

CITY OF LOS ANGELES

CALIFORNIA

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Sun Valley Area
Neighborhood Council

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**SUN VALLEY AREA NEIGHBORHOOD COUNCIL
VIRTUAL Regular Board Meeting Agenda**

Tuesday, JULY 14, 2020 6:30 pm to 8:30 pm

Zoom Meeting Online or By Telephone
(request Board Members to sign on at 6:00 pm)

Meeting to be held as a virtual WEBINAR
Meeting ID: 987 6658 0221

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Sun Valley Area Neighborhood Council meeting will be conducted entirely telephonically. Members of the public may participate in this meeting via a phone call (both cellphone and landline) or through a smartphone App (recommended), or Computer. Below instructions will assist you to connect to this meeting through each mode of communication.

TO JOIN THE MEETING VIA COMPUTER - Go to <https://zoom.us/join> and put in the Meeting ID of 987 6658 0221

TO JOIN THE MEETING BY TELEPHONE:

Every person wishing to address the Neighborhood Council must DIAL 1 669 900 6833, then dial Meeting ID: 987 6658 0221, and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

Instructions to join this meeting via a phone call: every person wishing to address the Neighborhood Council must **DIAL 1 669 900 6833**, and enter **Zoom meeting ID 987 6658 0221** and then press # sign to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. If you wish to **Raise your Hand** to address the board, press *9 and the moderators will ask you to speak. You will be identified by the last 4 digits of your phone number.

TO JOIN THE MEETING VIA SMARTPHONE APP (ZOOM):

Instructions to join this meeting via a Smartphone app (recommended): You must download the **Zoom app** on your smartphone (iPhone and Android) to participate.

- **How to download the Zoom app (FREE) on an iPhone and join a meeting:** Click on the **App store** icon on your iPhone -> on the lower right-hand corner click on the **Search** button -> type the phrase **Zoom** on the search bar and press search -> Identify **ZOOM Cloud Meetings** from the search results -> Click on **GET** icon located next to the **ZOOM Cloud Meetings** app. You might be prompted to type your Apple app store password. Type your password to download the Zoom app. After downloading the Zoom app, locate the Zoom app on your smartphone and click on it to open. From the Zoom app click on **Join a Meeting** -> type the Zoom **Meeting ID (987 6658 0221)**, to join the meeting. [You might also be asked to provide an email address. Please provide your email address and click join.] During the Conference, **finger-Tap** on your iPhone screen to show the menu option during the conference. There you can see a button labeled **Raise Hand**. Click on **Raise Hand** to address the Board. You will be called on in turn. Please make sure your microphone is unmuted when you begin to speak.
- **How to download the Zoom app on an ANDROID phone and join a meeting:** Click on the **Google Play Store** icon on your Android device and follow the instructions above to download and join this meeting.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on items not appearing on the agenda that are within the boards jurisdiction will be heard during the general Public Comment Period. Public Comment is Limited to Two Minutes per speaker unless adjusted by the presiding officer of the Board.

The public is requested to Dial *(star) 9 when prompted by the presiding officer to address the board on any agenda item before the board takes an action on an item, or if you are participating via ZOOM, click the Raise Hand icon.

Comments from the public on agenda items will be heard only when the respective item is being considered

PLEASE NOTE: Under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board. The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities

AGENDA

ITEM 1: Call Meeting to Order, Roll Call, Opening Remarks

A. We have Openings For;

- (4) seats available for At-Large Stakeholder (2 terms end 2021 and 2 terms end 2023)

There are also one year appointed positions for:

- (2) seats available for Senior Representative Stakeholder (age 55+, 1 year appointment, term ends approximately Spring, 2021)
- (1) seat available for Youth Representative Stakeholder, (age 14-21, 1 year appointment, term ends approximately Spring, 2021)

Qualifications for all seats per the SVANC BYLAWS and STANDING RULES, further information and Candidate Filing Form are available at: <https://www.svanc.com/board-candidate-appointments/>

B. Postponement of the Citizenship Workshop:

Due to the venue being unavailable due to the coronavirus pandemic, the Citizenship Workshop has to be postponed to a unknown future date. We are sorry for the inconvenience this will cause.

ITEM 2: Motion / Discussion / Vote Approval of the MER for May 2020 **To view:** https://www.svanc.com/archives/agendadocs/2020/07/SVANC_May_2020_MER.pdf

ITEM 3: Motion / Discussion / Vote Approval of the MER for June 2020. **To view:** https://www.svanc.com/archives/agendadocs/2020/07/SVANC_June_2020_MER.pdf

ITEM 4: Discussion/Action Election 2020-2021 Executive Officers;

- a. President
- b. 1st Vice President
- c. 2nd Vice President
- d. Treasurer
- e. Secretary
- f. 2nd Signatory
- g. Alternate Signatory
- h. 1st Card Holder
- i. 2nd Card Hold

ITEM 5: EMERGENCY Personnel from Fire and Police departments will always be allowed to address the board when they are ready in order to facilitate their schedule. (Senior Lead Officers Esther Vasquez, Richard Wall.)

ITEM 6: Announcements from elected officials or their representatives

ITEM 7: GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS which is within the Board's subject-matter jurisdiction (comments only, no discussion) NOTE: Public comments shall not be subject to discussion BUT issues may be recommended to be placed on the agenda for a future meeting by a Board member during board member comment period.

ITEM 8: Announcements from our DONE representative.

- ITEM 9: Motion / Discussion / Vote** to approve the letter to Mayor Garcetti from the SVANC Board on the need for stronger laws, increased law enforcement and public education regarding the possession & discharge of illegal fireworks in the City of Los Angeles. The draft letter can be viewed/downloaded at: <https://www.svanc.com/archives/agendadocs/2020/07/SVANC-Letter-to-Mayor-Garcetti-Fireworks-DRAFT1.pdf>
- ITEM 10: Motion/Discussion/Vote** to approve recurring payment to Insight Investment for the Konica Minolta copier that is leased. Payment not to exceed \$80/mo.
- ITEM 11: Motion/Discussion/Vote** to approve the recurring payment for copies from the Konica Minolta copy machine of approximately one cent per copy, billed quarterly.
- ITEM 12: Motion/Discussion/Vote** to approve property tax payment for the Konica Minolta machine of approx. \$120.00 per year.
- ITEM 13: Motion/Discussion/Vote** to approve recurring monthly Spectrum office telephone and internet costs not to exceed \$2,280.00 for the year (Average \$190 per month.)
- ITEM 14: Motion/Discussion/Vote** to approve subscribing to Constant Contact (SVANC Newsletter service) for a yearly subscription of \$459.00/yr (\$38.25/mo.) The savings will be \$81.00 per year from their monthly cost of \$45/mo.
- ITEM 15: Motion/Discussion/Vote** to approve recurring charge for electricity from the **LADWP** not to exceed the average of \$150.00 every month (\$1,800 per year.)
- ITEM 16: Motion/Discussion/Vote** to approve monthly translation expenses of \$215.00 to \$260.00 per month with services to be reimbursed by the City.
- ITEM 17: Motion/Discussion/Vote** to approve monthly expenses for Monthly Payment to The Pappas Family Trust in the amount of \$1,666.50 for office space at 8720 Sunland Blvd.
- ITEM 18: Motion/Discussion/Vote** to renew our contract with Barkley Communications to provide the services of Susan Lustig for a twelve month agreement, July 2020 through June 2021 to update the SVANC website, update SVANC board member emails (adding & deleting names as necessary) and to create and send out the newsletters via Constant Contact for Executive, Board, and Committee meetings for the sum of \$5,760 (approximately \$480/mo. @\$60/hr for 8 hrs) Proposal: <https://www.svanc.com/archives/agendadocs/2020/BarkleyComm-SVANC-12-mo-web-CC-Proposal-2020-MU.pdf>

ITEM 19: Motion/Discussion/Vote to approve monthly expenses for refreshments, generally pizza and bottled water not to exceed \$75.00 per meeting.

ITEM 20: Motion/Discussion/Vote to allow the PRESIDENT to approve reasonable expenses toward the maintenance of SVANC office and for our meetings for such items as office supplies, equipment repairs, and other basic needs, not to exceed \$350 in any month.

ITEM 21: Motion/Discussion/Vote to subscribe to an additional ZOOM account. Not to exceed \$30/mo.

ITEM 22: Motion/Discussion/Vote to approve and certify to the best of the board's ability that the Sun Valley Area Neighborhood Council's (SVANC) inventory list is correct and complete, containing all items in the possession of SVANC, as reported to the Department of Neighborhood Empowerment/City Clerks Office during Fiscal Year 2020 - 2021.

ITEM 23: Report/Discussion by Committee Chairs: Finance, Outreach, Beautification, Planning/Land Use, Public Safety, and Budget Advocates.

To learn more about our committees, please go to:

<https://www.svanc.com/committees/>

If anyone from the public wishes to join a committee please email

info@svanc.com

ITEM 26: Announcements from Board members

ITEM 27: Adjournment

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting SVANC at info@svanc.com

PUBLIC ACCESS OF RECORDS -In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at our website: www.SVANC.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the SVANC office at 1818-76SVANC or Email: INFO@SVANC.com

Si requiere servicios de traducción, por favor avisar al Concejo Vecinal con 3 días hábiles de anticipación (72 horas). Por favor contacte a Norma Chavez Secretaria, al correo secretary@svanc.com para avisar al Concejo Vecinal.

PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE:
WWW.SVANC.COM