

**Meeting Location:**  
 Villa Scalabrini Retirement Center  
 10631 Vinedale Street  
 Sun Valley, CA 91352

Board Member	Category	Seat	Roll Call	Funding Vote Eligible*
Aggas, Gary <b>President</b>	Resident	R5	PRESENT	YES
Allen, Mark B.	Business	B1	PRESENT	YES
Bartlett, Susan	Business	B5	Absent (excused)	YES
Bille, Elizabeth; <b>1<sup>st</sup> V.P.</b>	Resident	R1	PRESENT (out 9:30pm)	YES
Cuevas, Lysander	Resident	R3	Absent (excused)	YES
Culley, Gene	At-Large	A5	PRESENT	No (EX)
Dahlquist, Ron	Senior Rep	S2	PRESENT (out 9:30pm)	No (EN, FN)
Dueñas, Angelica	Resident	R6	PRESENT (out 9:30pm)	YES
Housden, Linda	At-Large	A6	Absent (excused)	No (EX)
Inkelaar-Cruz, Sean; <b>Treasurer</b>	At-Large	A4	Absent (excused)	YES
Jimenez, Briana	Youth Rep	Y1	PRESENT (out 8:35pm)	No (A)
Khalaf, Sam	Business	B2	PRESENT (out 9:30pm)	YES
Koenig, Mylo; <b>Secretary</b>	At-Large	A1	PRESENT	YES
Monroy-Cantor, Julie	At-Large	A3	Absent	YES
Novoa, Rene	Youth Rep	Y2	PRESENT	YES
O'Gara, Barbara	Business	B6	PRESENT	YES
O'Gara, Mike; <b>2<sup>nd</sup> V.P.</b>	At-Large	A2	PRESENT	YES
Perez, Carmen	Business	B7	PRESENT	YES
Sower, Cindy	Business	B4	PRESENT	YES
Sower, Michael	Business	B3	PRESENT	YES
Thum, Wendy	Resident	R4	PRESENT	YES
Torrero, Jesse	Comm. Int.	C1	PRESENT (out 9:30pm)	YES
Vacas, Monica	Resident	R7	PRESENT (in 7p, out 9:30p)	No (EX)
(VACANT)	Resident	R2		N/A
(VACANT)	Senior Rep	S1		N/A
<b>TOTAL 23</b>			<b>18 Present, 05 Absent</b>	

(\*Funding vote eligibility key: **A**=age less than 18 yrs; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired)

**ITEM 1:** Call to Order, Roll Call, Pledge of Allegiance, Code of Civility

- Mr. Gary Aggas, President, officially called the meeting of Sun Valley Area Neighborhood Council to order at approximately 6:40pm
- The Pledge of Allegiance and SVANC's Code of Civility was recited
- Mr. Mylo Koenig, Secretary, took roll
- At 6:43pm, 17 board members were present. Quorum was met.
- There were approximately 20 members of the public present

**ITEM 2:** Opening Remarks

- Mr. Aggas requested of everyone present to please abide by the Code of Civility during the meeting
- Mr. Aggas announced that DONE/EmpowerLA approved SVANC's bylaws. Copies of the new SVANC Bylaws and the current Standing Rules were provided to all Board members and additional copies were placed up front for the public.

- Mr. Aggas said that the two open board seats, under the categories Senior and Resident, are still vacant, and the deadline to apply to be considered at next month's meeting is Tuesday, October 6<sup>th</sup> at 5:00 pm.
- Mr. Aggas stated that the Neighborhood Congress will be held on Saturday, September 26, 2015, at downtown L.A. City Hall
- Ms. Cindy Cleghorn of the Sunland Tujunga NC is trying to organize an Ethics training course at the Neighborhood Congress. For those who need the required training and want an in-person option, or if anyone needs information or guidance on any aspect of Ethics training, please contact Mylo Koenig.

**ITEM 3:** Emergency Personnel from Fire and Police Departments

- Senior Lead Officer Vasquez and Senior Lead Officer Wall
- Officer Vasquez announced the following:
  - 'Operation copcicle' took place at an elementary school in Sun Valley where about 250 big stick popsicles were distributed out of a black-and-white patrol cars to kids as they got out of school in an effort to establish a positive rapport. This has been done at three different schools in Sun Valley.
  - The benches at Sun Valley Park have been removed
  - There are plans to get the flag pole restored, and the SVANC was asked for possible assistance with this
  - A couple of burglaries took place at two businesses on Sunland Blvd.
  - Inform the LAPD if any marijuana dispensaries open or re-open in the area
  - LAPD Boosters golf tournament will take place on Friday, October 16, 2015. This event raises funds to purchase needed police equipment.
- No comment from Officer Wall

**ITEM 4:** Announcements from elected officials or their representatives

- Ms. Ruby Chavez, LAUSD Board member Monica Ratliff's new Chief of Staff, shared the following:
  - The LAUSD School Board is in the process of searching for a new Superintendent
  - Ms. Chavez' email is: [ruby.chavez@lausd.net](mailto:ruby.chavez@lausd.net)
  - Due to a partnership with the non-profit organization Rainbow Pack, backpacks and school supplies were distributed to every pre-school to 5<sup>th</sup> grade student at Roscoe Elementary School, along with three other elementary schools
  - Roscoe Elementary School hosted its 3<sup>rd</sup> annual Starry Night Event. The school board member's office was able help the school get a solar sky dome.
  - The school board approved a critical repairs funds project to upgrade the floor and the walls of the main gym at Polytechnic High School. Construction will start the first quarter of 2016.
  - The school board approved a contract for architects to design two new science labs and a chemistry work room for Sun Valley Magnet School. The construction will start in 2016.
  - The school board approved funding to replace Sun Valley High School's digital marquis
  - 'More-than-a-Meal' campaign applications have been distributed to the schools. This is a Federal and State funded program that provides funds to the schools for each child that qualifies for free or reduced cost meals. The funds will also be used to hire more teachers, lower class size, additional nurse days, for various after school programs, classroom resources, etc.
  - The L.A. Chamber of Commerce has a 'Principal for a Day' program taking place on October 16, 2015 to try to encourage a closer relationship between business leaders and educators. For more information, visit [www.lachamber.com/pfad](http://www.lachamber.com/pfad)
  - Per public comment, Ms. Chavez will look into the cell phone usage policy for LAUSD students under normal circumstances and during emergencies
- Mr. Caesar Huerta, Field Rep., CD-6 Councilmember Martinez, stated the following:
  - Sun Valley Neighborhood Pride Day will take place on Saturday, September 12, 2015 from 08:00am to 12:00 noon. Sanitation services, waste bins, ice and water will be provided. 150 volunteers have signed up, but more are needed and welcomed.

- A hearing will take place regarding La Vida Night Club on Thursday, September 17, 2015, 09:30am at the Board of Police Commissioners. This night club is asking for a permit to operate. Councilwoman Martinez is against issuing a permit for this night club.
- There is a neighborhood prosecutor for illegal dumping issues; her name is Susan Chung.
- Ms. Lorraine Diaz, Field Rep., CD-2 Councilmember Krekorian, announced the following:
  - L.A. City has opened up a number of cooling centers, i.e. public facilities, in the community during this heat episode
  - The L.A. County has scheduled ground spraying for a particular exotic fruit fly in this area of the Valley for the next month or so
  - Ms. Diaz announced a Neighborhood meeting at De Garmo Park, Friday, September 18, 10:00am
  - The September monthly Councilmember's 'Lunch with Paul' meeting will be held at the Republic of Pies in midtown North Hollywood on Magnolia near Lankershim
- Mr. Nelson Pichardo, Consultant to Assembly member Patty Lopez, District 39, introduced himself and stated:
  - The Palmdale to Burbank segment of the California High Speed Rail will be passing through the Sun Valley area
  - Assemblymember Lopez is sponsoring another community meeting regarding this topic at Fernangeles Park Community Center on September 26<sup>th</sup>, 2015, at 02:00pm
  - Assemblymember Lopez will be voting on over 1,000 Bills. Mr. Pichardo encouraged the public to contact her to voice public opinion and suggestions before she is to vote on these Bills.

**ITEM 5:** Public Comment on matters within the Board’s subject-matter jurisdiction that aren't on the Agenda. Members of the public are limited to three minutes.

- Mr. Carl Kunak made a public comment

**ITEM 6:** Board member comments on matters within the Board’s subject-matter jurisdiction that aren't on the agenda

- None

### Unfinished Business

**ITEM 7:** Review, correct, and approve the minutes from the August 11, 2015 Board Meeting

- Mr. Aggas motioned to table this Item, seconded by Ms. Vacas
- The Item was on the floor for discussion
- The minutes were not available for approval, and will appear on next month's agenda
- A roll call vote to table was taken of all board members present

SVANC ITEM 150908-07 (7:36p) TO TABLE, carried 18/00/00/05 (TO TABLE: 8/11/15 Meeting Minutes)				
Yes – 18	No – 00	Recuse – 00	Not Eligible – 00	Absent – 05
Aggas; Allen; Bille; Culley; Dahlquist; Dueñas; Jimenez; Khalaf; Koenig; Novoa; O’Gara-B; O’Gara-M.; Perez; Sower-C; Sower-M ; Thum; Torrero; Vacas	NONE	NONE	NONE	Bartlett; Cuevas; Housden; Inkelaar-Cruz; Monroy-Cantor

- Motion 150908-07 (TO TABLE: 08/11/2015 meeting minutes) carried 18/00 with 05 absent

### NEW Business

**ITEM 8:** Committee Reports

- Outreach: Ms. Bille stated that the Sun Valley Neighborhood Pride Day is being promoted by the SVANC Outreach Committee
  - Ms. Bille said that a Citizenship Workshop will take place on Saturday, September 26, 2015 at the 'Our Lady of the Holy Rosary' church.
- Beautification: Ms. Thum said that the vests are being printed with SVANC’s logo for future clean-up events in CD's 2, 6 and 7. Ms. Thum said that they have been working on addressing the illegal dumping problem with different City Departments. Ms. Thum said they are organizing the Sun Valley Neighborhood Pride Day event to be held on Saturday, September 12, 2015.
- CPAB: Cindy Sower said Officer Vasquez had covered the news from last month's meeting, and this month’s meeting is this Thursday
- VANC: Mr. Aggas stated that the committee meets on the 2<sup>nd</sup> Thursday of each month
- LANCC: Mr. O’Gara said that the LANCC meetings are held on the 1<sup>st</sup> Saturday of each month
- Plancheck: It was stated that the meeting is held on the second Thursday of every month

- Homeless: Ms. Vacas stated that she participated in the SHARE program, but there is a need to further investigate applicants before they are approved for services
- Planning: Mr. O’Gara said that this Item will be discussed with Items 11 and 12 below
- Marijuana Clinics: No update
- Budget Advocates: Ms. Thum stated that she is planning on participating in the Neighborhood Congress coming up.
- Finance: Mr. Inkelaar-Cruz is not present so there is no report
- Election: Mr. Aggas said that he will be calling an Election Committee meeting in the near future
- Emergency Preparedness: Mr. Khalaf mentioned preparations are necessary for the anticipated El Niño weather event

**ITEM 9: MOTION/DISCUSSION/VOTE to approve funds for Halloween Festivities in Sun Valley and Fernageles Parks (\$150.00 each), up to but not exceed a total \$300.00. (Bille)**

- Ms. Sower made the motion, seconded by Ms. Bille
- The motion was on the floor for discussion and a vote
- A roll call vote was taken of all board members present and eligible to vote on funding Items

<b>SVANC ITEM 150908-09 (7:55p) carried 14/00/04/05 (Funds for Halloween festivities at SV &amp; Fernageles parks \$150 each, NTE \$300)</b>				
<b>Yes – 14</b>	<b>No – 00</b>	<b>Recuse – 00</b>	<b>Not Eligible – 04</b>	<b>Absent – 05</b>
Aggas; Allen; Bille; Dueñas; Khalaf; Koenig; Novoa; O’Gara-B; O’Gara-M.; Perez; Sower-C; Sower-M ; Thum; Torrero	NONE	NONE	Culley; Dahlquist; Jimenez; Vacas	Bartlett; Cuevas; Housden; Inkelaar-Cruz; Monroy-Cantor

- Motion 150908-09 (Funds for Halloween festivities at SV & Fernageles parks, \$150 each, NTE \$300) carried 14/00 with 04 ineligible and 05 absent

**ITEM 10: MOTION/DISCUSSION/VOTE to approve funds for a third party from LA City approved Apple One to help do our monthly accounting paperwork, up to but not exceed a total \$100.00, per month**

- Mr. Aggas made the motion, seconded by Mr. O’Gara
- The motion was on the floor for discussion and a vote
- This is necessary to take pressure off the SVANC Treasurer who has had many commitments lately that have limited his time
- The Treasurer would still approve the paperwork, and submit it along with the SVANC second signatory’s signature
- Mr. O’Gara clarified that the monthly fee is per accounting month, and we need to process July, August, and September 2015 Monthly Expenditure Reports (MERs) which would not exceed \$300
- A roll call vote was taken of all board members present and eligible to vote on funding Items

<b>SVANC ITEM 150908-10 (8:00p) carried 13/00/04/06 (Funds for approved Temp to do accounting paperwork, NTE \$100 per acctg month)</b>				
<b>Yes – 13</b>	<b>No – 00</b>	<b>Recuse – 00</b>	<b>Not Eligible – 03</b>	<b>Absent – 06</b>
Aggas; Allen; Dueñas; Khalaf; Koenig; Novoa; O’Gara-B; O’Gara-M.; Perez; Sower-C; Sower-M ; Thum; Torrero	NONE	NONE	Culley; Dahlquist; Jimenez; Vacas	Bartlett; Bille (temp); Cuevas; Housden; Inkelaar-Cruz; Monroy-Cantor

- Motion 150908-10 (funds for approved Temp to do accounting paperwork, not to exceed \$100 per accounting month) carried 13/00 with 04 ineligible and 06 absent

**ITEM 11: MOTION/DISCUSSION/VOTE to approve the letter regarding the Grocery Outlet’s application for a liquor license**

- Ms. Dueñas motioned to open the Item, seconded by Mr. O’Gara
- The motion was on the floor for discussion and a vote
- A motion was made by Mr. O’Gara to include in the letter addressing the CUP (Conditional Use Permit), the following three items: 1) We request that the single serve beer sold at this store will be non-refrigerated; and 2) we request that distilled spirits and wine will not be sold in containers smaller than 750ml; and 3) no advertising in the store window for alcohol sales; this motion was seconded by Mr. Aggas
- After opening remarks by Mr. Allen Lynch, president of DPI, property owner where the old Ralphs store was located and where Grocery Outlet is considering to lease (he later stated that he was also authorized to represent Grocery Outlet), followed by remarks by Mr. O’Gara of the SVANC Planning & Land Use Committee for which he expressed the Committee’s overall support for the project, he introduced the above motion to request conditions for single-serve alcohol sales.

--(At 8:35pm, Mr. Aggas motioned to extend the meeting by 30 minutes, seconded by Ms. Vacas. The motion carried 17/00)--

- There was extensive discussion including board members and members of the public expressing various concerns about the restrictions in the motion to be included in the letter. Mr Lynch stated that due to the competitive nature of the grocery business, if Grocery Outlet could not offer full service or had to operate under any conditions, this might influence their decision to move into this location.

- During the discussion a general sense was imparted by Mr. Lynch that there were sufficient controls in store operation that could preclude the issues that trouble other types of retail establishments such as liquor stores
- Mr. O'Gara noted that after a Planning meeting agreement not to advertise alcohol sales in the store window, that he went downtown to examine the application and found artwork for window advertising of alcohol.

--(At 9:01pm, Mr. Aggas motioned to extend the meeting by 30 minutes, seconded by Ms. Sower. The motion carried 16/01 [Khalaf opposed])--

- After consideration of remarks by Mr. Lynch, the public, and other board members, Mr. O'Gara amended his motion to drop the first item, and include only items 2 and 3 in the letter (as amended: "We request that distilled spirits and wine will not be sold in containers smaller than 750ml; and no advertising in the store window for alcohol sales.") Mr. O'Gara's amended motion was seconded by Mr. Aggas.
- A vote was taken of all board members present to accept the amended Mr. O'Gara motion language, which carried 16/01 [Dahlquist opposed], with 06 absent)
- A roll call vote to accept the amended motion was taken of all board members present

SVANC ITEM 150908-11 (9:27p) carried 13/04/00/06 (approve letter regarding Grocery Outlet's liquor license application, as amended)				
Yes – 13	No – 04	Recuse – 00	Not Eligible – 00	Absent – 06
Aggas; Allen; Bille; Dueñas; Khalaf; Koenig; O'Gara-B; O'Gara-M.; Perez; Thum; Torrero; Vacas	Culley; Dahlquist; Novoa; Sower-C; Sower-M	NONE		Bartlett; Cuevas; Housden; Inkelaar-Cruz; Jimenez; Monroy-Cantor

- Motion 150908-11 (approve letter regarding Grocery Outlet's liquor license application, as amended) carried 12/05 with 06 absent

--(At 9:29pm, Mr. Aggas motioned to extend the meeting by 15 minutes, seconded by Mr. Novoa. The motion carried 16/01 [Vacas opposed])--

**ITEM 12: DISCUSSION AND POSSIBLE ACTION** on all pending City Planning applications

- Mr. O'Gara said the following regarding each project:
  - A hearing with the City Planning Department will take place on Monday, September 14 for a Distribution Center on Peoria

**ITEM 13: DISCUSSION & POSSIBLE ACTION** on the Neighborhood Council Election Procedures Stipulation Worksheet

- Mr. Koenig discussed the information that needed to be provided on the 2016 Election Procedures Stipulation Worksheet, and that the worksheet needed to be turned in before next month's meeting, but could be amended later
- It was suggested that information from the 2014 election stipulations be repeated as practicable
- Discussion was made among boardmembers and recommendations were made
- The hours of poll operation were stipulated to be 10AM to 2PM – a four hour (maximum) window
- The polling location first choice was JH Francis Polytechnic High School, and the second was suggested as Fernangeles Park - both dependent upon facility availability once election dates are determined for our region
- Spanish translation was requested for candidate forms, voting materials, and polling place workers
- Mr. O'Gara motioned to accept the above stipulations, seconded by Mr. Aggas
- The Item was on the floor for a vote
- A roll call vote was taken of all board members present

SVANC ITEM 150908-13 (934p) carried 11/00/00/12 (approve 2016 NC Election Procedures Stipulation Worksheet)				
Yes – 11	No – 00	Recuse – 00	Not Eligible – 00	Absent – 12
Aggas; Allen; Culley; Koenig; Novoa; O'Gara-B; O'Gara-M.; Perez; Sower-C; Sower-M; Thum	NONE	NONE		Bartlett; Bille; Cuevas; Dahlquist; Dueñas; Housden; Inkelaar-Cruz; Jimenez; Khalaf; Monroy-Cantor; Torrero; Vacas

- Motion 150908-13 (approve 2016 NC Election Procedures Stipulation Worksheet) carried 11/00 with 12 absent

**ITEM 14: MOTION/DISCUSSION/VOTE** to approve the monthly Treasurer's Reports

- Mr. O'Gara motioned to accept the August Treasurer's Report, seconded by Mr. Aggas
- The motion was on the floor for discussion and a vote
- A roll call vote was taken of all board members present and eligible to vote on funding Items

SVANC ITEM 150908-14 (936p) carried 10/00/01/12 (approve August 2015 Treasurer's Report)				
Yes – 10	No – 00	Recuse – 00	Not Eligible – 01	Absent – 12
Aggas; Allen; Koenig; Novoa; O'Gara-B; O'Gara-M.; Perez; Sower-C; Sower-M; Thum	NONE	NONE	Culley	Bartlett; Bille; Cuevas; Dahlquist; Dueñas; Housden; Inkelaar-Cruz; Jimenez; Khalaf; Monroy-Cantor; Torrero; Vacas

- Motion 150908-14 (approve August 2015 Treasurer's Report) carried 10/01 with 01 ineligible and 06 absent

**ITEM 15:** MOTION/DISCUSSION/VOTE to approve the 2014-15 year end Treasurer's Report.

- Mr. Aggas motioned to table this Item, seconded by Mr. Novoa
- The motion to table this Item was on the floor for discussion and a vote
- Since no report was available, it was decided again to reintroduce this Item when a comprehensive report could be issued. The accounting temp can assist in compiling the information for this report.
- A roll call vote was taken of board members present and eligible to vote on funding Items

SVANC ITEM 150908-15 (937p) carried 10/00/01/12 (approve August 2015 Treasurer's Report)				
Yes – 10	No – 00	Recuse – 00	Not Eligible – 01	Absent – 12
Aggas; Allen; Koenig; Novoa; O'Gara-B; O'Gara-M.; Perez; Sower-C; Sower-M; Thum	NONE	NONE	Culley	Bartlett; Bille; Cuevas; Dahlquist; Dueñas; Housden; Inkelaar-Cruz; Jimenez; Khalaf; Monroy-Cantor; Torroero; Vacas

- Motion 150908-15 (TO TABLE: Approve 2014-2015 Year End Treasurer's Report) carried 10/00 with 01 ineligible, and 12 absent
- The Item was tabled

**ITEM 16:** Motion/Discussion/Vote to approve to fund our account for next month's anticipated expenditures

- Mr. Aggas motioned to approve next month's anticipated expenditures, seconded by Mr. Sower
- The motion was on the floor for discussion and a vote
- Mr. O'Gara, Mr. Koenig, and other board members discussed the anticipated expenditures which was an amount provided by the Treasurer, plus the funding Items voted on at this meeting, estimated to be an amount not to exceed (NTE) \$2,100 for the month of October.
- A roll call vote was taken of board members present and eligible to vote on funding Items

SVANC ITEM 150908-16 (939p) carried 10/00/01/12 (Next Month's Anticipated Expenditures [Oct] NTE \$2100)				
Yes – 10	No – 00	Recuse – 00	Not Eligible – 01	Absent – 12
Aggas; Allen; Koenig; Novoa; O'Gara-B; O'Gara-M.; Perez; Sower-C; Sower-M; Thum	NONE	NONE	Culley	Bartlett; Bille; Cuevas; Dahlquist; Dueñas; Housden; Inkelaar-Cruz; Jimenez; Khalaf; Monroy-Cantor; Torroero; Vacas

- Motion 150908-16 (Next Month's Anticipated Expenditures [Oct] NTE \$2100) carried 10/00 with 01 ineligible, and 12 absent

**ITEM 17:** Public Comment

- No comments

**ITEM 18:** Board Member Comment

- No comments

**ITEM 19:** Adjournment

- A motion was made by Mr. Novoa to adjourn the meeting, seconded by Mr. Sower. The motion passed 11/00. The meeting was adjourned at approximately 9:41pm.