

CITY OF LOS ANGELES

President
Wendy G. Thum

CALIFORNIA

**Sun Valley Area
Neighborhood Council**

Vice President
Norma O. Chávez

Secretary
Eddie Venegas



www.svanc.com

P.O. Box 457
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2nd Vice President
Monica Vacas

Treasurer
Emilie A. Hill

SUN VALLEY AREA NEIGHBORHOOD COUNCIL

Regular Board Meeting

AGENDA

In person at

Sun Valley Branch Library
7935 Vineland Avenue
Sun Valley, CA 91352

Tuesday, July 11, 2023, 6:00pm – 8:00pm

Zoom Meeting Online or By Telephone

<https://zoom.us>

Enter **987 6658 0221**

<https://zoom.us/j/98766580221>

Dial (669) 900-6833 to Join the Meeting

Then Enter This Webinar ID: 987 6658 0221 and Press #

Si requiere servicios de traducción, por favor avisar al Concejo Vecinal con 3 días hábiles de anticipación (72 horas). Por favor contacte a Eddie Venegas, secretario, al correo secretary@svanc.com para avisar al Concejo Vecinal.

Every person wishing to address the Board must dial **(669) 900-6833**, and enter **987 6658 0221** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

ITEM 1: Call to Order, Pledge of Allegiance, Roll Call, Code of Civility (Monica Vacas, 2nd VP)

ITEM 2: Installation of the 2023 newly-elected Board of Directors. (Briceno, NEA)

- A) Wendy G. Thum – Residential Stakeholder, term ends in 2027
- B) Norma O. Chávez – At-Large Stakeholder, term ends in 2027
- C) Douglas Sierra – Residential Stakeholder, term ends in 2027
- D) Mariam Moore – Residential Stakeholder, term ends in 2027
- E) Steven W. Garcia – Business Stakeholder, term ends in 2027

ITEM 3: EMERGENCY Personnel from Fire and Police departments will always be allowed to address the Board when they are ready in order to facilitate their schedule:

- A. Senior Lead Officer Eric Perez, 38338@lapd.online, mobile (818) 634-0755
- B. Senior Lead Officer Cesar Contreras, 36373@lapd.online, mobile (818) 634-0854
- C. Sergeant Jesse Ojeda, 33272@lapd.online
- D. LAFD Chief, lafdbattalion12@lacity.org, office (818) 756-8612

ITEM 4: Motion / Discussion / Vote to approve María Villarreal's transition from a Residential Stakeholder Seat to an At-Large Stakeholder Seat, term ends in 2025. (Chávez, Elections)

For ITEMS 5 through 6: The applicant will make his/her candidate statement. A brief question and answer session will be held after which, a vote will be taken. If appointed, the applicant will be seated on the Board and will have full privileges including the ability to vote, except on funding matters. The new Board member will then read the SVANC Code of Civility which will serve as the Oath of Office.

ITEM 5: Motion / Discussion / Vote to approve the appointment of Hector Gonzalez to a Residential Stakeholder open seat, term ends in 2025 (Chávez, Elections)

ITEM 6: Motion / Discussion / Vote to approve the appointment of Leticia Tascian to a Senior Representative Stakeholder open seat, term ends in 2024 (Chávez, Elections)

ITEM 7: Motion / Discussion / Vote to approve the appointment of Prescilla Cobieya or Ian Kim to the Youth Representative Stakeholder open seat, term ends in 2024 (Chávez, Elections)

ITEM 8: Discussion / Action Election of the 2023-2024 Executive Committee Officers (Briceno, NEA):

- A. President
- B. Secretary
- C. Treasurer
- D. 1st Vice President
- E. 2nd Vice President

ITEM 9: Motion / Discussion / Vote to appoint the **2023-2024 bank card holders and signatories**

- A. 1st Card Holder
- B. 2nd Card Holder
- C. 2nd Signatory
- D. Alternate Signatory

ITEM 10: Presentation / Announcements from elected officials or their representatives

- A. Representative from Council District 6
- B. Diana Gonzalez (Councilmember Paul Krekorian, CD2, diana.x.gonzalez@lacity.org)
- C. Michelle Vergara (L.A. Mayor Karen Bass, michelle.vergara@lacity.org)
- D. Salvador Manriquez (Office of CA State Assemblymember Luz Rivas, 43rd District, mailto:salvador.manriquez@asm.ca.gov)
- E. Savannah Portillo Heap (Office of LA County Supervisor Lindsey P. Horvath, 3rd District, SPortillo@lacounty.bos.gov, 213-595-9198.)
- F. María Flores (LAUSD Board Member Kelly Gonez, 6th District, m.d.flores@lausd.net, (818) 401-8585)

- G. Lilia Monterrosa (Office of Congressman Tony Cárdenas, 29th District, lilia.monterrosa@mail.house.gov)
- H. Natalie Vartanian (Office of LA County Supervisor Kathryn Barger, 5th District, natalie.vartanian@bos.lacounty.gov)
- I. Katherine Castrejon (Office of CA State Senator Caroline Menjivar, 20th District, Katherine.Castrejon@sen.ca.gov)

- ITEM 11:** Comments from the Empower LA Neighborhood Empowerment Advocate (NEA) Lorenzo Briceno: lorenzo.briceno@lacity.org
- ITEM 12:** GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS which are within the Board's subject-matter jurisdiction (comments only, no discussion)
- ITEM 13:** Board Member Comment on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)
- ITEM 14:** Review and discuss the Sun Valley Area Neighborhood Council Board seats Open
 - (4) seats available for At-Large Stakeholder (2 terms end in 2025, 2 terms end in 2027)
 - (4) seats available for Business Stakeholder (2 terms end in 2025, 2 terms end in 2027)
 - (1) seat available for Community Interest Stakeholder (term ends in 2025)

There is also a one year appointed position for:
(1) seat available for Senior Representative Stakeholder (age 55+, 1 year appointment, term ends approximately Spring, 2024)

Qualifications for all seats per the SVANC BYLAWS and STANDING RULES, further information and Candidate Filing Form are available at:

<https://www.svanc.com/board-candidate-appointments>

- ITEM 15: Motion / Discussion / Vote** to reimburse Wendy Thum for a \$15 up front payment for a new post office box key for Norma Chávez (Thum)
<https://www.svanc.com/archives/agendadocs/2023/07/key-receipt-July-2023.pdf>
- ITEM 16: Motion / Discussion / Vote** to reimburse Wendy Thum for a \$26.84 up front payment for refreshments for Sun Valley Park cleanup/tree giveaway event on April 1, 2023. (Thum)
<https://www.svanc.com/archives/agendadocs/2023/07/refreshment-receipt-April-2023.pdf>
- ITEM 17: Motion / Discussion / Vote** to reimburse Barkley Communications (Susan Lustig) for a \$25 up front payment of the purchase of the svanc.org domain name. (a new SVANC GoDaddy account will be created so the transfer of the domain name can be made to that account.)
<https://www.svanc.com/archives/agendadocs/2023/07/domain-name-receipt-svanc-org-2023.pdf>
- ITEM 18:** Approval of the Temporary (NO ROLLOVER FUNDS) **Fiscal Year 2023-2024 Budget** for submission to the City Clerk's Office. (Hill)
<https://www.svanc.com/archives/agendadocs/2023/07/2023-2024-SVANC-admin-packet.pdf>
- ITEM 19: Motion / Discussion / Vote** to approve submitting a request to Councilwoman Imelda Padilla to file a zoning appeal with the Los Angeles Department of Building and Safety for Sun Valley Park and adjacent areas, including residential, commercial, and industrial. This request is because no zoning modifications or rezoning has been conducted in Sun Valley Park area since 1999. (Moore)
https://www.svanc.com/archives/agendadocs/2023/07/2023-07-11_LETTER_COUNCILMEMBER_PADILLA_ZONING_CHANGE_APPEAL.pdf

ITEM 20: Motion / Discussion / Vote to approve submitting a CIS to Council File 23-0662 regarding the preparation to study the regulation of overnight parking of oversize vehicles as it relates to vehicular homelessness. (Hill)
<https://www.svanc.com/archives/agendadocs/2023/07/SVANC-CIS-RVS-JULY-11-2023.pdf>

ITEM 21: Motion / Discussion / Vote to approve partnering with CD2/CD6 to host a National Night Out event at a Sun Valley park on August 1, 2023 with time TBD and to provide popcorn for attendees. No funding is needed since popcorn has been already purchased for outreach events. (Chávez, Venegas)

ITEM 22: Motion / Discussion / Vote to approve the new contract with Barkley Communications to provide the services of Susan Lustig for a twelve month agreement, July 2023 through June 2024 to update the SVANC website, update SVANC board member emails (adding & deleting names as necessary) for the sum of \$3,600 (approximately \$300/mo. 6 @ \$60/hr for 8 hrs) The yearly amount of \$3,600 is the do-not-exceed. The monthly amount is an approximation. (duties no longer include creating any meeting notices/newsletters on Constant Contact or posting to social media (Facebook/NextDoor).
PROPOSAL: <https://www.svanc.com/archives/agendadocs/2023/07/BarkleyComm-SVANC-12-month-CC-Proposal-2023-2024-no-newsletter.pdf>

ITEM 23: Motion / Discussion / Vote to approve sending a letter of support to the LASAN Sun Valley Green Neighborhood Infrastructure Project (presentation enclosed).
SVANC Letter of Support:
https://www.svanc.com/archives/agendadocs/2023/06/LetterofSupport_Sun_Valley-EN.pdf

Presentation: https://www.svanc.com/archives/agendadocs/2023/06/LASAN_SVANC-Presentation.pdf
Fact Sheet English: <https://www.svanc.com/archives/agendadocs/2023/06/Sun-Valley-Project-Factsheet-Eng-v4.pdf>
Fact Sheet Spanish: <https://www.svanc.com/archives/agendadocs/2023/06/Sun-Valley-Project-Factsheet-SP-v2.pdf>

ITEM 24: Motion / Discussion / Vote to approve creating an Instagram page for our Artist-in-Residence's project about Sun Valley residents. (Thum)
https://www.svanc.com/archives/agendadocs/2023/06/SV_mock_up.jpg

Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. There will be no discussion on these items unless an item is removed from the consent calendar, in which case it will be considered as time allows on the regular agenda. Any member of the Board may request that an item be removed.

ITEM 25: Consent Calendar: one motion and one vote.

- A. Approval of the Minutes of the Regular Board Meeting held on May 9, 2023 (Venegas)
https://www.svanc.com/archives/minutes/2023/05/2023_05_09_SVANC_Reg_Mtg_Minutes.pdf
- B. Approval of the Minutes of the Regular Board Meeting held on June 11, 2023 (Venegas)
https://www.svanc.com/archives/minutes/2023/06/2023_06_11_SVANC_Reg_Mtg_Minutes.pdf
- C. Approval of the Monthly Expenditure Report for April 2023 (Hill)
https://www.svanc.com/archives/agendadocs/2023/07/SVANC_April_2023_MER.pdf

- D. Approval of the Monthly Expenditure Report for May 2023 (Hill)
https://www.svanc.com/archives/agendadocs/2023/07/SVANC_May_2023_MER.pdf
- E. Approval of the Monthly Expenditure Report for June 2023 (Hill)
https://www.svanc.com/archives/agendadocs/2023/07/SVANC_June_2023_MER.pdf

ITEM 26: Funding Consent Calendar Note: Consent calendar items are non-controversial and will be treated as one agenda item. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will be considered as time allows on the regular agenda. Any member of the Board may request that an item be removed. One motion and one vote.

- A. Approval of the recurring expenses for monthly payment to The Pappas Family Trust in the amount of \$1,789.83 for office space rental at 8720 Sunland Blvd.
- B. Approval of the recurring charge for electricity from the LADWP not to exceed the average of \$180.00 every month
- C. Approval of the recurring monthly Spectrum office telephone and internet costs not to exceed the average of \$170 per month (\$2,040.00 for the year)
- D. Approval of the payment of up to \$354.00 for the Post Office Box from the USPS (for a year)
- E. Approval of the payment of the website server to Exact Hosting.com for up to \$144.00
- F. Approval of the payment of the office Zoom license for up to \$200
- G. Approval of the recurring payment of the Office Copier/Printer Lease from Insight Investments LLC (12 @ \$80)
- H. Approval of expenses for up to \$200 for office supplies and/or storage
- I. Approval of the monthly expenses for refreshments, generally pizza and bottled water not to exceed \$100.00 per meeting
- J. Approval to renew the subscription to Constant Contact (SVANC Newsletter service) for a yearly rate of \$532.44/yr (\$44.37/mo). The savings will be \$93.96 per year from their monthly cost of \$52.20/mo.

ADMINISTRATIVE ITEMS (27-30):

ITEM 27: Discussion / Action Election of the 2023-2024 chairpersons of the Standing Committees

- A. Outreach/Community Affairs
- B. Finance and Budget
- C. Beautification
- D. Planning and Land Use Management (PLUM)
- E. Public Safety/Emergency Preparedness

ITEM 28: Motion / Discussion / Vote to appoint members to the 2023-2024 Standing Committees (2 members maximum per committee)

- A. Outreach/Community Affairs
- B. Finance and Budget
- C. Beautification
- D. Planning and Land Use Management (PLUM)

E. Public Safety/Emergency Preparedness

ITEM 29: Motion / Discussion / Vote to appoint chairpersons to the 2023-2024 Ad Hoc Committees

- A. CHSRA High Speed Rail
- B. Homelessness –
- C. Bylaws –
- D. Elections –

ITEM 30: Motion / Discussion / Vote to appoint members to the 2023-2024 Ad Hoc Committees
(2 members maximum)

- A. CHSRA High Speed Rail
- B. Homelessness
- C. Bylaws
- D. Elections

ITEM 31: Motion / Discussion / Vote to appoint board members to the 2023-2024 NC city-wide Committees/Liaisons/Coalitions

- A. LANCC-Los Angeles Neighborhood Council Coalition (meets 1st Saturday at 10:00 am)
- B. VANC-Valley Alliance of Neighborhood Councils (meets 2nd Thursday at 6:30 pm)
- C. NCEPA-Neighborhood Council Emergency Preparedness Alliance (meets the 4th Saturday at 10:00am)
- D. PlanCheckNC-Plan Check Neighborhood Councils (meets 2nd Saturday, 10:00 am to 1:00 pm)
- E. NCBA – Neighborhood Council Budget Advocate (meets 1st Monday at 7:00 pm)
- F. C-PAB – Community-Police Advisory Board (meets 2nd Thursday at 6:00 pm)
- G. Homelessness Liaison

ITEM 32: Motion / Discussion / Vote to appoint Norma O. Chávez, and 4 more volunteer members to submit Community Impact Statements (CIS) and create individual accounts at the City Clerk's website.

ITEM 33: Report / Discussion by Committee Chairs and Community Liaisons:

- A. Standing Committees
 - 1. Outreach/Community Affairs – vacant
 - 2. Finance and Budget – Emilie A. Hill
 - 3. Beautification – Wendy Thum
 - 4. Planning and Land Use (PLUM) – Norma O. Chávez
 - 5. Public Safety/Emergency Preparedness – Eddie Venegas
- B. Ad Hoc Committees:
 - 1. CHSRA High Speed Rail – vacant
 - 2. Homelessness – Emilie A. Hill
 - 3. Bylaws – Norma O. Chávez
 - 4. Elections – Norma O. Chávez
 - 5. Cindy Sower MyLA311 Project – Eddie Venegas
- C. City-wide community liaisons:
 - 1. LANCC – Wendy G. Thum
 - 2. VANC – Emilie A. Hill
 - 3. NCEPA – vacant
 - 4. PLANCHECKNC – Norma O. Chávez
 - 5. NCBA – Wendy G. Thum
 - 6. C-PAB – vacant

7. Homelessness – Emilie A. Hill
8. Transformative Climate Communities (TCC) – Wendy G. Thum
9. NCSA – Lionel Mares

If anyone from the public wishes to join a committee, please email info@svanc.com

ITEM 34: Public Comment on matters within the Executive Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

ITEM 35: Board Members Announcements on matters within the Executive Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

ITEM 36: Adjournment

SVANC Information for the Public

As a covered entity under Title II of the **Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- SVANC Office, 8720 Sunland Blvd., Sun Valley, CA 91352
- On our website: www.svanc.com
- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](https://ens.lacity.org/ensnc/ens_sunvalleyareanc_agenda.htm) (https://ens.lacity.org/ensnc/ens_sunvalleyareanc_agenda.htm) at <https://www.lacity.org/subscriptions> or <https://www.svanc.com/SUBSCRIBE> to our Newsletter that will have the meeting agenda as well as the latest Sun Valley announcements and news.

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at SVANC office at 8720 Sunland Blvd., Sun Valley, CA 91352 at our website www.svanc.com or at a scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Eddie Venegas, secretary at secretary@svanc.com.

Reconsideration and Grievance Process -

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.svanc.com.

PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE
WWW.SVANC.COM