

CITY OF LOS ANGELES

President  
Wendy G. Thum

CALIFORNIA

Sun Valley Area  
Neighborhood Council

Vice President  
vacant

Secretary  
Norma O. Chávez



P.O. Box 457  
Sun Valley CA 91353-0457  
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2<sup>nd</sup> Vice President  
Mark P. Ryan

Treasurer  
Emilie A. Hill

[www.svanc.com](http://www.svanc.com)

**SUN VALLEY AREA NEIGHBORHOOD COUNCIL**

**Regular Board Meeting**

**AGENDA**

**Tuesday, July 12, 2022, 6:30pm – 8:30pm**

**Zoom Meeting Online or By Telephone**

<https://zoom.us>

Enter **916 773 8692**

<https://zoom.us/j/9167738692>

**Dial (669) 900-6833 to Join the Meeting**

**Then Enter This Webinar ID: 916 773 8692 and Press #**

Si requiere servicios de traducción, por favor avisar al Consejo Vecinal con 3 días hábiles de anticipación (72 horas). Por favor contacte a Norma O. Chávez, secretaria, al correo [secretary@svanc.com](mailto:secretary@svanc.com) para avisar al Consejo Vecinal.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUN VALLEY NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Board must dial **(669) 900-6833**, and enter **916 773 8692** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **2 minutes** per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 Updates:**

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned. Any messaging or

virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

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**ITEM 1:** Call to Order, Pledge of Allegiance, Roll Call, Code of Civility

**ITEM 2:** Opening Remarks (President)

**ITEM 3: EMERGENCY** Personnel from Fire and Police departments will always be allowed to address the Board when they are ready in order to facilitate their schedule

- A. Senior Lead Officer Eric Perez, [38338@lapd.online](mailto:38338@lapd.online), mobile (818) 634-0755
- B. Senior Lead Officer Cesar Contreras, [36373@lapd.online](mailto:36373@lapd.online), mobile (818) 634-0854
- C. Sergeant Jesse Ojeda, [33272@lapd.online](mailto:33272@lapd.online)

**ITEM 4:** Presentation / Announcements from elected officials or their representatives

- A. Representative from Councilmember Nury Martinez, CD6
- B. Diana Gonzalez (Councilmember Paul Krekorian, CD2, [diana.x.gonzalez@lacity.org](mailto:diana.x.gonzalez@lacity.org) )
- C. Michelle Vergara (L.A. Mayor Eric Garcetti, [michelle.vergara@lacity.org](mailto:michelle.vergara@lacity.org) )
- D. Salvador Manriquez (Office of CA State Assemblymember Luz Rivas, 39th District, [salvador.manriquez@asm.ca.gov](mailto:salvador.manriquez@asm.ca.gov) )
- E. Jessica Orellana (Office of LA County Supervisor Sheila Kuehl, 3rd District, [jorellana@bos.lacounty.gov](mailto:jorellana@bos.lacounty.gov) )
- F. Esmeralda Marcial (LAUSD Board President Kelly Gonez, 6th District, [esmeralda.marcial@lausd.net](mailto:esmeralda.marcial@lausd.net) )
- G. Lilia Monterrosa (Office of Congressman Tony Cárdenas, 29th District, [lilia.monterrosa@mail.house.gov](mailto:lilia.monterrosa@mail.house.gov) )
- H. Jason Maruca (Office of LA County Supervisor Kathryn Barger, 5th District, [jmaruca@bos.lacounty.gov](mailto:jmaruca@bos.lacounty.gov) )
- I. Office of CA State Senator Robert Hertzberg, 20th District

**ITEM 5:** Comments from the Empower LA Neighborhood Empowerment Advocate (NEA) Lorenzo Briceno ([lorenzo.briceno@lacity.org](mailto:lorenzo.briceno@lacity.org))

**ITEM 6:** GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS which are within the Board's subject-matter jurisdiction (comments only, no discussion)

**ITEM 7:** Board Member Comment on matters within the Board's subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 8:** Review and discuss the Sun Valley Area Neighborhood Council Board seats currently open  
(5) seats available for At-Large Stakeholder (2 terms end in 2023, 3 terms end in 2025)  
(4) seats available for Business Stakeholder (2 terms end in 2023, 2 terms end in 2025)  
(1) seat available for Community Interest Stakeholder (term ends in 2025)

There are also one year appointed positions for:

(2) seats available for Senior Representative Stakeholder (age 55+, 1 year appointment, term ends approximately Spring, 2022)

**Qualifications for all seats per the SVANC BYLAWS and STANDING RULES, further information and Candidate Filing Form are available at:**

<https://www.svanc.com/board-candidate-appointments>

**ITEM 9: Motion / Discussion / Vote** to approve the re-appointment of Eddie Venegas to a Business Stakeholder open seat, term ends in 2025, and his assignment as chair of the Cindy Sower MYLA311 Ad Hoc Committee. If approved, he will be immediately seated and sworn in by the President

**ITEM 10: Discussion / Action Election of the 2022-2023 Executive Committee Officers:**

- A. President
- B. Treasurer
- C. Secretary
- D. 1st Vice President
- E. 2nd Vice President

**ITEM 11: Motion / Discussion / Vote** to appoint the **2022-2023 bank card holders and signatories**

- A. 1st Card Holder
- B. 2nd Card Holder
- C. 2nd Signatory
- D. Alternate Signatory

**ITEM 12: Motion / Discussion / Vote** to approve hosting Phase II of the LAUSD Board District 6 Candidate Forum to be held in September 2022, date to be determined based on the Candidates' availability and commitment to attend, via Zoom from 6:30 pm to 8:00 pm (Hill, Chávez, Thum)

**ITEM 13: Motion / Discussion / Vote** to approve sending a letter to Councilmember Paul Krekorian and to copy all Council members as well as Frank Park, Spectrum Project Manager, and Tanat Satidkit, BOE to oppose the installation of two Spectrum's emergency electrical cabinets. One will be located in front of the property on 8570 North Vine Valley Dr. and the second in front of the property North Valecrest St. (this may be 10327 Roscoe Blvd.) (Chávez, PLUM)

<https://www.svanc.com/archives/agendadocs/2022/07/SVANC-Spectrum-Electrical-Boxes-objection.pdf>

Reading Materials:

**A.** Spectrum 72 Hour Backup Cabinet Installation on North Valecrest St. (this may be 10327 Rosco Blvd.)

Spectrum Letter: <https://www.svanc.com/archives/agendadocs/2022/06/VALECREST-ST-JUNE-2022-SPECTRUM-CABINET.pdf>

**B.** Spectrum 72 Hour Backup Cabinet Installation on 8570 North Vine Valley Dr.

Spectrum Letter: <https://www.svanc.com/archives/agendadocs/2022/06/VINE-VALLEY-DR-SPECTRUM-CABINET-JUNE-2022.pdf>

Location photo: <https://www.svanc.com/archives/agendadocs/2022/06/Vine-Valley-Spectrum-proposed-site-ggle-map.png>

**ITEM 14: Motion / Discussion / Vote** to approve to temporarily merge the Beautification and

Homeless committees for a one-year term, renewable yearly by Board vote. (Thum)

- ITEM 15: Motion / Discussion / Vote** (if the preceding passes) to appoint Emilie Hill as Co-Chair of the Beautification/Homeless committee (Thum)
- ITEM 16: Motion / Discussion / Vote** (if the preceding passes) to hold a monthly in-person stakeholder meeting of the Beautification/Homeless Committee at Denny's, per the suggestion of Anthony Servera, to solicit input from the community (Thum)
- ITEM 17: Motion / Discussion / Vote** to approve the appointment of Mariam Moore, who is not a board member, to an open seat to the Planning and Land Use committee (Chávez, PLUM)
- ITEM 18: Motion / Discussion / Vote** to approve the appointment of Mary Ann Geyer, who is not a board member, to an open seat to the Planning and Land Use committee (Chávez, PLUM)
- ITEM 19: Motion / Discussion / Vote** to set a new date for training of all Board Members by the City (Thum)
- ITEM 20: Motion / Discussion / Vote** to create a TikTok account for the SVANC which will be managed by Wendy Thum (Thum)

**FINANCE ITEMS (21-40):**

- ITEM 21: Motion / Discussion / Vote** to approve the *Temporary (NO ROLLOVER FUNDS) Fiscal Year 2022-2023 Budget* for submission to the City Clerk's Office, to later be replaced with previously approved *Fiscal Year 2022-2023 Budget*.  
Budget: <https://www.svanc.com/archives/agendadocs/2022/07/SVANC-2022-23-NO-ROLLOVER-Budget-Admin-Packet-signed-encrypted.pdf>
- ITEM 22: Motion / Discussion / Vote** to approve using funds from fiscal year 2022-2023 for an amount not to exceed \$350 for food and beverages for the volunteers from a previously approved community cleanup in CD2 (May 10, 2022) along San Fernando Road between Sunland Blvd. and Hollywood Way and all the streets in between on July 30, 2022 from 8:00 am to 12:00 pm.
- ITEM 23: Motion / Discussion / Vote** to approve the reimbursement to Wendy Thum for \$17.09 for coffee pods
- ITEM 24: Motion / Discussion / Vote** to approve a Neighborhood Purpose Grant for \$500.00 for 4 Parents, Educators/Teachers & Students in Action (PESA) to help continue supporting the Los Angeles community through advocacy, mentorship, and education.
- This grant application was presented by Imelda Padilla at the April 12, 2022 meeting and was approved by the board. In order to use the new fiscal year funds the grant must be approved again.  
**Application:** <https://www.svanc.com/archives/agendadocs/2022/04/Sun-Valley-NC-NPG-PESA.pdf>
- ITEM 25: Motion / Discussion / Vote** to approve a reimbursement of \$48.16 to Norma O. Chávez for the purchase of office supplies

- ITEM 26: Motion / Discussion / Vote** to approve creating a YouTube channel for SVANC, cost not to exceed \$12 per month, which will be managed by Wendy Thum (Thum)
- ITEM 27: Motion / Discussion / Vote** to approve the Monthly Expenditure Report for May 2022  
[https://www.svanc.com/archives/agendadocs/2022/07/SVANC\\_May\\_2022\\_MER.pdf](https://www.svanc.com/archives/agendadocs/2022/07/SVANC_May_2022_MER.pdf)
- ITEM 28: Motion / Discussion / Vote** to approve the Monthly Expenditure Report for June 2022  
[https://www.svanc.com/archives/agendadocs/2021/07/SVANC\\_June\\_2021\\_MER.pdf](https://www.svanc.com/archives/agendadocs/2021/07/SVANC_June_2021_MER.pdf)  
[https://www.svanc.com/archives/agendadocs/2022/07/SVANC\\_May\\_2022\\_MER.pdf](https://www.svanc.com/archives/agendadocs/2022/07/SVANC_May_2022_MER.pdf)
- ITEM 29: Motion / Discussion / Vote** to approve the recurring expenses for monthly payment to The Pappas Family Trust in the amount of \$1,749.83 for office space rental at 8720 Sunland Blvd.
- ITEM 30: Motion / Discussion / Vote** to approve recurring monthly Spectrum office telephone and internet costs not to exceed \$2,280.00 for the year (Average \$170 per month.)
- ITEM 31: Motion / Discussion / Vote** to approve subscribing to Constant Contact (SVANC Newsletter service) for a yearly subscription of \$459.00/yr (\$38.25/mo). The savings will be \$81.00 per year from their monthly cost of \$45/mo.
- ITEM 32: Motion / Discussion / Vote** to approve monthly translation expenses of \$215.00 to \$260.00 per month with services to be reimbursed by the City.
- ITEM 33: Motion / Discussion / Vote** to approve monthly expenses for refreshments, generally pizza and bottled water not to exceed \$75.00 per meeting
- ITEM 34: Motion / Discussion / Vote** to allow the PRESIDENT to approve reasonable expenses toward the maintenance of SVANC office and for our meetings for such items as office supplies, equipment repairs, and other basic needs, not to exceed \$350 in any month
- ITEM 35: Motion / Discussion / Vote** to approve recurring payment to Insight Investment for the Konica Minolta copier that is leased. Payment not to exceed \$80/mo.
- ITEM 36: Motion / Discussion / Vote** to approve the recurring payment for copies from the Konica Minolta copy machine of approximately one cent per copy, billed quarterly.
- ITEM 37: Motion / Discussion / Vote** to approve property tax payment for the Konica Minolta machine of approx. \$120.00 per year.
- ITEM 38: Motion / Discussion / Vote** to approve recurring charge for electricity from the LADWP not to exceed the average of \$150.00 every month (\$1,800 per year.)
- ITEM 39: Motion / Discussion / Vote** to renew our contract with Barkley Communications to provide the services of Susan Lustig for a twelve month agreement, July 2022 through June 2023 to update the SVANC website, update SVANC board member emails (adding & deleting names as necessary) and to create and send out the newsletters via Constant Contact for Executive, Board, and Committee meetings for the sum of \$5,760 (approximately \$480/mo.

@\$60/hr for 8 hrs) The yearly (\$5,760) is the do-not-exceed, the monthly is not, it is an approximation.

Proposal: <https://www.svanc.com/archives/agendadocs/2022/07/BarkleyComm-SVANC-12-mo-web-CC-Proposal-2022-2023.pdf>

**ITEM 40: Motion / Discussion / Vote** to approve the recurring monthly payment to Barkley Communications not-to-exceed **\$650** for Susan Lustig's services to update the SVANC website, update SVANC board member emails (adding & deleting names as necessary) and to create and send out the newsletters via Constant Contact for Executive, Board, and Committee meetings. (Yearly budget in item above stays the same.)

#### **ADMINISTRATIVE ITEMS (41-45):**

**ITEM 41: Discussion / Action Election of the 2022-2023 chairpersons of the Standing Committees**

- A. Outreach/Community Affairs
- B. Finance and Budget
- C. Beautification
- D. Planning and Land Use (PLUM)
- E. Public Safety/Emergency Preparedness

**ITEM 42: Motion / Discussion / Vote to appoint members to the 2022-2023 Standing Committees** (2 members maximum per committee)

- A. Outreach/Community Affairs
- B. Finance and Budget
- C. Beautification
- D. Planning and Land Use (PLUM)
- E. Public Safety/Emergency Preparedness

**ITEM 43: Motion / Discussion / Vote to appoint chairpersons to the 2022-2023 Ad Hoc Committees**

- A. CHSRA High Speed Rail
- B. Homelessness
- C. Bylaws
- D. Elections

**ITEM 44: Motion / Discussion / Vote to appoint members to the 2022-2023 Ad Hoc Committees** (2 members maximum)

- A. CHSRA High Speed Rail
- B. Homelessness
- C. Bylaws
- D. Elections

**ITEM 45: Motion / Discussion / Vote to appoint board members to the 2022-2023 NC city-wide Committees/Liaisons/Coalitions**

- A. LANCC-Los Angeles Neighborhood Council Coalition (meets 1st Saturday at 10:00 am)
- B. VANC-Valley Alliance of Neighborhood Councils (meets 2nd Thursday at 6:30 pm)
- C. NCEPA-Neighborhood Council Emergency Preparedness Alliance (meets the 4th Saturday at 10:00am)

- D. PlanCheckNC-Plan Check Neighborhood Councils (meets 2nd Saturday, 10:00 am to 1:00 pm)
- E. NCBA – Neighborhood Council Budget Advocate (meets 1st Monday at 7:00 pm)
- F. C-PAB – Community-Police Advisory Board (meets 2nd Thursday at 6:00 pm)
- G. Homelessness Liaison

**ITEM 46: Motion / Discussion / Vote** to consider further public children's events with Theatre West

**ITEM 47: Report / Discussion** by Committee Chairs and Community Liaisons:

- A. Standing Committees
  1. Outreach/Community Affairs – Lily Lee
  2. Finance and Budget – Emilie A. Hill
  3. Beautification – Wendy Thum
  4. Planning and Land Use (PLUM) – Norma O. Chávez
  5. Public Safety/Emergency Preparedness - Oscar Portillo Jr.
  
- B. Ad Hoc Committees:
  1. CHSRA High Speed Rail – Serj Danielian
  2. Homelessness - vacant
  3. Bylaws – Norma O. Chávez
  4. Elections – Norma O. Chávez
  5. Cindy Sower MyLA311 Project – Eddie Venegas
  
- C. City-wide community liaisons:
  1. LANCC – Serj Danielian
  2. VANC – Emilie A. Hill
  3. NCEPA – Oscar Portillo Jr.
  4. PLANCHECKNC – Norma O. Chávez
  5. NCBA – Emilie A. Hill
  6. C-PAB – Serj Danielian
  7. Homelessness – vacant
  8. Transformative Climate Communities (TCC) – Wendy Thum
  9. NCSA – Lionel Mares

If anyone from the public wishes to join a committee, please email [info@svanc.com](mailto:info@svanc.com)

**ITEM 48: Public Comment** on matters within the Executive Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 49: Board Members Announcements** on matters within the Executive Board’s subject-matter jurisdiction that DO NOT appear on the agenda (comments only, no discussion)

**ITEM 50:** Adjournment

### **SVANC Information for the Public**

As a covered entity under Title II of the **Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its

programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas –**

Neighborhood Council agendas are posted for public review as follows:

- SVANC Office, 8720 Sunland Blvd, Sun Valley, CA 91352
- On our website: [www.svanc.com](http://www.svanc.com)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions> or <https://www.svanc.com/subscribe> to our Newsletter that will have the meeting Agenda link as well as the latest Sun Valley announcements and news.

**Notice to Paid Representatives –**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records –**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the SVANC office at 8720 Sunland Blvd, Sun Valley, CA 91352, at our website: : [www.svanc.com](http://www.svanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Norma O. Chávez, Secretary, at: [secretary@svanc.com](mailto:secretary@svanc.com).

**Reconsideration and Grievance Process –**

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.svanc.com](http://www.svanc.com).

***PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE  
[WWW.SVANC.COM](http://WWW.SVANC.COM)***