

CITY OF LOS ANGELES

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SUN VALLEY AREA NEIGHBORHOOD COUNCIL

Board of Directors Special “Virtual” Meeting

Thursday June 18, 2020

6:30 pm – 8:30pm

(request Board Members to sign on at 6:00 pm)

Meeting to be held as a virtual WEBINAR

Meeting ID: **988 4910 1494**

AGENDA

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Sun Valley Area Neighborhood Council meeting will be conducted entirely telephonically. Members of the public may participate in this meeting via a phone call (both cellphone and landline) or through a smartphone App (recommended), or Computer. Below instructions will assist you to connect to this meeting through each mode of communication.

TO JOIN THE MEETING VIA COMPUTER - Go to <https://zoom.us/join> and put in the Meeting ID of **988 4910 1494**

TO JOIN THE MEETING BY TELEPHONE:

Every person wishing to address the Neighborhood Council must DIAL 1 669 900 6833, then dial Meeting ID: 988 4910 1494, and then press # to join the meeting.

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

Instructions to join this meeting via a phone call: every person wishing to address the Neighborhood Council must **DIAL 1 669 900 6833**, and enter **Zoom meeting ID 988 4910 1494** and then press # sign to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. If you wish to **Raise your**

Hand to address the board, press *9 and the moderators will ask you to speak. You will be identified by the last 4 digits of your phone number.

TO JOIN THE MEETING VIA SMARTPHONE APP (ZOOM):

Instructions to join this meeting via a Smartphone app (recommended): You must download the **Zoom app** on your smartphone (iPhone and Android) to participate.

- **How to download the Zoom app (FREE) on an iPhone and join a meeting:** Click on the **App store** icon on your iPhone -> on the lower right-hand corner click on the **Search** button -> type the phrase **Zoom** on the search bar and press search -> Identify **ZOOM Cloud Meetings** from the search results -> Click on **GET** icon located next to the **ZOOM Cloud Meetings** app. You might be prompted to type your Apple app store password. Type your password to download the Zoom app. After downloading the Zoom app, locate the Zoom app on your smartphone and click on it to open. From the Zoom app click on **Join a Meeting** -> type the Zoom **Meeting ID (988 4910 1494)**, to join the meeting. [You might also be asked to provide an email address. Please provide your email address and click join.] During the Conference, **finger-Tap** on your iPhone screen to show the menu option during the conference. There you can see a button labeled **Raise Hand**. Click on **Raise Hand** to address the Board. You will be called on in turn. Please make sure your mic is unmuted when you begin to speak.
- **How to download the Zoom app on an ANDROID phone and join a meeting:** Click on the **Google Play Store** icon on your Android device and follow the instructions above to download and join this meeting.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on items not appearing on the agenda that are within the boards jurisdiction will be heard during the general Public Comment Period. Public Comment is Limited to One Minute Thirty Seconds per speaker unless adjusted by the presiding officer of the Board.

The public is requested to Dial *(star) 9 when prompted by the presiding officer to address the board on any agenda item before the board takes an action on an item, or if you are participating via ZOOM, click the Raise Hand icon.

Comments from the public on agenda items will be heard only when the respective item is being considered

ITEM 1-Call to order, Pledge of Allegiance, Roll Call, Reading of the Code of Civility

ITEM 2- President's Comments. All motions will be roll call votes. Strict adherence to time limits

When we get to **ITEM 7** for public comment - if any members of the public wish to make a comment, **please press Star 9** on your electronic device and a hand will show up on the Co-hosts screen in charge of the public attendees. She will call upon you by calling you by name or the last four numbers of your phone number. You should first unmute your device and say your name and begin to speak-- clock begins with **ONE MINUTE AND THIRTY SECONDS** and at the end of **1 minute 15 seconds** a voice will say you have 15 seconds left. You must wrap up your statement and at one minute and 30 seconds your mic will be muted.

ITEM 3: Presentation/Announcements from elected officials or their representatives. THREE (3) Minutes Maximum.

Administrative Motions

ITEM 4: Motion / Discussion / Vote: To approve the administrative packet for 2020 - 2021.
DOWNLOAD:
https://www.svanc.com/archives/agendadocs/2020/06/administrative_funding_packet-2020-2021.pdf

ITEM 5: Discussion of openings for board appointments:
We have Openings For;
(4) seats available for At-Large Stakeholder (2 terms end 2021 and 2 terms end 2023)

There are also one year appointed positions for:

(2) seats available for Senior Representative Stakeholder (age 55+, 1 year appointment, term ends approximately Spring, 2021)

(2) seats available for Youth Representative Stakeholder, (age 14-21, 1 year appointment, term ends approximately Spring, 2021)

Qualifications for all seats per the SVANC BYLAWS and STANDING RULES, further information and Candidate Filing Form are available at:

<https://www.svanc.com/board-candidate-appointments/>

ITEM 6: Public Comment on matters within the Board's subject-matter jurisdiction. Members of the public are limited to one minute thirty seconds per speaker. NOTE: Public comments shall not be subject to discussion BUT issues may be recommended to be placed on the agenda for a future meeting, by a Board member during board member comments period. Comments only, NO DISCUSSION.
Press Star 9 (for telephone) or click on Raise Hand icon (on Zoom) if you wish to speak in Public Comment. The Co-host will UNMUTE you. State your name and make your statement. Please mute yourself after you have made your comment (ONE MINUTE THIRTY SECONDS MAX.)

ITEM 7: Comments from our DONE representative.

Funding Motions

ITEM 8: Motion/Discussion/Vote to approve encumbering funds from fiscal Budget year 2019-2020 and applying them to Budget year 2020-2021. This is to pay for CONSTANT CONTACT one-year subscription. NOT TO EXCEED \$459. Encumbrance document:
<https://www.svanc.com/archives/agendadocs/2020/06/Encumbrance-for-Constant-Contact.pdf>

ITEM 9: Motion/Discussion/Vote: to approve encumbering funds from fiscal Budget year 2019-2020 and applying them to Budget year 2020-2021 to pay for the cost of our Konica Minolta Copy Machine for the year. Payment to vendor Insight Investments will NOT TO EXCEED \$960. Encumbrance document:

<https://www.svanc.com/archives/agendadocs/2020/06/Encumbrance-for-office-copy-machine.pdf>

ITEM 10: Motion/Discussion/Vote to approve encumbering funds from fiscal Budget year 2019-2020 and applying them to Budget year 2020-2021 to pay for major event expense for Our Citizenship Workshop originally scheduled for March 21, 2020 and approved by Funding for that DAY. We are now scheduled with the International Rescue Committee and space is reserved at Holy Rosary Church to execute this project. Since churches are allowed to open, we will comply with the CITY rules of no more than 100 hundred people in the auditorium at a time, tables will be arranged for Social Distancing, and masks will be worn by all in the room. NOT TO EXCEED the previous budget of \$936. Encumbrance document:

<https://www.svanc.com/archives/agendadocs/2020/06/Encumbrance-for-Citizenship-workshop.pdf>

ITEM 11: Committee reports- comment from Committee Chairs who have announcements or updates.

ITEM 12: Board member comments

ITEM 13: Adjournment

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, **Translation Services**, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed in the window of our OFFICE 8720 Sunland Blvd, Sun Valley, CA 91352 and on our website: www.SVANC.com or at the scheduled meeting. In addition, if you would like a copy related to an item on the agenda, please contact MikeOGaraSVANC@aol.com

Translation Services - To ensure availability of Services or to request at least 3 business days prior to this council by contacting MikeOGaraSVANC@aol.com

PLEASE VISIT THE SUN VALLEY AREA NEIGHBORHOOD COUNCIL WEBSITE:
WWW.SVANC.COM